



CHILD CARE LICENSING LETTER
 NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
 EARLY CHILDHOOD DIVISION
 SFN 382 (5-2022)

TO:	FROM:
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It has been brought to the attention of our agency that you are providing child care services in your home. We would like to inform you that according to North Dakota law any person providing child care for six or more total children, including your own children under age 12, must be licensed.

- OR -

By North Dakota law, any person caring for four or more children under two years of age, including your own children, must be licensed.

By North Dakota state law, N.D.C.C. _____, any person who is providing early childhood services/child care services/day care without a license as required by law is subject to a civil penalty (fine) of fifty dollars (\$50.00) per day for each day of operation without a license.

The North Dakota Department of Human Services wishes to work with you to resolve the issue raised by one of the following:

1. Sign the unlicensed provider affidavit stating you are within North Dakota statute as it relates to Early Childhood Services and return within 5 working days.
2. Contact an Early Childhood Services (ECS) Licensing Specialist to begin the licensure process and care for only what the N.D.C.C. statute allows until license is complete.

If you have any questions and/or concerns regarding this matter, please do not hesitate to contact:

ECS Specialist	Telephone Number
Date	

c: ECS Supervisor
 Central Office
 States Attorney