



DUI SEMINAR INSTRUCTOR CERTIFICATION/RE-CERTIFICATION APPLICATION
 NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
 BEHAVIORAL HEALTH DIVISION
 SFN 1870 (10-2017)

Note:

- This Application must be submitted and approved prior to presenting the program.
- Must submit a copy of PRIME for Life Instructor certification.
- Must notify the Division of a change of name or address.
- Must notify the Division upon change of program affiliation.
- To maintain certification by the Department of Human Services, a DUI seminar instructor shall teach the DUI seminar at least twice per certification cycle and attend DUI seminar instructor recertification training coordinated by the Department every two years.

<input type="checkbox"/> Certification	<input type="checkbox"/> Recertification
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IDENTIFYING INFORMATION (Please print or type)

Name				
Home Address		City	State	ZIP Code + 4 Digits
Work Telephone Number	Home Telephone Number	Personal Email Address		

QUALIFICATIONS:

NDAC 75-09.1-09-14 requires a DUI seminar instructor to have at least a two-year degree or its equivalent or at least one year of professional work experience in the education, health, human services, or criminal justice field.

Minimum provider criteria of a two-year degree or its equivalent.

Degree	Field of Study	Year Graduated
Name of Higher Education Facility		

Current Employer

Employer	Job Title		
Employer Address	City	State	ZIP Code + 4 Digits

For minimum provider criteria, list the following on a separate sheet:
 (where, when, in what field of professional work experience; also, list experience, duties, and supervisors name).

I attest that the above information is true and accurate and that I meet qualifications for DUI Seminar Instructor Certification/Recertification as set forth in Chapter 75-09.1-09 of the North Dakota Administrative Code (NDAC), Substance Abuse Treatment Programs and Division Policy. I have read and, to the best of my knowledge, believe that I am in compliance and will follow all requirements of NDAC 75-09.1 related to substance abuse treatment programs and DUI seminar instructor certification/recertification.

Signature	Date
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Please complete the application and return to:
 Behavioral Health Division
 1237 West Divide Avenue, Suite 1C
 Bismarck ND 58501-1208