



TEAM NUTRITION GRANT APPLICATION
DEPARTMENT OF PUBLIC INSTRUCTION
CHILD NUTRITION PROGRAMS
SFN 53683 (08/10)

TEAM NUTRITION MATERIALS MINI-GRANT

Directions: Completed application must be **postmarked on or before November 21, 2014**. Submit your application to Department of Public Instruction, Child Nutrition Programs, 600 E Blvd. Ave., Dept 201, Bismarck, ND 58505-0040.

PLEASE PRINT OR TYPE CLEARLY

APPLICANT INFORMATION

Name of School/School District	School(s) Where Project Will Occur
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**School Administrator's Signature
admin)**

Name
Title
School Name
Mailing Address
City, State, Zip
School Telephone Number
Home Telephone Number
School Fax Number
E-Mail Address

Project Contact/Coordinator (if other than school)

Name
Title
School Name
Mailing Address
City, State, Zip
School Telephone Number
Home Telephone Number
School Fax Number
E-Mail Address

PROJECT DATES AND PARTICIPANTS

The materials mini-grant must run during the 2014-15 school year and be completed by **June 30, 2015**. Indicate estimated beginning and ending: Month/year _____ to month/year _____.

Indicate the target groups and numbers that will be participating in and/or reached in the Team Nutrition mini-grant through the use of the nutrition education materials:

<i>PARTICIPANT</i>	<i>NUMBER (APPROXIMATE)</i>
Elementary Students-grades _____	
Middle/Jr.High Students-grades _____	
Sr. High Students – grades _____	
Elementary Teachers _____	
Secondary Teachers _____	
Food Service Personnel _____	
Parents _____	
Others, specify _____	

Total student enrollment for the school building and/or district where the materials will be used: _____
If other schools or school districts are involved in this project, identify each by name: _____

MINI-GRANT OBJECTIVES AND PROJECT PLAN

NOTE: This mini-grant plan is structured to be easily completed by checking the objectives indicating the nutrition education materials planned for purchase with the Team Nutrition funds. Then complete the brief paragraphs requested explaining the details for use of the materials and the evaluation.

1. Check the objectives to indicate the type of materials planned for purchase:

- _____ a. To purchase nutrition education audiovisuals/computer software to reinforce nutrition education lessons for students.
- _____ b. To purchase nutrition education curriculum and educational resources for teaching nutrition to students.
- _____ c. To establish a library of children's books that promote healthy eating and physical activity.
- _____ d. To purchase food models or other manipulatives for hands-on nutrition education activities.
- _____ e. To develop a reference library of nutrition education materials which can be used by teachers, school foodservice personnel, and/or other school staff.
- _____ f. To purchase materials in the area of nutrition and/or nutrition education for use as resources or in-services for teachers.
- _____ g. To purchase printed materials which can be used in the classrooms, cafeteria, school library, community, etc., such as parent/student handouts, take-home materials, etc.
- _____ h. Other (specify related objective for use of nutrition education materials and/or curricula)

2. Briefly describe plans for the use of the nutrition education curricula and/or teaching materials to be purchased.

3. Briefly describe plans for encouraging the use of the nutrition education curricula and/or materials purchased.

4. Briefly describe plans for evaluating the use of the materials and/or curricula purchased with the Team Nutrition grant funds.

MINI-GRANT BUDGET

Complete the budget with anticipated expenses. An itemized list of materials planned for purchase does not need to be included—only estimated expenditures for types of materials to be purchased.

EXPENSES	TOTAL
Printed Materials (such as curricula, reference books, kits, workbooks, children’s library books, posters, pamphlets, etc.)	
Audiovisual Materials (such as DVDs, CDs, computer software, and other such media)	
Other (specifically identify any other expenses necessary for the project)	
Total Amount Requested (Not to exceed \$1,000.00 maximum)	

State Office Use Only

Total Approved \$:

AGREEMENT FOR TEAM NUTRITION GRANT

- 1) The School agrees to:
 - a. Make available to USDA and the State Agency for examination and audit at any reasonable time and place, all accounts and records pertaining to operations under this program. Records will be retained for a period of three years after completion of the project.
 - b. Comply with Title VI of the Civil Rights Act of 1964, as amended and all requirements pursuant to the regulations issued by the federal agency administering such programs.
 - c. Federal funds made available for this project will be used to supplement and not supplant state and local funds available for the educational purposes of participants in this project.
 - d. Cooperate with the State Agency and/or USDA in such form and containing such information as is necessary to enable the State Agency to perform its duties under the act and regulations.
 - e. Make fiscal and program reports to the State Agency in such form and containing such information as is necessary to enable the State Agency to perform its duties under the act and regulations.

- 2) This agreement may be terminated upon ten days notice on the part of either party hereto, and the State Agency may terminate this agreement immediately upon receipt of evidence that the terms and conditions of this agreement have not been fully complied with by the school/school district project director.

School/School District Authorizing Signature	Department of Public Instruction Signature
Title	Title
Date	Date

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Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800)877-8339; or (800)845-6136 (Spanish).

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