

Searching and Viewing Customer Invoice (Processing and/or Warehouse-Transportation Charges)



North Dakota Login

Already Registered - [Not sure?](#)

North Dakota Login:

Forgot Login

Password:

Forgot Password

Login

[Update your account](#)

New to North Dakota Online Services?

[Register Now!](#)

Benefits of North Dakota Login

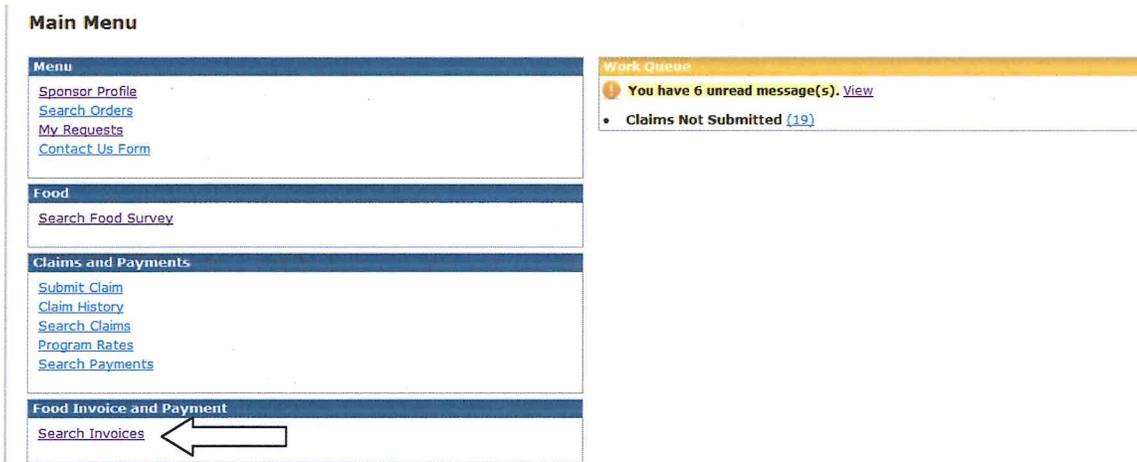
- One North Dakota Login and password to access multiple [ND Online Services](#)
- Register once for secure access to State services

Need help? Read through the [FAQ](#).

For assistance with this North Dakota Login, contact the [Service Desk](#).

If you need assistance with this Online Service, please contact North Dakota Department of Public Instruction.

Log into the NDFoods system.



Main Menu

Menu

- [Sponsor Profile](#)
- [Search Orders](#)
- [My Requests](#)
- [Contact Us Form](#)

Food

- [Search Food Survey](#)

Claims and Payments

- [Submit Claim](#)
- [Claim History](#)
- [Search Claims](#)
- [Program Rates](#)
- [Search Payments](#)

Food Invoice and Payment

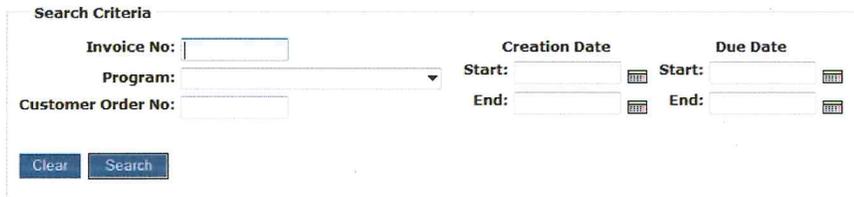
- [Search Invoices](#) ←

Work Queue

- You have 6 unread message(s). [View](#)
- Claims Not Submitted (19)

Click on "Search Invoices"

Search Invoices



Search Criteria

Invoice No:

Program:

Customer Order No:

Creation Date

Start: End:

Due Date

Start: End:

[Clear](#) [Search](#)

Search Results

2 invoices found.

Invoice No.	Sponsor	Created	Due	Program	Total Due
94	Mandan Public Schools	09/04/2012	11/03/2012	School USDA Foods (SCH)	\$414.48
294	Mandan Public Schools	09/27/2012	11/26/2012	School USDA Foods (SCH)	\$3,006.24

[Return](#)

Click "Search" and all invoices for that sponsor will show in the search results. The search can be narrowed by entering in information in the search criteria.

This sponsor currently has two invoices. Click on the Invoice No. to view a particular invoice.

NOTE: The total due displayed on this screen is the amount that was billed with each invoice. Click on the most current invoice to see what is currently owed by the sponsor. The most recent invoice sent to the sponsor can be a running total of amount owed.

View Invoice

Program: School USDA Foods (SCH)
Invoice Date: 09/04/2012
Due Date: 11/03/2012
Term: Net 30 days
Amount Due: **\$414.48**

Bill To:

Please remit payment to:
Department of Public Instruction
Child Nutrition and Food Distribution Programs
CHEN 11
600 East Boulevard Ave Dept. 201
Bismarck, ND 58505-0440

Each sponsor is given State Match at the beginning of each program year. State Match covers warehouse and transportation charges until the sponsor's allotment is gone. Then the sponsor must pay out of pocket for any warehouse and transportation charges.

Details Notices

Date	Item	Site	Processing	Warehouse & Transport	Total Balance	Action
08/26/2012	Customer Order #127		\$414.48	\$177.96	\$592.44	View
Sub Total:			\$414.48	\$177.96	\$592.44	
Deducted from State Match:			\$0.00	\$-177.96	\$-177.96	
Total:			\$414.48	\$0.00	\$414.48	

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This particular invoice was generated on 8/26/2012 and was for customer order number 127. The customer order contained charges for processing \$414.48, warehouse and transportation \$177.96.

The sub-total contains all charges \$592.44. State Match covered \$177.96 which left \$414.48 billed to the sponsor for processing charges.

To view the customer order, click on "View".

View Customer Order #127

Status: Received **Expected Delivery Week:** 08/26/2012 - 09/01/2012
Sponsor: **Program Month:** August
Site: **Program Year:** 2013
Program:

Foods Fees

Weight of foods: 2,784.00 lbs

Req.	Alloc.	Rec.	Item	Quantity	Food Value	Proc.	Ware.	Trans.	Sur.	Action
44	44	44	Beef Meatball Cooked 1 oz	54 1 oz servings	\$876.92	\$414.48	\$15.84	\$14.68	\$3.23	Summary
36	36	36	Cheese American Skim Sliced	6 5 lb. Pkgs	\$1,935.72	\$0.00	\$34.56	\$32.03	\$7.05	Summary
12	12	12	Mozzarella, Shredded	1 30 lb bag	\$703.08	\$0.00	\$11.52	\$10.68	\$2.35	Summary
12	12	12	Rice Long Grain Parboiled	1 30 lb bag	\$108.72	\$0.00	\$9.72	\$9.01	\$1.98	Summary
18	18	18	Spaghetti	1 20 lb bag	\$201.78	\$0.00	\$11.88	\$11.01	\$2.42	Summary
Order Totals:					\$3,826.22	\$414.48	\$83.52	\$77.41	\$17.03	

[Return](#)

The foods view of the customer order shows all foods received and their individual charges. Click on the Fees tab to view fee totals.

View Customer Order #127

Status: **Received** Expected Delivery Week: 08/26/2012 - 09/01/2012
 Sponsor: Program Month: August
 Site: Program Year: 2013
 Program:

Foods **Fees**

[View Invoice\(s\)](#)

Fee Type	Calculated Amount	Override Amount	Adjust Amount	Total Charged	Covered By Entitlement	Covered By State Match	Covered By DPI	Invoiced	Bonus	Waived
Food Value	\$3,826.22			\$3,826.22	\$3,826.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Processing	\$414.48			\$414.48	\$0.00	\$0.00	\$0.00	\$414.48	\$0.00	\$0.00
Transportation	\$77.41			\$77.41	\$0.00	\$77.41	\$0.00	\$0.00	\$0.00	\$0.00
Transportation Surcharge	\$17.03			\$17.03	\$0.00	\$17.03	\$0.00	\$0.00	\$0.00	\$0.00
Warehouse	\$83.52			\$83.52	\$0.00	\$83.52	\$0.00	\$0.00	\$0.00	\$0.00
Totals:				\$4,418.66	\$3,826.22	\$177.96	\$0.00	\$414.48	\$0.00	\$0.00
Current Balance:				\$17,051.37	\$17,914.60					

[Return](#)

The total fees for this customer order are displayed at the bottom of the screen. The sponsor was invoiced \$414.48 for this customer order.

NOTE: The total due displayed on this screen is the amount that was billed with each invoice. Click on the most current invoice to see what is currently owed by the sponsor. The most recent invoice sent to the sponsor can be a running total of amount owed.

Search Invoices

Search Criteria

Invoice No: Creation Date Start: End:
 Program: Start: End:
 Customer Order No: End:

[Clear](#) [Search](#)

Search Results

2 invoices found.

Invoice No.	Sponsor	Created	Due	Program	Total Due
94	Mandan Public Schools	09/04/2012	11/03/2012	School USDA Foods (SCH)	\$414.48
294	Mandan Public Schools	09/27/2012	11/26/2012	School USDA Foods (SCH)	\$3,006.24

[Return](#)

When a sponsor has more than one invoice to view, the user should click on the most current invoice to view the current amount due to DPI. The most current invoice will have the highest invoice number.

View Invoice #294

Program: School USDA Foods (SCH)
Invoice Date: 09/27/2012
Due Date: 11/26/2012
Term: Net 30 days
Amount Due: \$3,006.24

Bill To:
Mandan Public Schools
901 DIVISION ST NW
MANDAN, ND 58554-1641

Please remit payment to:
Department of Public Instruction
Child Nutrition and Food Distribution Programs
CHEN 11
600 East Boulevard Ave Dept. 201
Bismarck, ND 58505-0440

Details Notices

Date	Item	Site	Processing	Warehouse & Transport	Total Balance	Action
09/04/2012	Previous Invoice		\$414.48	\$0.00	\$414.48	
09/23/2012	Customer Order #321		\$2,591.76	\$219.97	\$2,811.73	View
Sub Total:			\$3,006.24	\$219.97	\$3,226.21	
Deducted from State Match:			\$0.00	\$-219.97	\$-219.97	
Total:			\$3,006.24	\$0.00	\$3,006.24	

Return

This invoice contains information from the first invoice released to the customer on 9/4/2012 and the current invoice released on 9/27/2012. Because the customer did not pay the first invoice yet, the total balance on the invoice reflects both amounts due: \$414.48 Invoice #1 and \$2591.76 Invoice #2.

In order to avoid overpayments, please contact DPI if you are not sure if any or the entire invoice has been paid. Enter the NDFoods system and from the main menu click on "Contact Us Form".

Contact ND DPI - Child Nutrition and Food Distribution Division

*Your Name:

Sponsor Name: Mandan Public Schools

Local Agency (LA) No.: 30001

*Contact Preference: Email Telephone

*Category:

*Comment/Question:

Cancel

Submit To DPI

*Required

The user must include your name and contact preference. The user must also select a category from the drop down. In the comment/question section, include the invoice number and amount and then your question(s) regarding the invoice.