ENVIRONMENTAL CONSULTANT EXPENSES WORKSHEET

NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY
PETROLEUM TANK RELEASE COMPENSATION FUND (PTRCF)
SFN 18731 (9-2021)

Use this form when requesting bid proposals and when submitting your reimbursement request to the North Dakota Department of Environmental Quality.

Date:	Work Completed: (Beginning and Ending Dates)	Claim Number:	
Tank Owner:		Telephone Number:	
Street Address:	City:	State:	ZIP Code:
Environmental Consultant:		Telephone Number:	
Street Address:	City:	State:	ZIP Code:

DESCRIPTION OF SERVICES	PROPOSAL	ACTUAL EXPENSES
SOIL BORINGS - Number of borings		
Cost per foot of borings		
Depth of each boring		
Cost to close each boring		
MONITORING WELLS - Number of wells		
Cost of each well		
Depth of each well		
WATER TEST - Number and type of test		
Cost of each test		
SOIL TEST - Number and type of test		
Cost of each test		
NATURAL ATTENTUATION TEST - Number and type of test		
Cost of each test		

TRAVEL	PICKUP	CAR	RIG		
Travel time					
Number of miles					
Cost per mile					
Mobilization cost					

LABOR - MOBILIZATION TECHNICAL/PROFESSIONAL

TITLE	NAME	NUMBER OF HRS. On Site	NUMBER OF HRS. Off Site	HOURLY RATE	PROPOSAL	ACTUAL EXPENSES
REPORT COST: (Sampling, Quarterly, Annual, Summary)						
Other Expenses: (Please Itemize - Example: surveying, on-site equipment, hotel, per diem, etc.)						
TOTAL						

(Please Read Reverse Side)

Please include all individual receipts and copies of canceled checks with this worksheet when requesting reimbursement from the Petroleum Tank Release Compensation Fund. If you are including 'other expenses' that were not part of the original proposal, please fully explain these expenses below. Thank you.

RETURN FORM TO:

North Dakota Department of Environmental Quality
4201 Normandy St.
Bismarck, ND 58503-1324
Telephone (701) 328-5150
Fax (701) 328-5200
Email: deqptrcf@nd.gov
https://deq.nd.gov/Director/PTRCF/