



**RESOLUTION SESSION WAIVER**  
 NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION  
 OFFICE OF SPECIAL EDUCATION  
 SFN 61014 (09-2016)

IDEA 04 Section 615(f)(1)(B)(i)(IV)

Child's First Name	Child's Last Name	Child's Date of Birth	Child's Grade	
Mailing Address		City	State	ZIP Code
School Child is Attending		File Reference	Date Received	

Within 15 days of receiving notice of a request for a due process hearing and prior to the initiation of the due process timelines, the school district must convene a meeting with the parents and the relevant members of the IEP team who have specific knowledge of the facts identified in the hearing request. The school district is not required to hold this meeting if both the parents and the district agree in writing to waive it, or agree to use the mediation process. Complete this document *only if both parties* agree to waive participation in the Resolution Session.

We have reviewed the Resolution Session information provided by the Department of Public Instruction Office of Special Education and we both choose the following option:

- To participate in mediation instead of the Resolution Session
- To waive the Resolution Session and proceed directly to due process hearing

Typed Name of Parent (or Adult Student)	Date
Signature of Parent (or Adult Student)	
Typed Name of District Representative	Date
Signature of District Representative	

Both parties must sign this document if the waiver is to be deemed valid

**Please mail to:**

Dispute Resolution Coordinator  
 Department of Public Instruction  
 Office of Special Education  
 600 E Blvd Ave, Dept 201  
 Bismarck, ND 58505