

**JOINT PRIOR WRITTEN NOTICE
LOCAL EDUCATION AGENCY AND EARLY INTERVENTION AGENCY**

Date: 2 year, 7 month transition meeting-EI
 2 year, 9 month transition meeting-LEA

To:
Address:
Phone Number:

From:

Early Intervention Agency (EI) and/or Local Education Agency (LEA)

Re: _____ (Child's first name, middle initial, last name) _____ (Birth date)

You have received and reviewed the *Understanding Early Childhood Transition: A Guide for Families and Professionals* document. As described in this document, we would like to meet with you to identify and share valuable information about the needs of your child. Please let us know if this is a convenient time for you so we can finalize plans for the meeting.

The following action(s), as checked below, are being considered at a meeting on: _____
Date

Time	Location
<input type="checkbox"/> Discuss continued eligibility for Developmental Disabilities (2 years, 7 months)	
<input type="checkbox"/> Review current evaluation information (2 years, 7 months)	
<input type="checkbox"/> Sign Consent for Evaluation (2 years, 7 months)	
<input type="checkbox"/> Discuss need for additional evaluation (2 years, 7 months)	
<input type="checkbox"/> Review of Individual Family Service Plan (IFSP), including the Transition Plan (2 years, 7 months and 2 years, 9 months)	
<input type="checkbox"/> Discussion of evaluation results (2 years, 9 months)	
<input type="checkbox"/> Determination whether your child has a disability under IDEA Part B (2 years, 9 months)	
<input type="checkbox"/> Develop an Individualized Education Program (IEP) (2 years, 9 months or prior to age 3)	
<input type="checkbox"/> Other considerations	

The following actions apply to this notice and a description is given below:

1. This action is being proposed/~~rejected~~ because:

2. Prior to this proposal the following actions were considered:

3. The options stated in item 2 were rejected because:

4. The action stated in item 1 is based on the following evaluation procedures, tests, records or reports:

5. Other factors relevant to the action proposed above are:

Procedural Safeguards

The *North Dakota Early Intervention System Parental Rights* document is reviewed with you each time you are provided a Prior Notice. This document provides a description of the procedural safeguards relating to Part C of IDEA. A copy will be given to you any time a complaint is filed or a due process hearing is requested. You may request a copy of this brochure at any time from your Service Coordinator (Developmental Disabilities Program Manager).

The *Parental Rights for Public School Students Receiving Special Education Services - Notice of Procedural Safeguards* document will be given to you when we meet. This document is your notice of procedural safeguards relating to Part B of the Individuals with Disabilities Education Act (IDEA). A copy of this will be given to you annually, and also: the first time your child is referred for a special education evaluation; the first time a complaint is filed or a due process hearing is requested in a school year; if a school notifies you that a disciplinary action has or will be taken that would constitute a change in placement; and if you request a copy. You may also access a current copy of the procedural safeguards on your school district's website, if such a site exists, or from the NDDPI website at: <http://www.dpi.state.nd.us/speced1/laws/guidance/index.shtm>

If you have questions about the information provided, or want help in understanding these procedural safeguards, please contact the person indicated below.

EI and/or LEA contact information

At the present time, we anticipate that the following individuals will be meeting with us:

For the initial IEP of a child previously served under Part C, at the request of the parent, the local education agency will invite the Part C service coordinator and/or other representative of the Part C system. Please check the appropriate box indicating parental choice:

The parent requests that an invitation to their child's initial IEP be sent to the Part C service coordinator and/or other representatives of the Part C system.

The parent declines that an invitation to their child's initial IEP be sent to the Part C service coordinator and/or other representatives of the Part C system.