



INSPECTION RECORD OF ALL DRUG STORAGE IN MEDICATION ROOM

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES

STATE HOSPITAL

SFN 61714 (10-2019)

Location	Inspection Date
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Over all Drug Storage Conditions	Yes	No	Corrected Initials	Date
Sanitation (cleanliness)				
Drug area located to ensure no interruptions when handling drugs				
Room Temperature	Refrigerator Temperature		Adequate Lighting	

Segregation	Yes	No	Corrected Initials	Date
External drugs stored separately from internal drugs				
Cleaning disinfectants stored separately from drugs				
All drugs stored as is appropriate for storage conditions				
Outdated or deteriorated drugs in stock				
Sufficient space for drug storage				
Unlabeled syringes are present				

Refrigerator Storage	Yes	No	Corrected Initials	Date
Products (other than those used in the administration of medications) stored in the medication refrigerator				
Medications requiring refrigeration stored in refrigerator				

Security	Yes	No	Corrected Initials	Date
Drugs kept under lock and key except when authorized personnel are in attendance				
Security requirements of federal and state laws maintained in the medication room				

Federal Regulations	Yes	No	Corrected Initials	Date
Controlled drugs adequately documented on Ward Control Drug Sheet				

RPh Signature	Date
Nurse/Technician Signature	Date

Refer to reverse side for further comments
 Human Service Center Fax to 701-253-3035 when completed