



**REEDUCATION FOR CAREER AND TECHNICAL
RESOURCE EDUCATOR (CTRE) ENDORSEMENT**
NORTH DAKOTA EDUCATION STANDARDS AND PRACTICES BOARD
SFN 54055 (8-2006)



Name (Last, First, MI)			or		
Address					
City	State	Zip Code (9-digit)			
Home Telephone Number	Work Telephone Number		Email Address		

Endorsement Process: Rules of Licensure: 67.1-02-03-08

Prerequisite: Valid North Dakota Professional Educator's License and
 a. License in one of the following content areas: Agriculture Education, Business and Office Technology, Family and Consumer Sciences, Health Careers, Information Technology, Marketing Education, Technology Education and Trade, Industrial and Technical License; or
 b. Special Educator; or
 c. Career Development Counselor.
Reduction Plan: Work with Career Technical Education (CTE) Special Needs State Supervisor to develop and approve your educational plan (below). **Submit** completed form to ESPB.
Fees: If you wish to add this endorsement between renewals, a non-refundable fee of \$75 must be enclosed. There is no additional fee to add this endorsement at the normal renewal time for your license.
Timeline: Reducation for the Career and Technical Resource Educator (CTRE) endorsement must be completed within two years of assignment as a CTRE. This timeline applies only to the completion of the endorsement and does not alter your regular license renewal due date.

Program of Study

ESPB will conduct a review of past coursework and recommend additional studies for completion of this endorsement.				
Content	Completed Coursework	Need to Complete	Semester Hours	
Philosophy and Practices of CTE Courses				
Vocational Assessment				
Career Development				
Competency based CTE				
Cooperative Education (Coordinating Techniques)				
Special Needs Teaching Methods				
Introduction to exceptional children, mental retardation, learning disabilities, emotional disturbance, etc.				
Working with at-risk students				
Behavior Problems				
Classroom Strategies				
Other courses or workshops approved by CTE Supervisor				
Signature of Applicant	Date			
Program Approved by CTE Special Needs Supervisor	Date			
Executive Director, ESPB	Date			
License Code 26000	License Type	Level of Equivalency	Level of Preparation	Restriction

Submit completed form and fee to: Education Standards and Practices Board
 2718 Gateway Ave, Suite 303
 Bismarck, ND 58503-0585
 (701) 328-9641 Office
 (701) 328-9647 Fax

In compliance with the Federal Privacy Act of 1974, the disclosure of the individual's social security number on this form is mandatory pursuant to North Dakota Century Code (NDCC) 43-50-02. The individual's social security number is used by the Education Standards and Practices Board (ESPB) as an identification number for file control purposes, background checks, and recordkeeping. ESPB does not advocate, permit, nor practice discrimination on the basis of sex, race, color, national origin, religion, age or disability as required by various state and federal laws.

PAYMENT/CREDIT CARD INFORMATION

This documentation will be destroyed upon completion of processing.

Type of Payment	Amount \$
Name as it Appears on Credit Card	
Credit Card Account Number	Expiration Date

Please remember to sign form.