



**TITLE I SCHOOLWIDE PROGRAM END OF YEAR REPORT**  
**REVISIONS TO THE SCHOOLWIDE PLAN**  
 DEPARTMENT OF PUBLIC INSTRUCTION  
 TITLE I  
 SFN 52806 (Rev. 11-09)

RETURN TO:  
 Department of Public Instruction  
 Title I Office  
 600 E Boulevard Avenue, Dept. 201  
 Bismarck, ND 58505-0440

**This form is due in the Title I office by June 15.**

School District Name			
School Building Name			
Mailing Address	City	State	Zip Code+4 digit
Type the Name of District Authorized Representative	Signature of the District Authorized Representative		
E-Mail	Telephone Number		
Type the Name of Building Principal	Signature of the Building Principal		
E-Mail	Telephone Number		
Type the Name of the Schoolwide Coordinator (If different than above)	Signature of the Schoolwide Coordinator		
E-Mail	Telephone Number		

Please Note: All current schoolwide programs must complete Sections I and II of this form and submit them to the State Title I office by June 15. Section III -- complete only if there are changes to your schoolwide plan currently on file.

**Section I – Co-mingling Funds in Schoolwide Program – Please check each program listed that you will be using to fund your schoolwide plan.**

All federal funds used to support the schoolwide plan can be put into one account at the local site. This is called co-mingling funds. Federal funds should not be placed in the general funds because schools will need to submit financial reports tracking the expenditure of the federal funds as a whole. As you consider each federal program, compare its “intent and purpose” with the goals of your schoolwide program. Is there any sort of revision you could make to your current plan to assure the “intent and purpose” of any or all of the federal programs are met? If so, you may want to consider combining these funds.

Note: Check below only the boxes of the programs you are using to combine funds. If you check more than Title I and have not co-mingled federal program funds before, you will be contacted by the State Title I office.

<input type="checkbox"/>	Title I, Part A <i>Helping Disadvantaged Children Meet High Standards</i> NOTE: This does not include Subpart 1 of Part D to State agencies for services to children in State institutions for neglected or delinquent children, unless funds are used for transition services involving a schoolwide program school.
<input type="checkbox"/>	Title II, Part A, <i>Teacher and Principal Quality and Retention</i>
<input type="checkbox"/>	Title II, Part D, <i>Enhancing Education Through Technology</i>
<input type="checkbox"/>	Title IV, Part A, <i>Safe and Drug-Free Schools and Communities</i>

**Section II – Results Of The Local Annual Review** *You may attach any data analysis that you have conducted. If you need more space than is available below, please feel free to submit this information on attachments.*  
 For an example of how to complete Section II, see the Appendix

Date of Local Annual Review
List the School Team Members present

*Make copies of this table as needed to complete one table per schoolwide goal. If you need more space than is available below, please feel free to submit this information on attachments.*

Goal	Results Of Assessments	Progress Towards Goal	Problems/Concerns	Changes For Next Year*

\*All changes must be submitted to this office in narrative form as part of Section III.

**Section II – Results Of The Local Annual Review** (continued)

*If you need more space than is available below, please feel free to submit this information on attachments.*

Goal	Results Of Assessments	Progress Towards Goal	Problems/Concerns	Changes For Next Year*

\*All changes must be submitted to this office in narrative form as part of Section III.

*If you need more space than is available below, please feel free to submit this information on attachments.*

Goal	Results Of Assessments	Progress Towards Goal	Problems/Concerns	Changes For Next Year*

\*All changes must be submitted to this office in narrative form as part of Section III.

**Section III – Narrative**

It is important that we have a copy of your current schoolwide plan on file in the State Title I office. If there have been any changes to the plan that we now have on file, you must submit a narrative to us that explains these changes. You may have made changes before completing this revision form, or you may have changes now, after filling out Sections I and II. Either way, it is imperative that you submit these changes to our office, as the plan that we have here is the one you will be monitored against. For an example of a completed Narrative, see the attached appendix.

**Narrative**

## Appendix

### SAMPLE – Completed Section II

Schoolwide Plan on file reads:

**Goal/Target Area:** Reading

**Objective #1:** By the end of the 2009 school year, 100% of our students will be at least at their appropriate grade level in reading as measured by informal reading inventories & final report card grades.

**Activities:**

1. All classroom teachers will spend at least 90 minutes per day on reading instruction.
2. Teachers will use a variety of strategies to teach reading comprehension such as group readings, retellings, and dramatizations.
3. Teachers will encourage parents to read at home with their children with newsletter information and by offering door prizes for students who document reading time with parent signatures.

On May 5, 2009, we conducted our annual review. The results of this particular goal's review are recorded below.

Goal	Results Of Assessments	Progress Towards Goal	Problems/Concerns	Changes For Next Year*
Reading	1. Informal reading inventories results-- 85% at their grade level. 2. 27% of students received an unsatisfactory in reading on end-of-year report card grades. 3. Seven random "hallway walks," conducted throughout the school year, revealed that all teachers were teaching reading 90 minutes per day. 4. Teacher questionnaires revealed that only 40% of teachers believed their instruction methods had changed significantly since the identification of our activities for reaching this goal. Only 30% believed parent involvement was playing "any role at all" in increasing reading levels. 5. In 15 random parent interviews, only one parent noticed a "significant increase" in the focus on reading instruction at our school.	1. 2006-2007 reading assessments revealed only 75% students were at grade level. 2. 25% of students received unsatisfactory in reading (not a significant change).	Although we do see some progress toward our goal, teacher questionnaire results seem to imply that, although more time is devoted to the subject, reading instruction isn't really changing to increase scores at the rate we hoped for. Also, the activities listed to increase parental involvement in reading as a goal do not seem to have too much impact on parent perception	See narrative on changes (attached).

## **Appendix**

### *SAMPLE – Completed Section III Narrative*

Attachment – Revisions to our Schoolwide Plan  
Added May 30, 2009 to be implemented school year 2009-2010

Based on the results of our annual review for Goal/Target Area #1 (see example of Section II) Reading, we have decided to include the following activities in our schoolwide plan:

1. All teachers will be trained in the "Early Literacy Project" (ELP) at ongoing study groups and practice sessions coordinated by our Reading Coach. During the year, teachers will update how well this process is going with the Reading Coach.
2. At mid year, all staff will participate in the development of an updated "hallway walk" which lists effective ELP strategies that should be happening in each classroom. By the end of the school year, 10 random "hallway walks" will be conducted by the principal to assess early literacy implementation.
3. Teachers in grades 1-3 & 4-6 will meet three times a year to discuss ELP methods, problems, and to share successful ideas.
4. Throughout the school year, we will try to host Parent Reading Activity nights. Our goal is to host at least one night/month, with two parent volunteers coordinating the Activity Nights using the help of teacher input/ideas. We have scheduled our first Activity Night "Bring your favorite book" for September 15, 2009. Other nights still on the drawing board - "Pajama Party," "No football, No problem," and "Are we there yet?"

### **Evaluation**

At this point, we still plan to measure the success of our efforts toward improving reading at our school this goal by reviewing reading inventories and final report card grades. Our goal still remains to get 100% of students to their reading level on inventories, and no unsatisfactory on report card grades.

We also plan to assess the effectiveness of our activities by:

1. Conducting a parent survey on the value of our Parent Activity nights and measuring parent participation in these events.
2. Continuing the use of "hallway walks" by the schoolwide planning team with the addition of "Evidence of early literacy instructional (ELP) methods" (see original "hallway walk" form in our schoolwide plan.)
3. Continuing teacher survey.
4. Review of minutes from ELP group meetings.
5. Review of Reading Specialist's data on ELP success.
6. Continuing conducting at least 15 random parent interviews at the end of the school year to assess level of parent support, parent understanding of the literacy program, and whether or not parent activities meet the needs of parents at our school.