

WorkKeys Accommodations

Following the provisions of the Americans with Disabilities Act (ADA), WorkKeys and ACT provide testing accommodations for individuals with disabilities who need accommodations to take the WorkKeys tests.

Approval of Accommodations

The Test Accommodations Coordinator is responsible for evaluating and approving requests for WorkKeys accommodations. Students with documented physical or mental disabilities who cannot complete the WorkKeys assessments under standard conditions or using standard materials may, at the discretion of the Test Accommodations Coordinator and following his or her review of disability documentation, be tested under special conditions and/or using special testing materials available from ACT.

Types of Accommodations

Accommodations authorized by the Test Accommodations Coordinator may include:

- the use of special testing materials provided by ACT*, such as:
 - Braille test booklets
 - audiocassettes or audio DVDs
 - reader scripts
 - large-print test booklets and answer documents
- the use of a sign language interpreter
- assistance in recording responses
- the use of word-to-word foreign language glossaries
- testing under extended testing time

**Available formats may vary*