RURAL DIFFERENTIAL UNIT RATE AUTHORIZATION/CLOSURE

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
AGING SERVICES/HOME AND COMMUNITY BASED SERVICES (HCBS)
SFN 212 (1-2019)

Clear Fields

Client Information

Client Name (Last, First)	Client Identification Number (ND Number) ND		
Address (no P.O. Box)	City	State	ZIP Code
Case Manager	County of Residence		

Qualified Service Provider Information

Qualified Service Provider Name (Last, First)	Qualified Service Provider Number		
Address (no P.O. Box)	City	State	ZIP Code
Agency Name (if applicable)	Agency QSP Number		
Agency's Address (no P.O. Box, if applicable)	City	State	ZIP Code
Employee's Name (if applicable)			
Employee's Address (no P.O. Box, if applicable)	City	State	ZIP Code

Rural Differential (RD) Rate Authorization/Closure

☐ Tier 1 (21-50 miles round trip) ☐ Tier 2 (51-70 miles round trip) ☐ Tier 3 (71+ miles round trip)

Funding Source ☐ SPED ☐ Ex-SPED ☐ HCBS MW ☐ MSP-PC

Service(s) Provided		
Rate	Date Added	Date Removed

Address Change

Address Change ☐ Client ☐ QSP	Date of Address Change		
New Address (no P.O. Box)	County		
City		State	ZIP Code

Signature

Authorization (Case Manager's Signature)	Date
RD Authorization Cancelled (Case Manager's Signature)	Date

Distribution: Original - Client's Case File Copy - Aging Services/HCBS

Purpose: The Rural Differential Unit Rate Authorization/Closure (SFN 212) is used by the HCBS case manager to add and/or remove the rural differential (RD) rate for a qualified service provider (QSP) providing services to an eligible client. This form is to be completed and forwarded to Aging Services when a rural differential rate is being added, removed, or if the client or the QSP has a change in address.

A rural differential rate can be authorized for any client receiving the following services under Medicaid State Plan Personal Care (MSP-PC), Medicaid Waiver (MW), Service Payments to the Elderly Disabled (SPED), and Expanded Service Payments to the Elderly and Disabled (EX-SPED):

- Personal Care
- Homemaker
- Chore Labor (does not include snow shoveling)
- Extended Personal Care
- Nurse Education
- Respite Care
- Transitional Living

All appropriate boxes must be completed in order to be accepted by the HCBS administrator.

A MapQuest is required to accompany the SFN 212 when adding or changing a rural differential rate.

QSP's physical address: This address will be checked against the Department of Transportation's database; if the two addresses do not match, the RD rate will be stopped.

Agency QSP: Agency employees who are not required to report to their agency each day because of distance, must make their address available to Aging Services/HCBS for verification. Enter both the name of the agency and the employee's name under provider name; enter the employee's address as the service provider's physical address.

Rural Differential (RD) Rate Authorization/Closure: Select the appropriate RD tier and funding source. To authorize a rural differential rate, enter each service the client will be receiving, the rate for the service, and the start date for the RD rate.

To close a rural differential rate, enter the date the RD rate is to be removed for that service.

Address Change: Complete this section if there is a change in address for the client or QSP.