

Disability Documentation Guidelines

Each institution's disability services office uses documentation to:

1) establish whether an individual is a person with a disability and 2) provide a rationale for identifying and implementing reasonable accommodations. The complete guidelines are at:

www.und.nodak.edu/org/nddsc

DISABILITY DOCUMENTATION SHOULD INCLUDE:

1. **A clear diagnostic statement**, including functional impact, diagnostics used and progression or prognosis of condition.
2. **A description of the diagnostic methodology**, criteria, evaluation methods, tests, clinical narrative, observations and results.

Documentation for learning disabilities must include test scores, interpretation of aptitude, achievement, and when possible, information processing. Tests used should be current and appropriate to adolescents/adults.

3. **A description of the current functional limitations** and their effect on one or more of the student's major life activities.
4. **A description of current/past accommodations, services, medications and their**

effectiveness.

5. **A description of the expected progression or stability of the disability.**
6. **The credentials of the evaluator or provider.**
7. Although not required, professionals are invited to make recommendations for accommodations, adaptive devices, services, compensatory strategies and/or support services.

Council Goals

- 1) To support transition planning efforts by consultation, collaboration and mutual education.
- 2) To promote seamless transition for college students with disabilities transferring between ND colleges.
- 3) To assist fellow post secondary institutions in providing reasonable accommodations, disability related services and shared resources through consultation and collaboration.
- 4) To promote professional development activities for ND Disability Services Council and secondary school personnel.
- 5) To develop and expand relationships among stakeholders.

North Dakota Colleges & Universities

Disability Services Council

Mission

The Disability Services Council supports and promotes the efforts of North Dakota Colleges and Universities to provide full participation for students with disabilities in higher education.

Website address

<http://www.und.nodak.edu/org/nddsc>

E-mail address

dss@und.nodak.edu

Available in alternate format
Call 701-777-3425 (V/TTY)

Disability Services Offices

The Disability Services Council is made up of the public, private and tribal colleges in North Dakota. The Council was established in 1998 as a collaborative effort between Higher Education and the Department of Public Instruction's Office of Special Education to facilitate the transition of high school students with disabilities into post secondary education.



College students with disabilities are protected under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990 against discrimination on the basis of disability.

The disability services offices assist the institutions in fulfilling their responsibility to provide students with disabilities equal access to the colleges' educational programs, services, activities and facilities. Reasonable accommodations and disability related services provided to the student are based on the disability documentation submitted by the student.

For more information, contact the disability services office at a specific college or university.

Bismarck State College
701/224-5554
bismarckstate.edu/student/disability

Dickinson State University
Academic Success Center
701/483-2999

Lake Region State College
Academic Skills Center
701/662-1529

Mayville State University
Academic Support Center
701/788-4747, 701/788-4720

Minot State University
Disability Services 701/858-3371
minotstateu.edu/disability_services/

Minot State University-Bottineau
Learning Center
701/228-5479

North Dakota State College of Science
Disability Support Services
701/671-2623
ndscs.nodak.edu/student/asc/dss.html

North Dakota State University
Disability Services 701/231-7671
ndsu.nodak.edu/counseling/disability.shtml

University of North Dakota
Disability Support Services
701/777-3425 (V/TTY)
und.edu/dept/dss/

Valley City State University
Student Academic Services
701/845-7302

Williston State College
Disability Support Services
701/774-4594

Fort Berthold Community College
701/627-3665, ext. 238

Cankseska Cilana (Little Hoop)
Community College
Student Support Services
701/766-4415

Sitting Bull College
701/854-3861

Turtle Mountain Community College
Student Support Services
701/477-7841

United Tribes Technical College
LD Services, Student Support Services
701/255-3285, ext. 1465

University of Mary
Student Disability Services
701/355-8264

Jamestown College
Learning & Academic Advising Center
701/252-3467