APPLICATION FOR SEWER AND WATER CONTRACTOR, INSTALLER OR APPRENTICE LICENSE

NORTH DAKOTA STATE PLUMBING BOARD

SFN 59914 (10-2021)

DATE RECEIVED BY THE BOARD

I Read the instructions on the back page before completing this application.

DESIGNATE TYPE OF LICENSE:

- ☐ Contractor - $100.00
- ☐ Installer - $25.00
- ☐ Apprentice (under 3400 hours) - $0.00
- ☐ Apprentice (over 3400 hours) - $25.00

Type or Print Legibly

Name	Social Security Number	Date of Birth	
Mailing Address	City	State	ZIP Code
Phone Number	Email Address		

Are you a resident of North Dakota?

☐ No ☐ Yes - How many years?

Education

☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐ 13 ☐ 14 ☐ 15 ☐ 16

Have you ever carried a sewer and water license?

☐ No ☐ Yes - where?

Was the license obtained by examination?

☐ No ☐ Yes - date received:

Type or grade of license	Number of years license held

Have you previously filed an application with this state for a sewer and water license?

☐ No ☐ Yes

Have you previously taken an exam for a sewer and water license by this Board?

☐ No ☐ Yes

Have you ever been arrested, charged or convicted of a felony or had a felony dismissed, discharged, reduced, pardoned or expunged in this state or any other jurisdiction?

☐ No ☐ Yes - explain in full on a separate sheet of paper.

Have you ever been denied application or licensure for a sewer and water installer or contractor or been disciplined and/or revoked with regard to the practice of sewer and water installation in violation of this states law or any other jurisdiction?

☐ No ☐ Yes - explain in full on a separate sheet of paper.

Are you a member of the military?

☐ No ☐ Yes - Submit with this application a copy of military orders and current military ID

Are you a sewer and water licensee in another state who is a spouse of a member of the armed forces of the United States or a reserve component of the United States stationed in North Dakota in accordance with military orders or stationed in North Dakota before a temporary assignment to duties outside of this state?

☐ No ☐ Yes - Submit with this application a copy of military orders and current military ID for the military member

I have read the instructions on the back page and authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for in this application may be cause for cancellation of the application and/or suspension of license should it have been issued before the facts were made known. In accordance with this application, I also hereby authorize the North Dakota State Plumbing Board to release my social security number for purposes of verifying my employment or for reciprocal license verifications. Failure to provide the social security number will cause this application to not be processed.

Signature	Date

EMPLOYMENT RECORD

The Board will verify all employment data with present and former employers.

Name of Present Employer	Phone Number	Date Started	
Mailing Address	City	State	ZIP Code
Describe Nature of Work			

Name of Previous Employer	Date Started	Date Left	
Mailing Address	City	State	ZIP Code
Reason for Leaving			
Describe Nature of Work			

COMPLETE IF REGISTERING FOR SEWER AND WATER APPRENTICE

Name of Present Employer		Phone Number	
Mailing Address	City	State	ZIP Code
Describe Type of Work			
Date Started	Present Date	Number of Hours Worked	
Sewer and Water Contractor Signature		License Number	

APPLICANT

Comments

INSTRUCTIONS FOR COMPLETING THE APPLICATION

1. All applicants must meet requirements of the North Dakota Century Code 43-18.2 and North Dakota Administrative Code 62-02-03.
2. Applicants applying for a sewer and water installer license must show evidence of two (2) years and 3400 hours of experience as a licensed Sewer and Water Apprentice, working for a licensed Sewer and Water Contractor.
3. Applicants applying for a for a sewer and water contractor license must have one (1) year and 1700 hours of experience as a licensed Sewer and Water Installer, working for a licensed Sewer and Water Contractor.
4. Applicants who are not licensed in other states accompany this application with Affidavits from present and previous employers which must state: dates of employment; number of hours (not years) worked during employment; and the extent of work performed during employment.
5. Applicants who are licensed in other states must verify proof of such license by a state endorsed letter which must state number of hours and years of practical experience required in order to take the sewer and water installer or the sewer and water contractor exam. Disregard instruction #4.

SPACE BELOW RESERVED FOR BOARD USE

Approved for ☐ Examination ☐ NDCC 43-51	Examination Date	License Number
Approved By		Date
Comments		

North Dakota State Plumbing Board
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