COMPLETE, PRINT, SIGN AND MAIL

NOTARY NAME CHANGE/ NOTARY SEAL/STAMP CHANGE

SECRETARY OF STATE

SFN 51261 (07-2013)

For Office Use Only

ID Number:	
WO Number:	
Filed:	By:

Secretary of State
State of North Dakota
600 E Boulevard Avenue Department 108
Bismarck ND 58505-0500
Telephone: 701-328-2901
Toll Free: 800-352-0867 Extension 328-2901
Fax: 701-328-0107
Website: www.nd.gov/sos

INSTRUCTIONS:

1. For reference, see North Dakota Century Code, Section 44-06.1-27.
2. A notary who has legally changed his or her name must provide the following information and obtain a name change rider from his or her bonding company. In compliance with the Federal Privacy Act of 1974, the disclosure of the social security number or Federal ID number on this form is voluntary. They are not disclosed to the public. The numbers are used by the Secretary of State to maintain accurate Notary files. Therefore, while voluntary disclosure is requested, failure to do so will not invalidate the Notary Name Change/Notary Seal/Stamp Change request.
3. To effect the name change (which is the name and spelling you will always use when notarizing documents), the notary must sign the form and submit a $10 fee.
4. To **ONLY** replace a notary seal/stamp, the notary must provide the applicable information, sign the form, and return it to the Secretary of State's office. No fee is required.
5. As soon as the form is processed, the Secretary of State's office will issue a certificate of authorization, which authorizes a vendor to provide the notary with a new notary seal/stamp.
6. Once the certificate of authorization with an impression of the new seal/stamp is received in the Secretary of State's office, a new certificate will be sent for all name changes and a letter approving your new seal/stamp.

Name of Notary Public (as it appears on Commission)		Email Address (optional)		Social Security Number
New Name (if applicable)	Spouse's Name (optional)	Commission Number		Commission Expiration Date
Home Mailing Address	City	State	Zip Code	Home Telephone Number
Work Mailing Address	City	State	Zip Code	Work Telephone Number

☐ Name Change Date Name Changed _____

Reason

☐ Seal/Stamp Replacement ☐ Additional Seal/Stamp

Notary Signature (as it appears on your Notary Commission)	Date