

## **Responsibilities of the Resident District With a Placement in a Residential Facility**

- Resident District/Special Ed. Unit
  - If made by district/unit and if private facility, gain approval for the placement from state Superintendent/DPI;
  - If NDSB, complete application for enrollment;
  - Responsible to “establish” the special ed. program (includes the annual establishment of a special ed. program), regardless of facility;
    - Include representative from facility at meeting to initially establish or annually establish the special ed. program;
    - Representative needs to participate in all meetings to establish, change or annually establish the special ed. program.
    - Responsible to arrange for participation of all other resident district personnel in all meetings dealing with the initial and annual establishment of the special ed. program and the provision of services outlined on the IEP.
  - Supervise the implementation of the special ed. program at private facility and cooperate in the delivery of the special ed. program with YCC. Also cooperate with NDSB in any resident school or community activities agreed to and on the IEP (i.e. - transition activities regarding community employment or school/community education/training, etc.), and deliver any ESY services decided upon by the IEP team;
  - Responsible for all IDEA procedures at private facility, but can negotiate with private facility for the IDEA procedures that need to be followed and put into TieNet. Outline on DPI checklist;
  - Responsible for maintaining contact with private facility and parents during the term of the placement and must supervise the reporting of progress required of the facility;
  - Responsible for maintaining a case file to include special education information, for each student, whether private or public facility;
  - Keep PowerSchool, STARS current for private facility placement, NDSB does their own entries; YCC- exit student from STARS and PowerSchool.
  - Apply for reimbursement of educational and/or boarding costs where applicable; and
  - Participate in any subsequent meetings for IDEA procedures and to transition student back to resident district or some other placement.