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To: District/School Administrators  
From: Stefanie Two Crow, Director, Federal Title Programs  
Date: September 26, 2016  
RE: School Improvement Grant (SIG) Training for Tier I Schools

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The North Dakota Department of Public Instruction (NDDPI) submitted an application to the U.S. Department of Education (USDE) on May 27, 2016 and received School Improvement Grant (SIG) funding for FY 2015-2016. This application would distribute funding for the 2016-2017 school year. Our state SIG application was approved on July 14, 2016.

One of the provisions of this grant is for states to identify schools in categories of Tiers I, II, and III that would be eligible for the SIG funds. Schools in Tier I who apply for these funds must implement a school reform model in their school. More information on the models and Tier I applications can be found on the department's [website](#).

You are receiving this memo because your school has been identified as a Tier I school based on the 2013-2014 North Dakota State Assessment data. Attached is the list of Tier I schools.

The Office of Federal Title Programs will be conducting a Webinar training to provide additional information regarding what this means for your school/district. The purpose of this training will be to overview the Title I SIG requirements, disseminate the school SIG funding application for the 2016-2017 school year and scoring rubric, and to answer questions.

**The Webinar training has been scheduled for Tuesday, October 4, 2016 from 1:30 pm to 3:00 pm CDT.**

- Please complete the online registration at <https://www.surveymonkey.com/r/FPSNTLX>.
- The Webinar training is via the Internet. Each district must have a computer, Internet connection, and phone line at the time of the training. Because phone lines are limited, we ask school personnel to use only one phone line per district, if possible.
- Each registered participant will receive email instructions on Monday, October 3, 2016, on how to connect to the Webinar training scheduled for Tuesday, October 4, 2016.
- All applicable handouts will be emailed directly to registered participants prior to the Webinar training. These documents will also be posted under [SIG Training](#) on the website.

**Please note that if your school is interested in applying for Tier I SIG funds, participation in this training is mandatory.** We highly recommend that the building principal and district superintendent attend.

If your school is not interested in applying for SIG funds, then you do not need to participate. However, we still need you to log on to the online registration form and check the box indicating that you are not interested in applying for SIG funds as a Tier I school. It is imperative that we have this documentation on file.

If you have any questions, please contact me at [stwocrow@nd.gov](mailto:stwocrow@nd.gov) or (701) 328-2287.