QUALIFIED ENTITY APPLICATION, RESPONSIBILITIES AND AGREEMENT FOR NORTH DAKOTA MEDICAID HOSPITAL PRESUMPTIVE ELIGIBILITY

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
ECONOMIC ASSISTANCE DIVISION
SFN 350 (11-2015)

This is an application to become a Qualified Entity for Hospital Presumptive Eligibility for the purposes of offering Presumptive Eligibility to individuals. You must participate as a North Dakota Medicaid provider to complete Hospital Presumptive Eligibility applications. Please complete, sign, and return this application to the Medicaid Eligibility Policy Unit, c/o North Dakota Department of Human Services, 600 East Boulevard Ave. Dept. 325, Bismarck ND 58505.

If you have questions about this application or Hospital Presumptive Eligibility, contact the Medical Eligibility Policy Unit at 701-328-2374.

Name of Hospital			
Other Name (If any used for provider services)		County	
Telephone Number	FAX Number		
Mailing Address for Site (No P.O. Box)	City	State	ZIP Code
Name of Authorized Agent/Person Responsible for Managing the Entities HPE			
Telephone Number of Person Responsible for Managing the Entities HPE	FAX Number of Person Responsible for Managing the Entities HPE		
Estimate the Number of Patients Seen Each Month Who Are Not Covered by Health Insurance or Medicaid at the Time of their Visit			

By choosing to be a Qualified Entity to complete Hospital Presumptive Eligibility (HPE) applications and determinations, this hospital is a current North Dakota Medicaid Provider. In addition, this hospital and all individuals designated by this hospital on the HPE Entity Authorization of Designee form(s) must:

1. Offer HPE to individuals without Medicaid or other health care coverage; and
2. Assure timely access to care while the HPE application and eligibility determination is made; and
3. Ensure all individuals designated to assist and complete HPE applications follow the regulations set forth for HPE; and
4. Provide the individual with the HPE determination notices; and
5. Inform individuals at the time of the HPE determination that in order to obtain Medicaid coverage beyond the HPE period they must file a full Medicaid Application; and
6. Inform, recommend and assist individuals with completing and submitting a full application for Medicaid/Children's Health Insurance Program (CHIP) or subsidized insurance through the Federally Facilitated Marketplace; and
7. Meet the Performance Standards as listed on the back of this form; and
8. Ensure the individual responsible for managing the Hospitals HPE and their designees (persons assisting and completing HPE applications) attend all HPE Policy training provided by the Medicaid Eligibility Policy Unit of the North Dakota Department of Human Services and keep current with changes affecting HPE through various means of communication, including but not limited to the following:
    a. Participate in all in-person, telephone conference, webinar or computer-based HPE training sessions.
    b. Read all information provided regarding updates and changes to HPE; and
9. Provide, upon request, verification that all members listed in #8 above have completed the training.

Name of Authorized Agent/Person Responsible for Managing the Entities HPE

I, the person named above, agree to cooperate with the North Dakota Department of Human Services in complying with the above Qualified Entity responsibilities. I am aware that if I do not comply with these responsibilities and the Hospital Presumptive Eligibility (HPE) guidelines as outlined in Medicaid policy, I may lose status as a Qualified Entity. I agree to notify the North Dakota Department of Human Services in writing of any changes in application information at least ten days prior to the effective date of the change.

I hereby certify that all of the above information is true and accurate to the best of my knowledge.

Signature	Date
Title of Authorized Agent/Person Responsible for Managing the Entities HPE	

Hospital Presumptive Eligibility Performance Standards

Hospitals approved to be a Qualified Entity for Hospital Presumptive Eligibility must meet the performance standards set forth by the North Dakota Department of Human Services, as follow:

- Ninety-five percent (95%) of individuals that have an HPE determination made were not enrolled in Medicaid at the time the HPE determination was made.
- Ninety percent (90%) of individuals determined presumptively eligible by the hospital submit a full application during the HPE period;
- Eighty-five percent (85%) of individuals approved for Hospital Presumptive Eligibility, who submitted a full application during the HPE period, are subsequently determined eligible for Medicaid based on the full application.

Hospitals who do not meet the standards listed above for three (3) consecutive months will be required to participate in additional training provided by the North Dakota Department of Human Services. If after participation in the additional training the hospital continues to not meet the standards for two (2) consecutive months may result in disqualification of the hospital as a qualified hospital.