

# North Dakota Department of Public Instruction

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## Annual Parent Notice of Right to Request Teacher and Paraprofessional Qualifications

[Date]

Dear \_\_\_\_\_ School's Parent or Guardian:

Our school receives federal funds for Title I programs that are part of the *No Child Left Behind (NCLB) Act of 2001*. We will provide you with additional information about this law and its impact on the education of students throughout the United States as the year progresses.

Under *NCLB*, you have the right to request information regarding the professional qualifications of your child's classroom teacher(s). If your child also receives services from a Title I paraprofessional, you have the right to request information regarding his or her professional qualifications, as well. If you request this information, our district office will provide you with the following as soon as possible:

- a. Whether or not the teacher has met North Dakota's licensing requirements for the grade level(s) and core academic subject(s) taught by the teacher;
- b. If the teacher is teaching under an emergency status for which state licensing requirements have been waived;
- c. The education level and subject area (field of discipline) of the teacher's college degree major and for any graduate degree or certificate; and
- d. If your child is receiving Title I services from paraprofessionals, his or her qualifications.

If you would like to request this information, please contact:

OR

Enclosed please find this information summarized for our school.

Sincerely,