



SUBRECIPIENT RISK ASSESSMENT CHECKLIST - COUNTIES

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES

FISCAL ADMINISTRATION DIVISION

SFN 173 (7-2017)

50-01.2-03. Duties of county social service board.

The county social service board of each county in this state shall:

1. Supervise and direct all human service activities conducted by the county including county general assistance or other public assistance.
2. Supervise and administer, under the direction and supervision of the department of human services, human services in the county which are financed in whole or in part with funds allocated or distributed by the department of human services.
3. Aid and assist in every reasonable way to efficiently coordinate and conduct human service activities within the county by private as well as public organizations.
4. Subject to subsection 17 of section 50-06-05.1, administer the supplemental nutrition assistance program in the county under the direction and supervision of the department of human services in conformity with the Food Stamp Act of 1964, as amended, and enter into an agreement for administering the supplemental nutrition assistance program with the department of human services.
5. Subject to subsection 19 of section 50-06-05.1, administer the energy assistance program in the county under the direction and supervision of the department of human services and to enter into an agreement for administering the energy assistance program with the department of human services.
6. Charge and collect fees and expenses for services provided by its staff in accordance with policies and fee schedules adopted by the department of human services.
7. Supervise and administer designated child welfare services under the direction and supervision of the department of human services. Through established procedures the department of human services may release the county social service board of this duty or the county social service board may request to be released from this duty by the department of human services. If a county is released from the county's duty to supervise and administer designated child welfare services under this subsection, the county retains its financial responsibility for providing those services unless otherwise negotiated and approved by the department.

County Name	Year
Name of County Director	
<input type="checkbox"/> Employed as County Director for more than 1 year <input type="checkbox"/> Employed as County Director for less than 1 year	
Name of SFN 119 Preparer	
<input type="checkbox"/> Prepared SFN 119's for more than one year <input type="checkbox"/> Prepared SFN 119's for less than 1 year	

Audit Type <input type="checkbox"/> Single Audit <input type="checkbox"/> Financial Audit	Name of Audit Firm
Findings <input type="checkbox"/> No <input type="checkbox"/> Yes	
If Yes, Explain:	
If yes, is corrective action plan acceptable? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Explain:	

Prior SFN 119 Review Errors

No Yes

If Yes, Explain:

Overall Financial Risk

Low High

Explain:

CFSR Errors

No Yes

If Yes, Explain:

Family Preservation Review Errors

No Yes

If Yes, Explain:

Foster Care Review Errors

No Yes

If Yes, Explain:

Child Protective Services Review Errors

No Yes

If Yes, Explain:

Adoption Review Errors

No Yes

If Yes, Explain:

Child Care Licensing Errors

No Yes

If Yes, Explain:

Quality Control Review Errors

No Yes

If Yes, Explain:

SNAP Review Errors

No Yes

If Yes, Explain:

Quality Assurance Review Errors

No Yes

If Yes, Explain:

Child Care (Eligibility or Payment)

No Yes

If Yes, Explain:

LIHEAP (Eligibility or Payment)

No Yes

If Yes, Explain:

HCBS (Eligibility or Payment)

No Yes

If Yes, Explain:

Additional Concerns from Senior Managers

Children and Family Services

Explain Concerns:

Medical Services

Explain Concerns:

Economic Assistance

Explain Concerns:

Aging Services

Explain Concerns:

Fiscal Administration

Explain Concerns:

Overall Program Risk

Low High

Explain:

Signature (confirms completeness)

Date