

Completing TEFAP Renewal

North Dakota
login

Already Registered - [Not sure?](#)

North Dakota Login:

[Forgot Login](#)

Password:

[Forgot Password](#)

[Login](#)

[Update your account](#)

New to North Dakota Online Services?

[Register Now!](#)

Benefits of North Dakota Login

- Use North Dakota Login and password to access multiple [ND Online Services](#)
- Register once for secure access to State services

Need help? Read through the [FAQ](#).

For assistance with this North Dakota Login, contact the [Service Desk](#).

Log into the NDFoods system

Main Menu

Menu

- [Sponsor Profile](#)
- [Search Orders](#)
- [My Requests](#)
- [Contact Us Form](#)

Food

- [Search Food Survey](#)
- [Search USDA Foods Received](#)
- [Commodity Supplemental \(CSEFP\) Distribution](#)

Claims and Payments

- [Submit Claim](#)
- [Claim History](#)
- [Search Claims](#)
- [Program Rates](#)
- [Search Payments](#)

Food Invoice and Payment

- [Search Invoices](#)

Work Queue

- You have 2 unread message(s). [View](#)
- Claims Not Submitted (8)
- Renew Application
 - [Renew TEFAP](#)
 - [Renew CSEFP](#)

From the Work Queue, click on “Renew TEFAP”

Renew Emergency Assistance (TEFAP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	TEFAP Details
Sponsor Details	● Incomplete	● Incomplete
Individuals	NA	● Incomplete
Sites		
Community Action Food Pantr	● Incomplete	● Incomplete
Add A New Site		
Add An Existing Site		
Discontinue A Site		
Return Submit To DPI		

Click on “Incomplete” under the General heading for Sponsor Details.

Edit Sponsor

Organization Name: Community Action & Development Program Region VIII

Organization Type: Public

LA No: 45310

Region: 8 - Dickinson

County: 45

Telephone: (2223334444) Ext:

Fax: (2223334444)

*Receive Direct Deposit: Yes No

To request direct deposit, please mail the completed [Direct Deposit Authorization Form](#) to DPI.

Mailing Address

*Address:

Shipping Address

*Same as mailing address: Yes No

I have reviewed the information and to the best of my knowledge it is accurate.

*Required

Review the Sponsor information and make any necessary changes. Click on the review check box and click "Save".

Renew Emergency Assistance (TEFAP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	TEFAP Details
Sponsor Details	● Complete	● Incomplete
Individuals	NA	● Incomplete
Sites		
Community Action Food Pantr	● Incomplete	● Incomplete
Add A New Site		
Add An Existing Site		
Discontinue A Site		

Click on "Incomplete" under the TEFAP Details heading for Sponsor Details.

Edit Sponsor Emergency Assistance (TEFAP) Details

Sponsor: Community Action & Development Program Region VIII

LA No: 45310

Year: 2013

The following documents must be downloaded, completed and either attached (preferred), or delivered to DPI by mail or fax (701-328-9566).

Document Name	Download	Attached File	Will Mail USPS
Program Agreement - 58927	PDF MS Word	Attach	<input checked="" type="checkbox"/>

Program Agreements are mailed into DPI. Click on the check box "Will Mail USPS" and click "Save".

Renew Emergency Assistance (TEFAP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	TEFAP Details
Sponsor Details	Complete	Complete
Individuals	NA	Incomplete
Sites		
Community Action Food Pantr	Incomplete	Incomplete
Add A New Site		
Add An Existing Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Click on "Incomplete" under the TEFAP Details heading for Individuals.

List Individuals

Sponsor: Community Action & Development Program Region VIII

LA No: 45310

Program: Emergency Assistance (TEFAP)

Name	Role	Telephone	Email	Action
Brenda Thronburg	Finance Manager	701-000-0000	brendat@dickinsoncap.org	Edit Delete
Jim Pavlicek	Finance Manager	701-227-0131	jimp@dickinsoncap.org	Edit Delete
Michelle Orton	USDA Food Rep	701-227-0131	michelleo@dickinsoncap.org	Edit Delete
Sandy Baer	Authorized Rep	701-227-0131	sandyb@dickinsoncap.org	Edit Delete
Sandy Baer	USDA Food Rep	701-227-0131	sandyb@dickinsoncap.org	Edit Delete
Add An Individual				

I have reviewed the information and to the best of my knowledge it is accurate.

[Return](#) [Save](#)

Review the individuals and click on the review check box and click "Save". Note: There must be an individual as the USDA Food Rep in order to complete the TEFAP food surveys in the system.

Renew Emergency Assistance (TEFAP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	TEFAP Details
Sponsor Details	Complete	Complete
Individuals	NA	Complete
Sites		
Community Action Food Pantr	Incomplete	
Add A New Site		
Add An Existing Site		
Discontinue A Site		

[Return](#) [Submit To DPI](#)

Click on "Incomplete" under the General Details heading for Sites.

Edit Site Details

Sponsor: Community Action & Development Program Region VIII
Name: Community Action Food Pantry

***Administration Type:** Site is Legal Entity of the Sponsor

***Telephone:** 7012270131 (2223334444) **Ext:**

Fax: 7012274750 (2223334444)

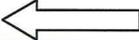
Mailing Address

***Address:** 202 E VILLARD ST, DICKINSON, ND 58601-5247

Shipping Address

***Same as mailing address:** Yes No

I have reviewed the information and to the best of my knowledge it is accurate.

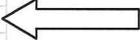


Review the site information and make any necessary updates. Click on the review check box and click "Save".

[Main Menu](#)

Renew Emergency Assistance (TEFAP) Application

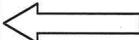
The following information needs to be reviewed, updated and submitted to DPI.

Info	General	TEFAP Details
Sponsor Details	Complete	Complete
Individuals	NA	Complete
Sites		
Community Action Food Pantry	Complete	Incomplete 
Add A New Site		
Add An Existing Site		
Discontinue A Site		

Click on "Incomplete" under the TEFAP Details heading for Sites.

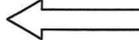
Edit Site Emergency Assistance (TEFAP) Details

Site: Community Action Food Pantry
Sponsor: Community Action & Development Program Region VIII
Year: 2013
Status: Incomplete

***Individual Monthly Average Participation:** 

***Household Monthly Average Participation:**

I have reviewed the information and to the best of my knowledge it is accurate.



*Required

Enter in the Individual Monthly Average Participation and the Household Monthly Average Participation for the previous program year. Click on the review check box and click "Save".

Update successful

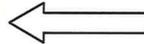
Renew Emergency Assistance (TEFAP) Application

The following information needs to be reviewed, updated and submitted to DPI.

Info	General	TEFAP Details
Sponsor Details	Complete	Complete
Individuals	NA	Complete
Sites		
Community Action Food Pantry	Complete	Complete
Add A New Site		
Add An Existing Site		
Discontinue A Site		

[Return](#)

[Submit To DPI](#)



Click "Submit To DPI"

Main Menu

Renewal successfully submitted.

Main Menu

Menu

[Sponsor Profile](#)
[Search Orders](#)
[My Requests](#)
[Contact Us Form](#)

Food

[Search Food Survey](#)
[Search USDA Foods Received](#)
[Commodity Supplemental \(CSFP\) Distribution](#)

Claims and Payments

[Submit Claim](#)
[Claim History](#)
[Search Claims](#)
[Program Rates](#)
[Search Payments](#)

Food Invoice and Payment

[Search Invoices](#)

Work Queue

You have 2 unread message(s). [View](#)

- [Claims Not Submitted \(8\)](#)
- [Renew Application](#)
- [Renew CSFP](#)

The user will see a message at the top of the screen indicating that the Renewal was successfully submitted to DPI.

List Messages

Received	Category	Message	Action
11/05/2013 3:02 PM	Processed Sponsor Renewal	The Emergency Assistance (TEFAP) renewal for Community Action & Development Program Region VIII has been approved.	View Delete

[Return](#)

DPI will review and approve the renewal information. The user will receive a confirmation in the Work Queue that the renewal was successfully approved by DPI.