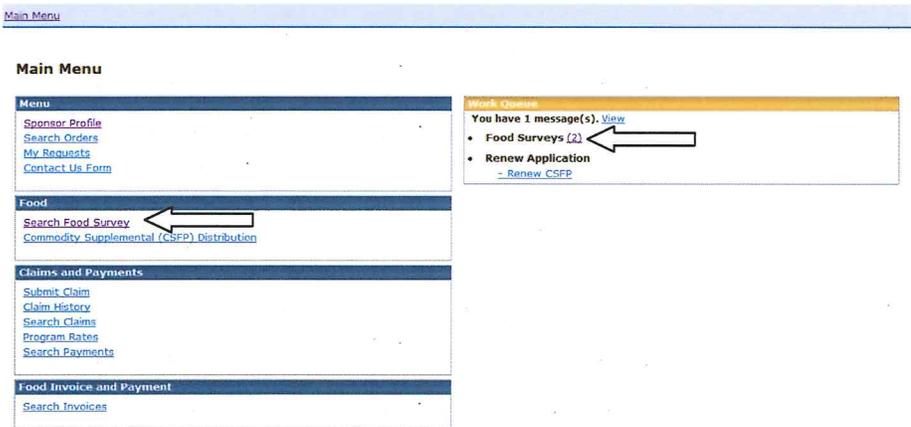


Completing a Food Survey - CSFP



Log into the NDFoods system



To access the survey, the user can either click on the food survey (#) from the Work Queue or by clicking on Search Food Survey from the Main Menu.

#1 - From the Work Queue



Click on the number next to "Food Surveys"

List Food Surveys

08/20/2012 - Commodity Supplemental (CSFP)

Site	Survey Status	Closes	No.	Action
Park River Warehouse	Submitted	08/24/2012	28	Edit
RRVCAA Warehouse	Not Started	08/24/2012	28	Start

[Return](#)

Click on the link "Start" in the Action column.

#2 - From the Main Menu



Click on "Search Food Survey" from the Main Menu

Search Food Survey

Search Criteria

Program: Commodity Supplemental (CSFP)

Status: Site:

Activity Start: Thru:

Survey Month: (not for Annual) Survey Year:

Template Number:

Search Results

2 survey found.

Site	Program	Status	Timeframe	Template No.	Activity
Park River Warehouse	Commodity Supplemental (CSFP)	Submitted	2012	28	08/20/2012
RRVCAA Warehouse	Commodity Supplemental (CSFP)	Not Started	2012	28	08/20/2012



When searching for the survey, choose program Commodity Supplemental (CSFP) from the Program drop down and click search.

Completing the Survey

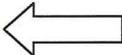
View Food Survey

Sponsor: Red River Valley Community Action Region IV
Delivery Year: 2012
Program: Commodity Supplemental (CSFP)
Status: Not Started
Weight: lbs.
Closes: 08/24/2012

Site: RRVCAA Warehouse
Timeframe:
Note:

Food

Description	Units On Hand
Applesauce Canned	
Apricot Halves Canned	
Beans Baby Lima Dry Pkg	
Beans Great Northern Dry Pkg	
Beans Green Canned	
Beans Pinto Dry Pkg	
Beans Vegetarian	
Beef Canned	
Beef Chili W/O Beans Canned	
Beef Stew Canned	
Carrots Canned	
Tomato Diced Canned	
Tomato Diced Canned Low Sod.	
Tomato Juice	
Tuna Chunk Light Canned	
Vegetable Mix Canned	
Whole Grain Rotini Pasta	
Total	0



The first screen of the survey is for display only. To continue, click "Edit".

Edit Food Inventory Survey

Site: RRVCAA Warehouse

Program: Commodity Supplemental (CSFP)

Closes: 08/24/2012

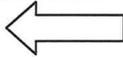
Note:

Food

Enter the number of cases you have on hand for each food item.

Description	Code	Units On Hand
Spinach Canned	100323	12
Tomato Diced Canned	100328	13
Tomato Diced Canned Low Sod.	110262	1
Tomato Juice	100898	0
Tuna Chunk Light Canned	100194	0
Vegetable Mix Canned	100320	0
Whole Grain Rotini Pasta	100435	0

Cancel Finish Later Continue

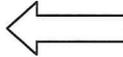


The user must enter in the units on hand and enter zeros in for those with no inventory. Click "Continue".

Submit Food Survey for RRVCAA Warehouse

The following food inventory survey is about to be submitted.

*Served in Previous Distribution:	210
*Bags Needed:	1
*Boxes Needed:	1



Food	Units Indicated
Applesauce Canned	0
Apricot Halves Canned	10
Beans Baby Lima Dry Pkg	0
Beans Great Northern Dry Pkg	10
Beans Green Canned	0
Beans Pinto Dry Pkg	0
Beans Vegetarian	0
Peanut Butter Smooth	0
Pears Canned	0
Peas Canned	5
Plums Purple Canned	3
Potaotes White Sliced Canned	5
Rice Long Grain	10
Spaghetti Sauce Meatless Cans	11
Spinach Canned	12
Tomato Diced Canned	13
Tomato Diced Canned Low Sod.	1
Tomato Juice	0
Tuna Chunk Light Canned	0
Vegetable Mix Canned	0
Whole Grain Rotini Pasta	0
Total:	157

Cancel Edit Survey Printer Friendly Submit To DPI



The user must enter in the number of clients served during the last distribution. The user must also enter in the quantity of boxes and bags needed for the next distribution. Once this information is entered, click "Submit to DPI" to send the information to DPI or click on "Edit Survey" to make any changes before submitting.

List Food Surveys

08/20/2012 - Commodity Supplemental (CSFP)

Site	Survey Status	Closes	No.	Action
Park River Warehouse	Submitted	08/24/2012	20	Edit
BRVCAA Warehouse	Submitted	08/24/2012	20	Edit

[Return](#)

The system will provide a message that the food survey has been submitted. The status of the survey will also change to Submitted.