

# NOTIFICATION OF CHANGE IN BENEFITS OR TERMINATION OF FREE OR REDUCED-PRICE BENEFITS

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION  
CHILD NUTRITION AND FOOD DISTRIBUTION PROGRAMS

(Rev. 3/11) G/Tools/SNP/Notification of Change in Benefits or Termination of Free or Reduced-Price Benefits

Date
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Dear

As a result of our verification efforts, starting \_\_\_\_\_ your eligibility for free or reduced-price benefits will be:

<input type="checkbox"/> Changed from reduced-price to free. Your child(ren) will receive meals at no cost.	
<input type="checkbox"/> Changed from free to reduced-price meal eligibility. The reduced price charge is:	
Lunch	Breakfast
<input type="checkbox"/> Terminated for the following reason(s):	
<input type="checkbox"/> Income is over the allowable amount	
<input type="checkbox"/> Not currently covered under a SNAP (Food Stamp) or TANF case number. (You may submit an application with income information)	
<input type="checkbox"/> did not provide proof of current eligibility. The following information is missing: _____	
<input type="checkbox"/> Other _____	

If you are not eligible for benefits now, but have a decrease in household income, become unemployed, or have an increase in household size, you may fill out an application and reapply for benefits at that time. If you begin to receive SNAP benefits, TANF or commodity assistance through the Food Distribution Program on Indian Reservations (FDPIR), you may fill out an application or present a Meal Benefit Notice to the school.

If you do not agree with this decision, you may discuss it with the following determining official:

Determining Official
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You also have a right to a fair hearing. This can be done by calling or writing the following official:

Hearing Official Name	
Address	Phone

If you request a hearing before the date stated, your child will continue to receive free or reduced-price meals until the decision of the hearing official is made.

Sincerely,

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.