



**INTERVIEW RATING SUMMARY**  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
HUMAN RESOURCES DIVISION  
SFN 1710 (7-2025)

**TYPE YOUR ANSWERS OR WRITE LEGIBLY**

Position Title	Position Number	Hiring Manager
Job Opening ID Number	Employing Division/Section	Date

APPLICANT NAME	RATER	RATER	RATER	RATER	TOTAL POINTS	FINAL DISPOSITION	DISPOSITION REASON
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
Tabulations Completed By							Date
Justification for Hiring Decision							

**FINAL DISPOSITION OPTIONS**

Abbreviation	Disposition	Explanation
OFFER	Offer to Hire	
R-AAH	Reject - Another Applicant was Hired	Interviewed, not offered the position
R-Not Sel	Reject - Interviewed not selected	Note documented reasons for non-selection (Ex. Failed references, or average score for questions is 2 or less)
R-No Show	Reject - No Show for Interview	
R-NQ	Reject - Not Qualified	Ex. Peer Support - Lacks lived experience
R-DPI	Reject - Performance Issue	Routed, no interview due to documented performance issues within the past 6 years
R-Req Can	Reject - Requisition Cancelled	Not filling position
R-UC	Reject - Unable to Contact	Disclose attempts made to contact, at least one contact should be by email
W-Dec	Withdrawn - Declined Interview	
W-Loc	Withdrawn - Location	
W-SU	Withdrawn - Salary Unacceptable	
W-AOO	Withdrawn - Accepted Other Offer	
W-HU	Withdrawn - Hours Unacceptable	
W-PR	Withdrawn - Personal Reasons	