

North Dakota Department of Public Instruction
 Kirsten Baesler, State Superintendent
 600 E. Boulevard Avenue, Dept. 201
 Bismarck, ND 58505-0440

Title I Schoolwide Statement of Intent and Documentation of Poverty Percentage

Name of School and District	School Address	Grade Levels
Contact Person	Telephone	E-mail
Statement of Intent		
Please accept this statement of intent documenting our plans to pursue Title I schoolwide status. We understand that the entire schoolwide planning year must be completed before we are officially eligible to operate a Title I schoolwide program. We understand the earliest this eligibility would be granted would be for the subsequent school year.		
Documentation of Poverty Percentage		
In order for a school to operate as a schoolwide program, the law requires that a school has a poverty level of at least 40%. Most often, schools document this poverty level through its free/reduced lunch counts. The state Title I office requires that schools interested in pursuing the schoolwide planning year complete the information below, recording their poverty percentage. This document will be kept on file at the Office of Federal Title Programs.		
Poverty %	Month and Year	As documented by
<input type="checkbox"/> Waiver Option – If the school is a few percentage points short of meeting the 40% poverty rate, there is a possibility of asking the US Department of Education (USDE) for a waiver. If your school would like to seek a waiver from the USDE, please select this box and the State Title I office will send you information to get started on this process.		
Required Information Session		
The schoolwide planning year requires an information session for <u>all instructional staff and administrators</u> at the school. This involves an all staff presentation on the requirements of schoolwide programming, the responsibilities of all staff when planning and operating as schoolwide program and how schoolwide differs from Title I targeted assistance programming. This session takes approximately one hour and is available in a recorded WebEx session. Below, please indicate the date and time March-September that work with the school's schedule to review this WebEx. Please note: Sign-in sheets must be submitted to the state Title I office to ensure attendance.		
Date	Time	

Signature of Title I Authorized Representative	Date
Signature of School Building Principal	Date

Send to:
 Office of Federal Title Programs
 Department of Public Instruction
 600 E Blvd Ave, Dept. 201
 Bismarck, ND 58505-0440
 Phone: (701) 328-2254
 Fax: (701) 328-0203