

Losses By Spoilage

Temperature of Storage Area At Time Spoilage Was Discovered	How Often Are Temperatures of Storage Area Checked?			Warning Device	
	Daily	Weekly	Other (Specify)	Yes	No
Freezer					
Refrigerator					
Dry Storage					
Name of person temperatures monitored by:			Title:		
Is Professional Pest Control Used? <input type="checkbox"/> Yes <input type="checkbox"/> No			Name of Company		
Pest Control Frequency <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly <input type="checkbox"/> Other (Specify)			Date of Last Control Service		
Are Commodities Stored off the Floor <input type="checkbox"/> Yes <input type="checkbox"/> No			Are the Dry Storage Areas Ventilated? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is Loss Covered By Insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No			Has Claim Been Filed With Insurance Company? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Give complete details regarding loss:					

Losses By Theft

Are Storage Areas Locked? <input type="checkbox"/> Yes <input type="checkbox"/> No	Freezer(s) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Refrigerator(s) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Dry Storage <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Did Police Investigate Theft? <input type="checkbox"/> Yes (if yes, include copy of report) <input type="checkbox"/> No			
Is Loss Covered By Insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No		Has Claim Been Filed With Insurance Company? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Give complete details regarding the theft:			

Signature of school representative	Title	Date
Signature of state agency representative	Title	Date

Return to:

Department of Public Instruction
 Child Nutrition and Food Distribution Programs
 600 East Boulevard Ave Dept 201
 Bismarck ND 58505-0440

Fax: 701-328-2461