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**NORTH DAKOTA DEPARTMENT OF  
PUBLIC INSTRUCTION**

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TO: School District LEP/ELL Program Directors/School Contacts  
FROM: Lodee Arnold, Assistant Director  
DATE: March 8, 2016  
RE: ACCESS for ELLs 2.0 – 2<sup>nd</sup> Test Window (Optional)

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The North Dakota Department of Public Instruction (NDDPI) is pleased to announce the availability of the ACCESS for ELLs 2.0 - 2<sup>nd</sup> Test Window. North Dakota has a significant number of students who miss the annual ACCESS testing window each year because they are enrolled and identified as English Language Learners (ELL) only at the beginning and end of the school year (e.g., migrant families who leave for a period of time and return to the district). Although these students do not meet the criteria for measurement under the AMAOs, there is still value in testing them after they return to the district in order to measure their progress as ELLs.

**ACCESS for ELLs 2.0 – 2<sup>nd</sup> Test Window**

- ACCESS for ELLs 2.0 – 2<sup>nd</sup> Test Window Schedule attached
- District Registration due to NDDPI **March 16, 2016**
- Student test registration/ordering is due **March 25, 2016**
- Testing Window is **April 18, 2016 to May 13, 2016**
- The test is only offered to a student who:
  - was not enrolled in the district during the standard ACCESS testing period and
  - has been screened and identified by the district as an ELL.
- Testing by the district is **optional** during this period for students who qualify.
- The test is used to measure current proficiency and progress of ELLs who were not enrolled during the standard ACCESS 2.0 testing period.
- This ACCESS 2.0 test does not serve as a substitute for an initial screening test (i.e., MODEL or W-APT) of potential ELL students.

**Student Registration/Ordering Procedure**

To register students for the ACCESS for ELLs 2.0 - 2<sup>nd</sup> Test Window, please make sure they are enrolled and marked ELL in STARS, complete the attached Student Registration Spreadsheet and return it to [Jill Frohlich](#).

**District Registration – Due March 16, 2016**

If your district has not been previously registered with WIDA Assessment Management System (AMS), please complete the attached District registration spreadsheet and return to [Jill Frohlich](#). The form completed with sample information to show you how to input your district information. Please replace the information with your district/school information. The form identifies Test Coordinators and Technology Coordinators for the district and any school building you wish to include. The district can be registered as a K-12 school/district if you wish. The NDDPI will send this information to Data Recognition Corporation (DRC) which will officially register your district in the AMS system.

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**Test Coordinator/Technology Coordinator Preparation**

Attached you will find instructions for Test Coordinators, Test Administrators and Technology Coordinators. Be sure to have them get started on their preparation checklists **IMMEDIATELY**. I cannot stress this enough. The better prepared you are, the more smoothly the testing experience will be.

If you have any questions, please do not hesitate to contact me at [laarnold@nd.gov](mailto:laarnold@nd.gov) or 701-328-1876.