



TITLE I PART D PLAN/APPLICATION FOR THE EDUCATION OF NEGLECTED, DELINQUENT, AND AT-RISK YOUTH
 DEPARTMENT OF PUBLIC INSTRUCTION
 TITLE I
 SFN 53295 (rev. 06-2015)

RETURN TO:
 Department of Public Instruction
 Office of Federal Title Programs
 600 E Boulevard Avenue, Dept. 201
 Bismarck, ND 58505-0440

A. Applicant

Name of Local Educational Agency (LEA) or State Agency		Authorized Representative	
Contact Person		Contact Email Address	
Address		Contact Telephone Number	
City	State	ZIP Code	
Name of Neglected and/or Delinquent Facility		Facility Contact Person	
Facility Address			
City	State	ZIP Code	
Facility Contact Telephone Number		Facility Contact Email Address	

Under the *No Child Left Behind Act*, the applicant hereby applies for a grant of federal funds for prevention and intervention programs for children and youth who are neglected, delinquent, or at-risk of dropping out as set forth in this plan/application.

B. Purpose

The purpose of this subpart is to support the operation of state facilities, correctional facilities, delinquent programs, neglected programs, or local educational agency programs that involve collaboration with locally operated correctional facilities-

1. To carry out high quality education programs to prepare youth for secondary school completion, training, employment, or further education;
2. To provide activities to facilitate the transition of such youth from the correctional programs to further education or facilitate employment;
3. To provide comparable services to neglected children or institutional delinquent children and neglected and delinquent children in community day-school and long-term programs;
4. To prevent at-risk youth from dropping out of school and to provide dropouts and children and youth returning from correctional facilities or institutions for neglected or delinquent youth, with a support system to ensure their continued education; and
5. To provide transitional services in local schools for youth returning from correctional facilities and programs which will further serve at-risk youth.

C. Accountability

1. The state educational agency may reduce or terminate funding for projects under this subpart if a state or local educational agency does not show progress in reducing dropout rates for all students over a three-year period.
2. The state educational agency will require correctional facilities or institutions for neglected or delinquent youth to demonstrate, after receiving assistance under this subpart for three years, to show that there has been an increase in the number of youth returning to school, obtaining a secondary school diploma or its recognized equivalent, or obtaining employment after such youth are released.
3. A program under this subpart that supplements the number of hours of instruction students receive from state or local sources shall be considered to comply with the supplement, not supplant requirements.
4. Each state agency or local educational agency that conducts a program under this subpart shall evaluate the program by conducting a needs assessment for future program planning, disaggregating data on participation by gender, race, ethnicity, and age, to determine the program's impact.

For State Use Only

Funding Period		Amount Approved	
Signature (Authorized SEA N&D Coordinator)	Date Approved	Signature (Authorized SEA Director)	Date Approved

D. Application Category

Please check the category of students that you intend to serve with the funds and provide an estimate of the number of children to be served.

Neglected Students _____ Delinquent Students _____ At-Risk Students _____

E. Description of Program Services (Check all applicable services provided.)

- Provide supplemental education services for N&D youth.
- Provide additional tutorial services for N&D youth.
- Provide transitional activities including GED testing; personal, vocational, technical, and academic counseling; placement programs for post-secondary institutions; information and assistance with financial aid, counseling, job placement, placement procedures for existing students; facilitating arrangements and records and follow-up work with former students.
- Provide drop-out prevention programs and services for pregnant and parenting teens, children in contact with juvenile justice children behind in grade levels, migrant, LEP, and gang members.
- Provide extra programs for N&D children returning to schools.
- Provide coordinated health services such as daycare, drug and alcohol counseling, and mental health services.
- Provide mentoring (peer or other) services.
- Provide parent involvement opportunities.
- Other (Please define) _____

Narrative Descriptions

Describe the program that the facility will implement by addressing each of the following. Please provide complete, comprehensive responses to each question. Attach pages as necessary.

F. State Agency (SA) Narrative Descriptions (Subpart 1)

1. Describe the program services checked in Section E.
2. Describe how the SA will conduct a needs assessment to evaluate the program and how the results of the most recent assessment will be used to plan and improve the program.
3. Describe how the SA will assess the educational needs of the children and youth that will be served, including the requirement of pre and post testing on all students entering the facility.
4. Describe how appropriate professional development will be provided to teachers and other staff.
5. Describe how the SA will work with parents to secure parent's assistance in improving the educational achievement of their children, assisting in dropout prevention activities, and preventing the involvement of their children in delinquent activities.
6. Name the individual at the institution who is responsible for the transition of children and youth to locally-operated programs.
7. State programs must reserve 15% to 30% of their total Title I, Part D funding to provide transitional services.
 - a. Provide the amount of funds the SA intends to set aside.
 - b. Describe the transitional services the SA intends to provide.
8. Describe how Part D programs will be coordinated with other appropriate state and federal programs, such as Title I, vocational and technical education, dropout prevention, and special education.
9. Describe how the SA will encourage coordination with LEAs or alternative educational programs previously attended by the children and youth to ensure that student assessments and academic records are shared with the facility.
10. Describe how the SA will strive to coordinate with businesses for training and mentoring participating youth.

G. Local Education Agency (LEA) Narrative Descriptions (Subpart 2)

(To be completed jointly with the neglect or delinquent facility)

1. Describe the program services checked in Section E.
2. Describe how the LEA will conduct a needs assessment to evaluate the program and how the results of the most recent assessment will be used to plan and improve the program.
3. Describe the characteristics of children and youth who will be served by the program, including students with learning disabilities, substance use issues, behavioral and other special needs.
4. Describe the formal agreement between the LEA and the programs serving neglected or delinquent youth. **Include a copy of the formal agreement labeled as Appendix A.**
5. Describe the efforts the LEA will make to ensure neglect or delinquent facilities working with children and youth are aware of the child's existing individualized educational program (IEP).
6. Describe the steps the LEA will take to find alternative placements for neglected and delinquent children and youth interested in continuing their education but are unable to participate in a regular public school program.
7. Describe how the LEA will coordinate with existing social, health, and other services to meet the unique educational needs of students returning from neglect and delinquent facilities and at-risk students, including prenatal health care, nutrition services, parenting and child development classes, child care, targeted reentry and outreach programs, referrals to community resources, and flexible class scheduling.
8. Describe how the LEA will coordinate with facilities working with neglected or delinquent youth to ensure that such youth are participating in an educational program comparable to one operating in the local school such youth would attend.
9. Describe the process to provide transitional assistance to help youth returning from correctional facilities stay in school including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring, and family counseling.
10. Describe any partnerships with local businesses to develop services for participating youth, including curriculum-based youth entrepreneurship education, training, and mentoring.
11. Describe how the LEA will work with parents to secure parent's assistance in improving the educational achievement of their children, assisting in dropout prevention activities, and preventing the involvement of their children in delinquent activities.
12. Describe how the LEA will work with probation officers and courts to assist in meeting the needs of children and youth returning from neglect and delinquent facilities.
13. Describe how this program will be coordinated with other applicable federal, state, and local programs, such as programs operated under the Juvenile Justice and Delinquency Prevention Act, Title I of the ESEA, and vocational and technical education programs serving children and youth who are at-risk.
14. Describe how the LEA and neglect and delinquent facility will conduct mandatory pre and post testing on all students coming into the facility. Include procedures and the evaluation tools.
15. An LEA receiving Subpart 2 funds must use a portion of those funds to operate a dropout prevention program in the LEA, targeting youth returning from correctional facilities. Describe your program and what portion of your funds will be reserved for these activities. However, an LEA with a locally-operated correctional facility or institution for delinquent children in which more than 30% of its youth attending the facility will reside outside the boundaries of the LEA upon leaving the facility is not required to operate a dropout prevention program within its schools. If your facility has greater than 30% of its youth outside the boundary, signify "N/A" for this question.

H. Statement of Assurances

The applicant hereby assures that the agency shall:

1. If applicable, when serving youth in adult correctional institutions, priority will be given to those likely to complete incarceration within two years.
2. Work to meet a child's or youth's existing individualized education programs (IEPs) and notify the local school if a child or youth is identified as needing special education services while in placement and intends to return to the LEA.
3. Encourage children and youth who dropped out before entering the institution to reenter school following release, or if not returning to school, provide children and youth with the skills to gain employment, continue education or obtain a secondary school diploma or its equivalent.

4. Ensure that teachers and staff are trained to work with children and youth who have special needs, including those with disabilities or unique needs.
5. Assist in locating alternative education programs for students not returning to school after leaving the facility or institution.
6. Involve parents in efforts to improve the educational achievement of their student and prevent their child's further involvement in delinquent activities.
7. Coordinate with any program operated under the Juvenile Justice and Delinquency Prevention Act of 1974 or other comparable programs, if applicable.
8. Where feasible, provide transition assistance to help the youth stay in school, including coordination of services for the family, counseling, assistance in accessing drug and alcohol abuse prevention programs, tutoring, and family counseling.
9. Assure compliance with the North Dakota Department of Public Instruction's manual titled "General Requirements for Federal Programs."

Certification

I certify that I have read and agree to comply with these assurances. I certify that, to the best of my knowledge, the information provided in this application is truthful and that I have been designated by the agency named above, as the authorized representative, to file this application with the North Dakota Department of Public Instruction. If this application is approved, I certify that funds will be expended in compliance with all applicable federal laws and regulations.

Signature of Neglected and Delinquent Facility	Date
Signature of Authorized Representative	Date

I. Project Staff Assignments (List all employees paid with Title I, Part D or Title I, Part A funds.)

Supplemental Services Staff

Name	Certified Staff or Paraprofessional	Credential or Certificate Number	Subject Taught or Job Description	N&D Grades Served	Total Salary	N&D Salary	FTE for N&D

Transition, Dropout Prevention, Additional Counselors, Social Workers and/or Other Staff

Name	Certified Staff or Paraprofessional	Works With	Subject Taught or Job Description	N&D Grades Served	Total Salary	N&D Salary	FTE for N&D
		<input type="checkbox"/> Neglected <input type="checkbox"/> Delinquent <input type="checkbox"/> At-Risk					
		<input type="checkbox"/> Neglected <input type="checkbox"/> Delinquent <input type="checkbox"/> At-Risk					
		<input type="checkbox"/> Neglected <input type="checkbox"/> Delinquent <input type="checkbox"/> At-Risk					

J. Equipment (List only items with a value of \$750 or more and a useful life of more than one year. Include computers and tablets regardless of cost)

Name of Item	Quantity Requested	To Be Used For (list program goal or staff member)	Total Cost
Grand Total			

K. Assessment Criteria

Describe how the agency will conduct mandatory pre and post testing on all students coming into the facility. Include all procedures and evaluation tools.

L. Project Summary

	Regular District/Facility Education	Title I, Part D N&D Additional Services
1. Provide approximate number of students in the program.		
2. Provide approximate number of hours per week in the program.		

M. Budget

Object Number		Amounts of Funds Requested (For LEAs with Neglected funding, this is the co-mingled total of your funds.)	Amounts Approved (For State Use Only)	Funds To Be Used For
110	Professional			
120	Non Professional Salaries			
200	Employee Benefits			
300	Purchased Professional and Technical Services			
400	Maintenance of Equipment			
580	Travel			
600	Materials and Supplies			
730	Equipment (items of \$750 value or more)			
800	Dues, Memberships, Registration Fees			
900	Indirect Cost			
	Unobligated			
	Grand Total of N&D Funds Approved			