

## CPR and AED Training for Students

Cont.

By Valerie Fischer, Director of Adult Education; Director of Safe & Healthy Schools

### Reimbursement for Training Staff as Instructors

Reimbursable expenses include the cost to train staff to be instructors. This option provides an opportunity to sustain the CPR/AED training for future students. Since reimbursement is dependent on how many students are trained, school districts will submit the reimbursement form and documentation to NDDPI after the student training is completed.

### Reimbursement Processing

Requests for reimbursement will be processed in the order received at NDDPI. SB 2013 appropriated \$450,000 in funding to cover the costs over the next two years for this training. Reimbursements will be provided until funding runs out. Requests must be submitted 30 days after the training and no later than:

- June 15, 2016 for the 2015-2016 school year and
- June 15, 2017 for the 2016-2017 school year.

**Note:** *Districts are allowed only one submission for reimbursement per school year.*

### Contacts

North Dakota has many statewide partners eager to assist in training our youth in CPR and AED instruction. Districts are encouraged to work with local ambulance services, medical facilities, fire departments, and/or community service groups.

**American Heart Association:** (800) 437-9710 or [www.heart.org](http://www.heart.org)

**American Red Cross:** (218) 736-3481 Ext. 2122 or [www.redcross.org](http://www.redcross.org)

**North Dakota Safety Council:** (701) 223-6372, (800) 932-8890 or [www.ndsc.org](http://www.ndsc.org)

For the complete Safe and Healthy Schools fact sheet on CPR and AED Training for Students and the reimbursement form please see: [www.nd.gov/dpi](http://www.nd.gov/dpi).

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## Special Education Continuous Improvement Planning

By Kevin McDonough, Regional Coordinator for Special Education

NDDPI is rolling out the newly required special education continuous improvement planning model. Presentations at summer and fall administrative workshops are clarifying the requirement of public schools to have a goal specific to this effort entered into their AdvancED accreditation plan before the end of January, 2016. The special education unit is responsible for setting up a leadership team that will guide the unit and its schools through a needs assessment process to identify the goal. That process will be conducted in fall, 2015. The goal will identify those evidence based and promising practices that schools will implement to improve educational services for students with behavioral, social/emotional, social communication and mental health needs. Improving educational services will increase the graduation and achievement proficiency rates and decrease the drop-out rates for these students. For more information about this new requirement, please call the NDDPI, Special Education office at 701-328-2277, or email Kevin McDonough, Regional Coordinator, at [kcmcdonough@nd.gov](mailto:kcmcdonough@nd.gov).

## CPR and AED Training for Students

By Valerie Fischer, Director of Adult Education; Director of Safe & Healthy Schools

As a result of Senate Bill (SB) 2013, introduced and passed during the 2015 North Dakota legislative session, school districts and nonpublic schools are extended eligibility for reimbursement for providing cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) training to middle school and high school students during the 2015-2016 and 2016-2017 school years. **The reallocation of funds through the legislative process eliminated the requirement for any in-kind or match for funds.** CPR and AED training are not required by law, but encouraged as best practice.

### Training Requirements for Reimbursement

1. A school district or nonpublic school may be eligible for reimbursement if the school district utilizes one class period in a required course of the district's choosing, for the purpose of providing instruction in cardiopulmonary resuscitation to as many students as possible. The training must:
  - conform to the most recent national evidence-based American Heart Association guidelines for CPR and emergency cardiovascular care;
  - be conducted according to guidelines established by the American Heart Association, the American Red Cross, or another nationally recognized nonprofit organization;
  - include the practice of chest compressions;
  - include instruction in the use of an automated external defibrillator (AED); and use course curriculum which allows for demonstration of competency in performing cardiopulmonary resuscitation and associated skills, including automated external defibrillator and first aid, gained through psychomotor skills practice based on current national guidelines.
2. Upon completion of the training, each school district and nonpublic school may submit to DPI, documentation verifying the training and any expenses incurred in providing training (costs for instructors, training staff as instructors, instructional materials, and training manikins.) Reimbursement may not exceed the equivalent of \$15 multiplied by the number of students undergoing the training.
3. School districts and nonpublic schools may combine with other school districts and nonpublic schools to provide the training or direct a regional education association provide/facilitate the training.
4. DPI shall reimburse school districts and nonpublic schools in accordance with the order in which completed requests are received.

### Reimbursement

Districts need to take the following steps:

1. Determine which grade, students, and required class will receive the training.
2. Determine level of training and qualified trainer.
3. Determine when training will be offered (semester and year).
4. Implement the CPR/AED training for students.
5. Complete and submit the required form found at [www.nd.gov/dpi](http://www.nd.gov/dpi) and include supporting documentation. School districts are given flexibility to implement training in any way that best meets individual school needs as long as the above training requirements are met. Districts are encouraged to collaborate with agencies listed in the "Contacts" section to determine the best program for their students.

### Costs to the District

**In-kind or cash match is not required.**

"Reimbursable expenses" include costs for instructors, training staff as instructors, instructional materials, and training manikins.

**Supporting documentation of costs incurred must be submitted** to NDDPI to be eligible for reimbursement. Allowable evidence used for supporting documentation includes copies of salary spreadsheets, invoices, receipts, purchase orders, or other documents properly coded and indicating payment of the program activities. A copy of the district's general ledger or a summary spreadsheet showing budget and expenditures information may also be used.