



# RURAL AND LOW-INCOME SCHOOLS PROGRAM APPLICATION, REAP

DEPARTMENT OF PUBLIC INSTRUCTION

STUDENT SUPPORT AND INNOVATION

SFN 53467 (09/2017)

Submit your application to Department of Public Instruction 600 East Boulevard Avenue, Department 201, Bismarck, ND 58505-0440.

Name of School District	Name of Contact Person
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## Activities

Describe each activity you plan to undertake with the Rural and Low-Income Schools funds (be specific). Indicate for each activity 1) the amount needed; 2) the goal the activity addresses (Goal 1, 3, or 4 from the RFP); and 3) the ID code (see the ID numbers from the Allowable Uses of Funds section of the RFP).

Description of Activities	Amount	Goal	ID Code

## Narrative

In the space below describe how this plan will increase student achievement. Also, describe how the Rural and Low-Income School plan aligns and coordinates with your federal Title programs indicated on the current year Consolidated Application for Federal Title Funding that was submitted to NDDPI.

	<b>Assurances</b>
	<p>The school district assures that it will:</p> <p>Administer the State's standards-based assessment in reading and math, which is consistent with section 1111(b)(3) of Title I.</p> <p>Supplement and not supplant existing federal, state, or local funds.</p> <p>Use the funds from this program only for the Allowable Uses of Funds as described in the RFP.</p> <p>Comply with the requirements outlined in the publication "General Requirements for Federal Programs" compiled by the Department of Public Instruction.</p> <p>Submit a final report and request for funds for the period of July 1, 2017, through June 30, 2018.</p>

## BUDGET APPLICATION

School District	Contact Person			Telephone Number	Cell Phone Number
Mailing Address	City	State	ZIP Code	Budget/Project Period (MM/DD/YYYY)	
				From July 1, 2017	To June 30, 2018
Select A Program: <input type="checkbox"/> 21 <sup>st</sup> Century <input type="checkbox"/> Title I <input type="checkbox"/> Refugee <input type="checkbox"/> Title II A <input type="checkbox"/> Adult Education <input type="checkbox"/> Title I Program Improvement <input type="checkbox"/> STEEP <input type="checkbox"/> Title II B <input type="checkbox"/> Neglected & Delinquent <input type="checkbox"/> State Funding <input type="checkbox"/> Title III – LEP <input type="checkbox"/> Title VI <input type="checkbox"/> Homeless <input type="checkbox"/> Title VI REAP <input type="checkbox"/> Title III – IMM <input type="checkbox"/> Other: _____ <input type="checkbox"/> Migrant					
<b>Object Code</b>	<b>Amounts of Funds Requested</b>	<b>Amounts Approved</b>	<b>Comments</b>		
110 Professional Salary					
120 Non-professional Salary					
200 Employee Benefits					
300 Purchased Professional & Technical Services					
430 Maintenance					
580 Travel					
600 Supplies & Materials					
730 Equipment					
800 Dues, Memberships, & Registrations Fees					
900 Indirect Costs					
Unobligated					
<b>Subtotal</b>					
<b>Grand Total</b>					

Object/ID Code	Example	Object/ID Code	Example
110	Professional Salary – Salaries for certified personnel including: teachers, substitute teachers, stipends to staff for attending workshops that are held after regular school hours.	430	Maintenance – Repair of Equipment
120	Non-professional Salary – Salaries for non-certified personnel including: aides, paraprofessionals, bus drivers, secretaries.	580	Travel – Expenditures for staff travel, including mileage, airline tickets, taxi fares, meals, lodging
200	Employee Benefits – Payments that are not part of gross salary made on behalf of employees; i.e., insurance, Social Security, retirement, unemployment compensation, Workers Compensation, annual leave, sick leave. School districts paying stipends to staff must pay benefits for those stipends.	600	Materials/Supplies – Expendable items that are consumed, worn out, or deteriorated in use; freight, books, school supplies, periodicals/subscriptions, software, software applications
300	Purchased Professional & Technical Services – Purchased services for which the district has a contract on file including: speaker fees, professional development on site, auditors, consultants, etc.	730	Equipment – Includes items such as document cameras, iPods, iPads, computers, printers even if the cost is less than \$750. These items must be tagged as being purchased with Title I funds.
		800	Dues, Memberships, Registration Fees (includes license fees)
Printed Name of Local Authorized Representative		Signature	Date

### FOR DEPARTMENT USE ONLY

Date Received	Amount Approved	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Approved
Signature-Coordinator			Date
Signature-Assistant Superintendent			Date

DEPARTMENT OF PUBLIC INSTRUCTION  
RURAL AND LOW-INCOME SCHOOLS PROGRAM, REAP  
REQUEST FOR PROPOSALS

**INTRODUCTION**

The Rural and Low-Income Schools Program, under the Rural Education Achievement Program (REAP) of the Every Student Succeeds Act (ESSA), is designed to address the needs of rural, low-income schools that do not qualify for the Small, Rural Schools Grant program under this law.

**TIMEFRAME**

Applications must be submitted to the Department of Public Instruction, 600 East Boulevard Avenue, Bismarck, ND 58505-0440. Applications will be reviewed, and grant awards will be issued. The grant period for the RLIS funds is July 1, 2017 to June 30, 2018.

**APPLICATION FORM SFN 53467**

Complete the "Activities" section of the Application Form. Refer to the "Priorities for the Funds," the "Allowable Uses of Funds" and the "Goals and Indicators" below.

Complete the "Narrative" section of the Application Form. Describe how this plan will increase student achievement. Also describe how the Rural and Low-Income Schools plan aligns and coordinates with your federal title programs indicated on the current year Consolidated Application for Federal Title Funding that has been submitted to NDDPI.

Complete the "Budget" section of the Application Form.

Read and understand the "Assurances" section of the Application Form. By signing the application form, the authorized representative of the school district certifies that the district will comply with the assurances.

**ALLOWABLE USES OF FUNDS**

Funds under the Rural and Low-Income Schools program may be used for one or more of the following authorized activities:

1. Activities authorized under Title I Part A Improving Basic Programs
2. Activities authorized under Title II
3. Activities authorized under Title III (LEP and Immigrant students)
4. Activities authorized under Title IV
5. Parent and Family Engagement

**ACCOUNTABILITY**

School districts that receive funds from the Rural and Low-Income Schools program must administer assessments consistent with ESSA.

**REPORTING**

School districts that receive funds from the Rural and Low-Income Schools program must submit a final report, which will be due July 15, 2018.

**QUESTIONS**

Questions relating to the RLIS program/application can be directed to the following NDDPI staff:

Laurie Matzke  
Assistant Superintendent  
Email: [lmatzke@nd.gov](mailto:lmatzke@nd.gov)  
Phone: (701) 328-2284

Shauna Greff  
Program Manager  
Email: [sfgreff@nd.gov](mailto:sfgreff@nd.gov)  
Phone: (701) 328-2958