



**REINSTATEMENT APPLICATION**  
 NORTH DAKOTA STATE BOARD OF COSMETOLOGY  
 SFN 62020 (08-2021)

- Submit completed application and fee of \$150 to obtain a reinstatement of expired license from the State Board of Cosmetology. **\*\*No payment will be accepted without a complete application.\*\***
- Complete application must be submitted along with the other required information before you will be considered for reinstatement. See below for the checklist and requirements.
- Once all information is received, you will be notified by mail if you are approved for reinstatement.

**APPLICANT INFORMATION**

Name		Name Changed (since last renewal) <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, Previous Name	
Date of Birth	Telephone Number	Email Address			
Physical Address		City		State	ZIP Code
Individual License Type <input type="checkbox"/> Cosmetology <input type="checkbox"/> Esthetician <input type="checkbox"/> Manicure <input type="checkbox"/> Instructor				Expiration Date	

Military Status: Are you a member, or spouse of a member, of the active or a reserved armed services of the United States?  
 No  Yes - provide proof of military/spouse status, such as military orders or a current base identification

In the past 5 years, have you been charged or convicted of an offense other than a minor traffic violation?  
 No  Yes - attach a written explanation, including nature of offense, action taken, and a copy of the criminal judgment

I hereby certify under penalty of perjury under the laws of the State of North Dakota that the information stated is true and correct to the best of my knowledge.

Applicant Signature	Date
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**Submit complete application and \$150 fee to:**

ND State Board of Cosmetology  
 4719 Shelburne St Suite 1  
 Bismarck, ND 58503

**Questions:**

Email: [bocinfo@nd.gov](mailto:bocinfo@nd.gov)  
 Call: (701) 224-9800  
[www.ndcosmetology.com](http://www.ndcosmetology.com)

**REQUIREMENTS FOR REINSTATEMENT**

1. According to NDCC 43-11-29, the holder of an expired license (one year after date of expiration, but before five years) may obtain a reinstatement of license upon payment of late fee of \$150.00 and furnish to the Board satisfactory proof of passing the North Dakota Laws, Rules and Regulations examination.
2. You may schedule and pay for the examination with PSI Services. You must contact PSI and "Request a Reset" of your account. Email [cosmetology@psionline.com](mailto:cosmetology@psionline.com) to request a reset of your account. Include your original registration name, phone number, email address and last four digits of your SSN.
3. To register for the exam, you may call (855) 746-8173 or register online by accessing PSI's registration website at [www.psiexams.com](http://www.psiexams.com) and click "Government/State Licensing Agencies."
4. The Board may not reinstate a license if more than five years has lapsed since the license expired.
5. Complete application and return it with appropriate fee to the address above. Payments can be made by check or money order payable to the order of "North Dakota State Board of Cosmetology". Incomplete applications will be returned.