



NORTH DAKOTA DEPARTMENT OF **PUBLIC INSTRUCTION**

Allowable Costs for IDEA B Entitlement Grants

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Table of Contents

I.	IDEA Fiscal Rules	1
	Maintenance of Effort, Supplement not Supplant and Excess Cost	
II.	Allowable, Allowed with Special Requirements Line Items	2
	Always Allowed & Allowed, But Special Requirements or Additional Information Required	
III.	Never Allowed Line Item Expenditures	13
	Never Allowed Expenditures	
IV.	Helpful Tips and Resources	15
	Helpful Tips	
	Chart of	
	Accounts	
V.	Contacts Information	19
	ESS Program Management	
	Other Useful Contacts	

IDEA Fiscal Rules

IDEA is governed by three fiscal rules designed to ensure districts/special education units use IDEA funds to expand services for students with disabilities rather than replace the state and local money they would otherwise spend on such students:

- **Maintenance of effort (MOE)**, which requires districts/special education units to budget and spend at least as much local (or state and local) money on special education as they did the year before.
- **Supplement not supplant (SNS)**, which prohibits districts/special education units from using IDEA funds to replace the state, local and other federal funds they would otherwise spend on special education if they did not participate in IDEA, a requirement that is satisfied if the districts/special education units meets its MOE obligations.
- **Excess cost**, which requires districts/special education units to spend, on average, the same amount of non-IDEA money on children with disabilities as they spend on children in the district/special education unit as a whole.

Districts/Special Education Units must use IDEA funds to add to (supplement) the state, local and other federal funds spent for special education and related services to students with disabilities, not to replace (supplant) those funds. Districts/Special Education Units comply with IDEA's supplement not supplant requirement by meeting their MOE obligations. In other words, a district/special education unit that satisfies MOE satisfies supplement not supplant as well. **There is no separate supplement not supplant test, and unlike some other ED programs, districts/special education units do not have to show individual IDEA-funded activities are supplemental.**

All costs paid with IDEA funds must be consistent with rules set out in federal regulations called the Uniform Grant Guidance (UGG).

The UGG affects IDEA grant spending in several ways. For example, it:











- *Lists costs that may never be paid for with federal funds.* For example, federal funds can never pay for alcohol or lobbying.
- *Lists general criteria all costs supported with federal funds must satisfy.* For example, federal funds can only pay for costs that are "necessary and reasonable" for the performance of the grant.
- *Sets additional requirements for certain costs supported with federal funds.* For example, districts/special education units that use federal funds for employee compensation must keep records to accurately reflect the work performed.
- *Sets rules for how districts/special education units procure goods and services with federal funds, how they track items paid for with federal funds and the kinds of records they must keep about their grant spending.*











In addition, activities supported by ED funds must be consistent with the districts/special education units' application for funds approved by the NDDPI.









Allowable, Allowed with Special Requirements Line Items








The chart below is a list of budget items for IDEA Part B flow-through or preschool entitlement grants. The list consists of allowable items that have prompted additional discussion or guidance. If an item is not listed, it still may be allowed. **The items that are allowed under IDEA Basic (611) or IDEA Preschool (619) may not be charged to funds budgeted for coordinated early intervening services (CEIS).**








Always Allowed & Allowed, But Special Requirements or Additional Information Required

 Always Allowed		
 Allowed, but Special Requirements or Additional Information		
	Budget Item	Special Requirements or Additional Information Needed
	ADAPTIVE EDUCATION: Salary and fringe benefits.	
	ADVERTISING: Costs associated with advertising in media such as newspapers, radio and television, direct mail, exhibits, electronic or computer transmittals.	Allowed for IDEA-related recruitment of personnel, procurement of goods and services, child find activities, and other specific purposes necessary to meet the requirements of the IDEA grant.
	AIDES: Salaries and fringe benefits for LEA employees or costs for contracted aides.	Individuals acting as special education aides, details need to be provided. Must specify that all aides are working under the direct supervision of a special education certified teacher.
	ALTERNATIVE SCHOOLS or EDUCATION PROGRAMS: Alternative or adaptive school structures and teaching techniques.	Alternative schools/education programs are generally regular education schools or programs for students at risk of school failure. Therefore, the costs associated with them are not allowed. However, the costs of special education services for students participating in such programs are allowable costs. IDEA funding may ONLY be used for the special education related costs.
	APPS: Applications for devices such as tablets and laptops that are assistive technology.	Applications for devices such as tablets or laptops that are assistive technology are allowed.
	ASSISTIVE TECHNOLOGY DEVICES: Used to increase, maintain or improve the functional capabilities of a child with a disability.	Assistive technology should be listed in student's IEP.
	ATTORNEY'S FEES – DOCUMENT PROCESSING	
	ATTORNEY'S FEES - PROFESSIONAL DEVELOPMENT / POLICY DEVELOPMENT: Contracted staff training, in-service, or policy development and review.	


	Budget Item	Special Requirements or Additional Information Needed
	AUDIT COSTS: Audits required by the Single Audit Act.	The costs of auditing the IDEA required by, and performed in accordance with, the Single Audit Act, as implemented by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations" are allowable. Other IDEA audit costs are not allowed as direct costs. They are included in the indirect cost rate. Only the costs for the IDEA portion of the Single Audit may be charged to IDEA grant.
	AUDIOLOGIST: Salaries and fringe benefits employees or costs for contracted audiology services (public or private vendor allowed).	The individual must hold a certification.
	AUTOMATIC DOOR OPENERS: Purchase and installation.	Purchase and installation of automatic door openers is allowed if needed to provide access for a child with a disability. They should be budgeted under remodeling.
	BUS PURCHASE, LEASE or RENTAL: Vehicle purchase or lease, insurance, repair, and maintenance. See also "Transportation Costs – Special Education"	Prior approval from NDDPI before using IDEA funds must be obtained. Vehicles must be used ONLY to transport children with disabilities who require special assistance in transportation (special transportation or additional transportation), including children with disabilities attending regular classes. Vehicles may also be used by special education staff or for special education purposes.
	BUS DRIVER: Salaries and fringe benefits.	The salary and fringe benefits of a bus driver are allowed ONLY for the time the driver transports children with disabilities who require special assistance in transportation (special transportation or additional transportation), including children with disabilities attending regular classes.
	CHILD FIND ACTIVITIES: Costs associated with public awareness, notices, screening.	Child find activities are allowed for identification of children with disabilities.
	CLERICAL SUPPORT: Salaries and fringe benefits.	Only the actual time spent supporting special education is allowed and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).
	COLLEGE CREDITS FOR SPECIAL EDUCATION INSTRUCTIONAL STAFF	Tuition is allowed as a fringe benefit for special education instructional staff.
	COMPUTING DEVICES FOR STUDENTS (computers, laptops, chrome books, tablets, etc.)	Computing devices are an excess cost when they are related to the unique needs of a student with a disability. Acquisition of computing devices are NOT an excess cost, and therefore not allowed, if the LEA has decided to equip classrooms in a school and simply charges the IDEA Basic or IDEA Preschool grant a prorated amount based upon the number of children with disabilities in the school. Must indicate that computing devices will be used exclusively for special education and align with students' IEP needs for it to be an excess cost.
	COMPUTING DEVICES FOR STAFF (computers, laptops, chrome books, tablets, etc.)	Computing devices for special education staff is allowed if the individual works solely in special education or if the device will be used solely for special education.








	Budget Item	Special Requirements or Additional Information Needed
	COMMUNICATION DEVICES FOR STAFF: Costs associated with lease or purchase and charges for use of desk phones, cell phones, pagers, and radios.	Communication devices are allowed ONLY for special education activities. Outside of incidental use, if a device will also be used for non-special education activities, the cost should not be charged to the flow-through or preschool grant.
	CONSTRUCTION: Constructing facilities or altering existing facilities.	Costs for construction or alteration of facilities must be excess costs of special education. A project must meet the needs of one or more children with disabilities. Costs for the general purpose of bringing facilities into compliance with Section 504 and ADA requirements are not allowed.
	CONSULTANT SERVICES: Costs associated with contracted services from a consultant	LEAs may contract with consultants to provide information about methods, techniques, and strategies to use for children with disabilities or advice to staff for a particular student.
	CONTRACTED SPECIAL EDUCATION or RELATED SERVICES	
	CONTRACTED SERVICES - PARENTALLY-PLACED PRIVATE SCHOOL STUDENTS	Federal law specifically authorizes provision of services for parentally-placed private school students through contract with an individual, agency, organization, or other entity.
	CURRICULUM DEVELOPMENT: Costs associated with substitutes, release time, or extended contract.	Costs related to substitute teachers, release time, and extended contract for development of curriculum for special education students is allowed for both regular and special education staff.
	DUE PROCESS HEARINGS: Costs of conducting a due process hearing.	Funds may be used to pay costs of conducting a due process hearing, e.g., paying a hearing officer and providing a place for the hearing. Funds may not be used to pay a party's legal fees or related costs such as depositions, expert witnesses, settlements, or other related costs.
	EDUCATIONAL INTERPRETERS: Salaries and fringe benefits for employees or costs for contracted educational interpreter services. See also "Foreign Language Interpreters for Students" See also "Foreign Language and Sign Language Interpreters for IEP Meetings"	


	Budget Item	Special Requirements or Additional Information Needed
	EQUIPMENT - CAPITAL: Equipment to support special education and related services.	Capital equipment is equipment with a useful life of more than one year that costs \$5,000 or more per unit. If the LEA has established a capitalization threshold level less than \$5,000 for capital equipment, then equipment that meets the LEA's threshold must be budgeted as capital equipment. LEAs must receive prior approval from NDDPI to use IDEA funds for capital equipment. This process for prior approval is completed through submission and approval of SFN 61974 Capital Expenses-Prior Approval for Use of Federal Funding. This form can be downloaded from the Budget, Category 700 directions within a current WebGrants application or an approved grant.
	EQUIPMENT - NON-CAPITAL: Equipment to support special education and related services.	Not all equipment requires prior approval, but expenditures should still be shown under Category 700 and items purchased with federal funds must be inventoried and tracked.
	EQUIPMENT - SECURITY: Cameras and other devices.	Acquisition of cameras and other security devices are NOT an excess cost, and therefore not allowed, if the LEA has decided to equip classrooms in a school or its buses and simply charges the flow-through or preschool grant a prorated amount based upon the number of children with disabilities in the school. The equipment is an excess cost when related to the needs of a child with a disability. It may be provided in a regular education environment or other education-related setting, even if one or more nondisabled children benefit. When the equipment is no longer needed to meet the IEP needs of a child with a disability, it must be managed or disposed of in accordance with 34 CFR 80.32, Education Department General Administrative Regulations.
	EXTENDED SCHOOL YEAR (ESY): Personnel, supplies, equipment, transportation, and any other services identified in the student's IEP. See also "Summer School"	The need for ESY must be documented in the student's IEP.
	EVALUATIONS: Personnel, supplies, or contracted services.	
	FOREIGN LANGUAGE INTERPRETERS FOR STUDENTS: Salaries and fringe benefits or contracted costs.	Providing interpreters for students who have limited English proficiency is a responsibility of the LEA and not considered an excess cost of special education. However, costs associated with the provision of interpreters for IEP meetings are considered an excess cost of special education and are allowable costs.
	FOREIGN LANGUAGE AND SIGN LANGUAGE INTERPRETERS FOR IEP MEETINGS: Salaries and fringe benefits or contracted costs.	LEAs may contract with a private vendor for interpreter services for IEP meetings. Expenditures related to IEP meetings are considered an excess cost of special education.

	Budget Item	Special Requirements or Additional Information Needed
	FURNITURE: Desks, tables, chairs, file cabinets.	LEAs may purchase student or staff desks, tables, and chairs, file cabinets, and other furniture for use in spaces dedicated to special education programs, such as resource rooms. LEAs may only purchase student furniture for use in a regular education classroom if the furniture is adapted to the specific needs of a child with disability. Examples of such furniture are wheelchair accessible desks and adjustable tables or workstations. When furniture purchased with IDEA funds is no longer needed for the special education program or for a child with a disability, it must be managed or disposed of in accordance with 34 CFR 80.32, Education Department General Administrative Regulations.
	GUIDANCE COUNSELORS: Salaries and fringe benefits.	Costs must be IEP-driven or related to the evaluation of a child. Day-to-day costs of services provided to all students are not allowed grant charges. Only the actual time spent supporting special education is allowed and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).
	IEP TEAM COORDINATORS: Salaries and fringe benefits.	Salaries and fringe benefits for staff who coordinate a LEA's IEP system, train staff, and review IEPs are allowed. Per statutory requirements, personnel involved in the planning, evaluation, and progress monitoring of IEPs must be certified special education teachers. Only the actual time spent coordinating IEPs or other special education related activities is allowed and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).
	INDIRECT COSTS: Costs incurred to benefit more than one program or objective not readily assignable to the programs.	The indirect cost rate is negotiated between a LEA and NDDPI School Finance Office.
	JOB COACHES: A job coach works directly with a student with a disability in a work site to help the student learn the specific requirements of the job; learn work-related activities and requirements; and learn appropriate work-related behaviors.	Students who have an IEP may participate in vocational experiences if it is determined appropriate for them at their IEP meeting. A job coach must work under the direction and supervision of a special education certified teacher. Job coaches may be provided through contract with an individual, agency, organization, or other entity.
	MAINTENANCE OF SPECIAL EDUCATION EQUIPMENT: Assistive technology devices; copying machines, printers, elevators, etc.	If the equipment is used for special education only, the cost of maintaining the equipment may be charged to the IDEA grant.
	NURSE – SCHOOL-BASED: Salaries and fringe benefits for LEA employees or costs for contracted nursing services.	Costs must be IEP-driven or related to the evaluation of a child. Day-to-day costs of nursing services provided to all students are not allowed. Only the actual time providing related services required by IEPs or performing evaluations is allowed and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).

	Budget Item	Special Requirements or Additional Information Needed
✓	OCCUPATIONAL THERAPISTS (OT) and OT ASSISTANTS: Salaries and fringe benefits for LEA employees or costs for contracted OT services.	
✓	OFFICE EQUIPMENT: Equipment used by special education staff.	Allowed if the equipment is exclusively used by special education staff and can be considered an excess cost for special education.
i	OFF-SITE SPECIAL EDUCATION PROGRAMS: Costs associated with renting off-site locations for special education programs. Costs are allowed under limited circumstances.	LEAs may rent space for alternative special education programs under the following limited circumstances: the special education program must be housed off district property and it must be required as part of the child's placement. Building rental is a Capital expenditure, and may require pre-approval if over \$5,000. The approval process is completed through submission and approval of SFN 61974 Capital Expenses-Prior Approval for Use of Federal Funding. This form can be downloaded from the Budget, Category 700 directions within a current WebGrants application or an approved grant.
✓	ORIENTATION & MOBILITY: Salaries and fringe benefits for LEA employees or costs for contracted orientation & mobility services.	
✓	PARAPROFESSIONALS: Salaries and fringe benefits. Individuals acting as special education paraprofessionals must have a certification.	Paraprofessionals / Special Education Technicians must work under the supervision of a special education certified teacher who meets the personnel qualifications under Admin Rule 67-11-14 and 67-11-24.
i	PARENT LIAISONS: Salaries and fringe benefits or contracted services.	Salary and fringe benefits are allowed ONLY to the extent the parent liaison provides support to parents of children with disabilities and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).
i	PHYSICAL EDUCATION: Salary and fringe benefits.	The salary and fringe benefits of a teacher holding a certification are allowed only for the time the teacher provides instruction to students with disabilities per the student's IEP requirements. Unless the teacher only works with students with disabilities, any salary and benefits charged to IDEA-B or preschool grant must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).
✓	PHYSICAL THERAPISTS (PT) and PT ASSISTANTS: Salaries and fringe benefits for LEA employees or costs for contracted PT services.	
✓	PARENTALLY-PLACED PRIVATE SCHOOL STUDENTS - SPECIAL EDUCATION AND RELATED SERVICES: Equitable services.	Equitable services may be provided by employees of a school district. In addition, federal law specifically permits provision of equitable services to parentally-placed private school students through contract with an individual, agency, organization, or other entity. See Private School Policy Paper (nd.gov) .

	PLAYGROUND EQUIPMENT: Accessible playground equipment.	The additional costs of making a playground accessible to children with disabilities are allowed. Additional equipment or the additional cost of acquiring accessible equipment may be funded. The equipment may be used in a regular education setting, even if one or more nondisabled children benefit.
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	Budget Item	Special Requirements or Additional Information Needed
	PROFESSIONAL DEVELOPMENT: Costs associated with registration fees, travel, conference expenses, and providers.	Registration fees, travel, and conference expenses associated with special education in-service training of regular education and special education staff are allowed. Topics of training and identification of instructional roles (SPED, Gen Ed) are required. Registration fees, travel, and conference expenses associated with any professional development provided to special education staff is allowed (such as training on core curriculum).
	PSYCHOLOGISTS - SCHOOL-BASED: Salaries and fringe benefits.	
	PSYCHOLOGISTS - STUDENT EVALUATIONS: Contractual costs.	Allowed only for a psychologist to provide evaluation services.
	REMODELING: Costs associated with remodeling due to the unique needs of a student or students with a disability.	Remodeling costs must be excess costs of special education. Remodeling must meet the needs of one or more children with disabilities. Remodeling costs for the general purpose of bringing facilities into compliance with Section 504 and ADA requirements are not allowed. Costs must be necessary and reasonable. LEAs must have prior approval from NDDPI to use IDEA funds for remodeling. The approval process is completed through submission and approval of SFN 61974 Capital Expenses-Prior Approval for Use of Federal Funding. This form can be downloaded from the Budget, Category 700 directions within a current WebGrants application or an approved grant.
	RENT - FACILITIES: Costs associated with renting off-site locations for special education programs. Costs are allowed under limited circumstances.	LEAs may rent space for alternative special education programs under the following limited circumstances: the special education program must be housed off district property and it must be required as part of the child's placement.
	SECURITY CAMERAS or OTHER SECURITY MEASURES: See also "Equipment – Security"	Generally, security cameras are not an excess cost of special education. However, when the camera or other device is purchased for a vehicle used only to provide special transportation to students with disabilities, it is allowed. An additional allowed cost is if a camera is purchased and used due to the specific needs of a student.
	SMART BOARDS	Acquisition of smart boards are NOT an excess cost, and therefore not allowed, if the LEA has decided to equip classrooms in a school and simply charges the IDEA grant a prorated amount based upon the number of children with disabilities in the school. The equipment is an excess cost when related to the needs of a child with a disability. It may be provided in a regular education class or other education-related setting, even if one or more nondisabled children benefit. When the equipment is no longer needed to meet the IEP needs of a child with a disability, it must be managed or disposed of in accordance with 34 CFR 80.32, Education Department General Administrative Regulations.

	<p>SOCIAL WORKERS - SCHOOL BASED: Salaries and fringe benefits.</p>	<p>Costs must be IEP-driven or related to the evaluation of a child. Day-to-day costs of services provided to all students are not allowed. Social workers must be appropriately licensed to deliver services they are assigned.</p> <p>Only the actual time spent supporting special education is allowed and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).</p>
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	Budget Item	Special Requirements or Additional Information Needed
✓	SOCIAL WORKERS – STUDENT EVALUATIONS: Contractual costs.	Allowed only for a social worker to provide evaluation services.
✓	SPECIAL EDUCATION DIRECTORS: Salaries and Fringe Benefits	Allowed for all time dedicated to providing instruction and services for students with disabilities. Per statutory requirements, personnel involved in the planning, evaluation, and progress monitoring of IEPs must be certified special education teachers.
✓	SPECIAL EDUCATION OFFICE SUPPORT STAFF: Salaries and fringe benefits.	Only the actual time spent supporting special education is allowed and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).
✓	SPEECH and LANGUAGE PATHOLOGY: Salaries and fringe benefits for LEA employees or costs for contracted S/L services.	Individuals acting as Speech and Language Pathologists must hold a certification.
✓	STAFF DEVELOPMENT and IN-SERVICE TRAINING: Costs associated with registration fees, travel, conference expenses, and providers.	Registration fees, travel, and conference expenses associated with special education in-service training of regular education and special education staff are allowed. In school-wide staff development activities, IDEA Basic and IDEA Preschool funds may be used for the total cost of professional development in the same proportion as the number of special education and related service personnel receiving professional development is to the total school personnel participating.
i	STIPENDS FOR STUDENTS WITH DISABILITIES: Costs associated with student workers charged under salaries or purchased services.	<p>A stipend is a predetermined amount of money provided as compensation to an intern, trainee, or volunteer, which is used to offset the cost or expense of participating in a work or volunteer experience. A wage is compensation provided to an employee in exchange for work performed. Both stipends and wages may be allowable costs (See also “Transition—Employment Skills”); however, districts should examine the circumstances to determine whether a student is in an employment relationship. If the student is in an employment relationship, the compensation should be classified as a wage, and state and federal labor and employment regulations apply— such as minimum wage and overtime. Some questions to consider when making this determination are:</p> <ul style="list-style-type: none"> • Does the student provide services of immediate benefit to the employer - services that would otherwise be provided by a paid employee? (If yes, this suggests the presence of an employment relationship) • As a result of the student’s activities, may paid positions remain unfilled and/or regular employees may be relieved of their normal duties? (If yes, this suggests the presence of an employment relationship) • Is the work is part of an educational activity for the benefit of the student? (If yes, this suggests the absence of an employment relationship) • Does the student work under close supervision? (If yes, this suggests the absence of an employment relationship)
✓	STUDENT EVALUATIONS: Personnel, supplies, or contracted services.	




	Budget Item	Special Requirements or Additional Information Needed
✓	SUBSTITUTE TEACHERS: Salaries and fringe benefits for LEA employees or costs for contracted substitute teacher services.	<p>Substitute teacher costs are allowed for special education teachers. Substitute teacher costs are allowed for regular education teachers performing duties such as attending special education in-service training, attending IEP team meetings, or engaging in planning meetings or consulting with special education teachers to benefit children with disabilities.</p> <p>IDEA funds cannot be used to pay for long-term substitutes for unfilled positions.</p>
✓	TEACHERS – SPECIAL EDUCATION: Salaries and fringe benefits or contracted services	Special education certified teachers only.
i	TEACHERS – REGULAR EDUCATION: Salaries and fringe benefits. See also “Substitute Teachers”	Regular education teachers may be paid to attend special education professional development activities and IEP meetings. Instructional costs of regular education teachers are not allowed.
i	TECHNOLOGY STAFF: Salaries and fringe benefits for LEA employees or costs for contracted IT services.	<p>LEA technology staff expenses for programming or maintaining special education and related services databases and applications are allowed and may include coordination or administration of technology services. Charges to the grant must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).</p> <p>Private contracts for special education database maintenance or programming also are allowed.</p>
✓	TRANSITION SERVICES – PRESCHOOL: Costs associated with preschool transition activities.	Services must be identified in the student's IEP. These costs may also be incurred when school is not in session.
i	TRANSITION – EMPLOYMENT SKILLS: Costs associated with work experiences, job coaches, and acquisition of employment skills.	<p>LEAs may contract with agencies to facilitate the acquisition of employment skills for students with disabilities typically ages 18-21. The transition services must be identified in students' IEPs. The costs also may be incurred when school is not in session (summer).</p> <p>Contracted transition services must be provided under the supervision of appropriately licensed special education teachers. Transition agency staff may not assume the role of special education teachers, who must prescribe instruction and evaluate the results of instruction.</p> <p>Under the Workforce Innovation and Opportunity Act (WIOA), contracts or other arrangements with agencies for the purpose of having a student with a disability participate in a program in which that student is engaged in subminimum wage employment will be prohibited. This includes job training or completing work tasks for which the agency typically pays other employees subminimum wages under a Department of Labor sub-minimum wage 14 (c) wage certificate. A LEA will not be permitted to enter into contracts or other arrangements with agencies for the purpose of supporting or operating a program under which a student with a disability is engaged in subminimum wage employment (Section 511 of WIOA).</p>

	Budget Item	Special Requirements or Additional Information Needed
✓	TRANSLATION SERVICES: Costs incurred by the LEA for translating IEP documents into the native language of the child's parents.	LEAs may contract with a private vendor for translation services for IEP documents. Expenditures related to IEPs are considered an excess cost of special education.
✓	TRANSPORTATION COSTS - SPECIAL EDUCATION: Costs incurred by the LEA for transporting children with disabilities.	Allowable special education transportation costs include repair or servicing of special education vehicles, insurance, mileage, and bus driver and bus aide costs.
✓	TRANSPORTATION COSTS – CONTRACT WITH PARENTS:	A contract with parents is allowed if the transportation is to transport a child with a disability who requires special assistance in transportation (special transportation or additional transportation), including a child with a disability attending regular classes.
✓	TUITION FOR SPECIAL EDUCATION INSTRUCTIONAL STAFF	Tuition is allowed as a fringe benefit for special education instructional staff.
i	TUITION – NON-OPEN ENROLLMENT: Tuition for placement by a LEA to provide a student with FAPE.	<p>Generally, tuition is allowed if charged for a placement made by a LEA to provide a child with FAPE. However, only the excess cost of providing special education services is allowed.</p> <p>Tuition is allowed for placement in a nonpublic school within the state of North Dakota.</p> <p>Tuition for a preschool program is allowed if charged for a placement made by a LEA to provide a child with FAPE. Only the cost of the time necessary to provide FAPE is allowed, including time when special education services are provided by LEA staff in a private preschool setting. If the parent enrolls the child in the private preschool program for more time than is required to provide FAPE, the parent is responsible for this portion of the preschool tuition. The cost of the additional time is not allowed.</p>

	Budget Item	Special Requirements or Additional Information Needed
✓	<p>TUITION – TECHNICAL COLLEGE CLASSES FOR STUDENTS WITH DISABILITIES:</p> <p>Tuition to a local technical college for a special education program for a student with a disability.</p>	<p>These expenses are allowed if the program is required by the IEP and the student receives high school credit.</p>
✓	<p>UNEMPLOYMENT INSURANCE:</p>	<p>Employer expenses for unemployment insurance granted as fringe benefits under established written policies are allowable. Unemployment insurance costs must be allocated to the grant in a manner consistent with the pattern of benefits for all LEA employees.</p>
i	<p>VEHICLE PURCHASE, LEASE or RENTAL: Vehicle purchase or lease, insurance, repair, and maintenance. See also “Transportation Costs – Special Education”</p>	<p>Vehicles must be used ONLY to transport children with disabilities who require special assistance in transportation (special transportation or additional transportation), including children with disabilities attending regular classes. Vehicles may also be used by special education staff or for special education purposes.</p>
i	<p>WIRELESS NETWORKING: Costs related to installing and maintaining a wireless network to access the Internet.</p>	<p>The costs of installing and maintaining a wireless network are eligible costs if the need for wireless is driven by the needs of the special education program. These types of needs include online IEPs, tablets, and other technical assistance devices that require wireless access. Installing or maintaining a wireless network district wide and charging a proportion back to the special education program is not allowed.</p>
i	<p>WORKER’S COMPENSATION:</p>	<p>Employer expenses for worker’s compensation granted as fringe benefits under established written policies are allowable.</p> <p>Worker’s compensation benefits must be allocated to the grant in a manner consistent with the pattern of benefits for all LEA employees.</p>

Never Allowed Expenditures

	Budget Item	Special Requirements or Additional Information Needed
	ATTORNEY'S FEES-PARTY TO AN ACTION: Attorney fees for IDEA state complaints, due process hearings, representation at IEP team meetings, facilitated IEP team meetings, mediation sessions, or any student-specific consultation.	Fund may not be used to pay attorney's fees for a party or related cost for depositions, expert witnesses, settlements, or other related costs. Funds may be used to pay costs of conducting a due process hearing, e.g., paying a hearing officer and providing a place for the hearing.
	CLASSROOM SPACE RENTAL: Costs associated with renting extra classroom space for special education students due to overcrowding.	LEAs may not use federal funds to rent extra classroom space to alleviate overcrowding, e.g., paying rent for a trailer used as a portable special education classroom.
	COMPUTER NETWORKS: Costs associated with a LEA's district- wide computer networks.	LEAs computer networking costs are provided district-wide and are not excess costs of special education. See wireless networking for allowable costs.
	DISTRICT ADMINISTRATORS: Salaries and fringe benefits.	The salary and fringe benefits of a district administrator cannot be charged to federal grants even if the administrator is providing special education support and is appropriately licensed (2 CFR § 200.444). District administrators is any staff which oversees a variety of programs or operations and would exist regardless of IDEA funding.
	MEDICAID SCHOOL-BASED SERVICES PROGRAM: Costs for claiming Medicaid funds, including third-party administrators.	The costs for administering the Medicaid school-based services (SBS) program, including fixed fees charged by third- party administrators, are eligible costs under the SBS program, either as direct costs or through the non-restricted indirect cost rate. Costs for administering the Medicaid SBS program may not be charged to the IDEA grant, because they are not necessary for the performance of the IDEA grant. 2 CFR § 200.403(a), 2 CFR § 200.404(a), and Appendix VII to Part 200.
	PRINCIPALS OR ASSISTANT PRINCIPALS: Salaries and fringe benefits.	Salaries for principals and assistant principals may not be charged to the IDEA grant. If an individual is employed as a part- time principal and also as a part-time special education certified teacher or provider, the salary and fringe benefits for teaching special education or providing other special education services may be charged to the flow-through or preschool grant and must be based on records that accurately reflect the work performed in accordance with 2 CFR § 200.430(i).

	Budget Item	Special Requirements or Additional Information Needed
	STUDENT CONSULTATION TEAMS: Salaries and fringe of team members, meeting expenses, stipends, travel.	These meeting are not devoted to the identification, evaluation, or placement of children with disabilities, or the provision of special education services students or issues; therefore, meeting costs are not allowed.
	SUMMER SCHOOL: Salaries and fringe of instructors, aides, paraprofessionals, adaptive equipment, transportation, supplies or any other costs related to a student with disabilities attending summer school. See also "Extended School Year (ESY)"	Summer school classes are not special education, because they are not required; they are not based upon the child's individual needs, and they do not require an IEP. Thus, they are not excess costs of providing special education.
	SUPERINTENDENTS (DISTRICT ADMINISTRATORS): Salaries and fringe benefits.	The salary and fringe benefits of superintendents cannot be charged to federal grants, even if the superintendent is providing special education support and is appropriately licensed. 2 CFR § 200.444.

ADDITIONAL 2 CFR Part 200 Uniform Grant Guidance COSTING PRINCIPLES:

Not Allowed: Entertainment. Costs of entertainment, including amusement, diversion, and social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are unallowable.

Not Allowed: Contributions and donations. Contributions and donations, including cash, property, and services, by governmental units to others, regardless of the recipient, are unallowable.

