

Procedural Compliance Self-Assessment (Procedural Safeguards) Checklist

STUDENT:	GRADE:	CASE MANAGER:	BUILDING:
REVIEWED BY:	DATE OF REVIEW:		
Date: ____/____/____			

Procedural Requirements	Yes	No	NA
1) A copy of the procedural safeguards must be made available to parents at least one time a year;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2) Informed parental consent must be obtained before conducting an initial evaluation;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3) For reevaluation, informed parental consent must be obtained if the team determines new information is needed;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4) Students must be told about the decisions and choices to become their own educational guardian no later than one year before they reach the "age of majority" or legal age;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5) At age 18 or prior, the LEA must provide written notice to both the student and the parents indicating that rights have transferred to the student;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6) For initial placement of a student into special education, parental consent is required;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7) Parents can choose to revoke consent for special education and related services at any time.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8) The school must provide notice to ensure that parents of children with disabilities have the opportunity to participate in meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9) The school must Prior Written Notice to the parents or guardians whenever it proposes or refuses to initiate or change, the identification, evaluation or educational placement of a student with disabilities or the provision of a free appropriate public education.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: