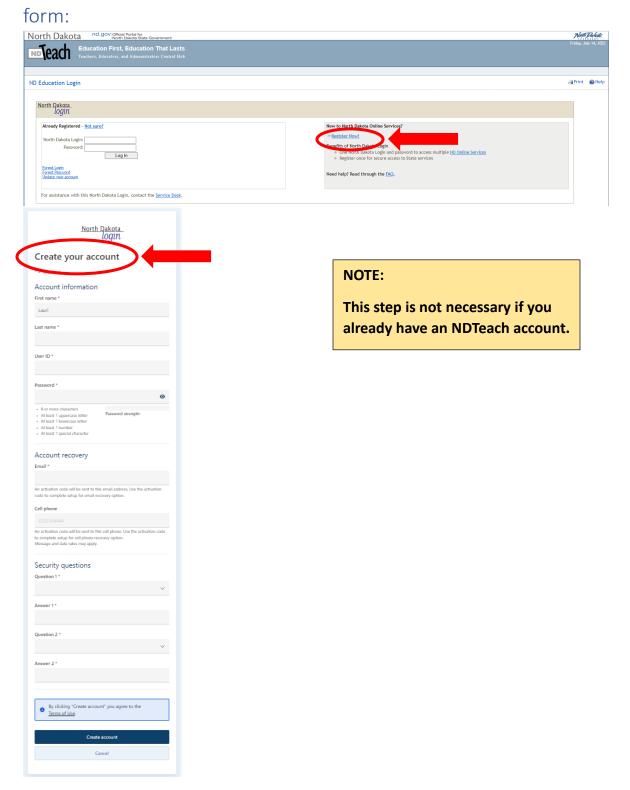
SLPP Paraprofessional Application in NDTeach

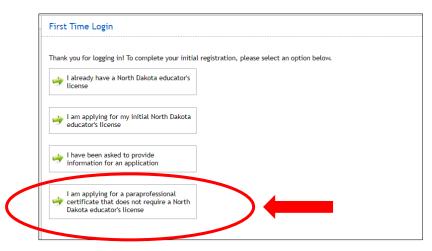
Create a New ND Login Account and Complete the Create Your Account



First Time Login

Log into your NDTeach account.

Click "I am applying for a paraprofessional certificate that does not require a North Dakota educator's license"



Complete all information in this section and click Register.

	paraprofessional certificate that does not require a North Dakota educator's license have a North Dakota educator's license and will be applying for a paraprofessional certificate which does not require a North Dakota educator's license, fill out the initial registration
information and click "	have a norm backute obtailed and with be applying for a paraprofessional centricate which does not require a Point backute educator's incerse, in our one mittain registration Register' to proceed.
Para Tester	
Name (Last, First, Mi):	Nord Para
Maiden Name:	
Address:	Address 1
City State, Zip Code:	Bismarck ND v 58501
Country:	United States
Date of Birth:	0101/1999 MM/20/1111
Home Phone:	7016665655
Work Phone:	048-050-0500
email Address	Inord@nd.gov

My Summary

Note: Social Security Numbers are NOT required for SLPP Paraprofessional applications, so you do not need to complete that field.

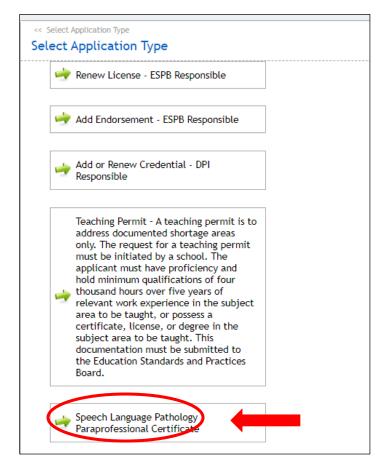
Verify all other information is correct; update if necessary and click Save.

Click Begin New Application.

	T1ParaUser	
Para Nord		Quick Navigation
Social Security Number:		 Comments
Name (Last, First, Mi):	Nord , Para ,	Comments Converses Converses Promets Summary Planits Scores Planits
Maiden Name:		** Record of Education
Address:	Address 1	
		Print License
City State, Zip Code:	Bismarck ND V 58501	Print License
Country:	United States	
Date of Birth:	1/1/1999 MM/DD/YYYY	
Home Phone:	701-555-5555 mm-mm-mm	
Work Phone:	220 330 3300	
Email Address:	Inord@nd.gov	
Active Qualifications		(Segin Application)
Active Qualifications		(Begin Application)
Active Qualifications No qualifications are cu	new the applications in process for pending qualifications.	(Regin Application)
No qualifications are cu	new the applications in process for pending qualifications.	(Begin Application)
No qualifications are cu	new the applications in process for pending qualifications.	(Regin Application)
No qualifications are cu	new one were the applications in process for pending qualifications.	(Begin Application)_
No qualifications are cu « <u>View Full Qualification</u> P <u>M</u> Begin New Applic	new one were the applications in process for pending qualifications.	(Begin Aquification)
No qualifications are cu « View Full Qualificatio Beau Begin New Applic Gurcent Applications	new one were the applications in process for pending qualifications.	(Begin Aquitantina)
No qualifications are cu « <u>View Full Qualification</u> P <u>M</u> Begin New Applic	new one were the applications in process for pending qualifications.	(Angle Tapellandor)
No qualifications are co « <u>Ylow Full Qualifications</u> Begin New Applications No applications No applications	and a finite the applications in process for prending qualifications.	(Bayle AgeDonica)
No qualifications are cu « View Full Qualificatio Beau Begin New Applic Gurcent Applications	and a finite the applications in process for prending qualifications.	(Bagin Angkustan)

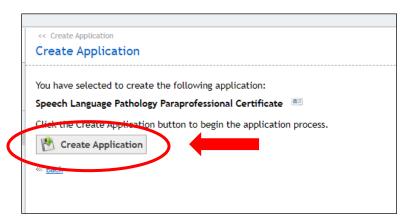
Select Application Type

Click Speech Language Pathology Paraprofessional Certificate



Create Application

Click Create Application



Sections

Personal Information

Verify your information; make changes if necessary. When complete, click Next:

Speech Language Pathology Para	aprofessional Certificate Application	
Cline, Christie 123 9th Street NW Mandan, ND 55555 DOB: 01/03/2000 License Number: 0	Phone: (H) 701-222-4444 Email: <u>bbanks@nexusinnovations.com</u> 000433555 License Expiration Date: 06/23/2028	Application Summary Speech Language Pathology
Personal Information		Paraprofessional Certificate Application [0:0138216 Status: Pending Last Worked On: 10/5/2023
Last Name:	Cline	Sections
First Name:	Christie	 1. Personal Information 2. School Information
Middle Initial:		 3. To Do Items 4. Signature
Maiden Name:		Actions:
Address Line 1:	123 9th Street NW	···· <u>Cancel</u>
Address Line 2:		DPI. Office of Specially Designed Services (for
City:	Mandan	Paraprofessionals)
State:	ND V	Special Education Office, Department of Public Instruction 600 East Boulevard Avenue, Dept.
Zip Code:	55555	201 Bismarck, ND 58505-0440 Phone: (701) 328-2277
Email Address:	bbanks@nexusinnovations.com	Website:
Home Phone:	701-222-4444 ###-####	https://www.nd.gov/dpi/educators/credentials- and-certificates/paraprofessional-certificates
	Eack Ve Next	

School Information

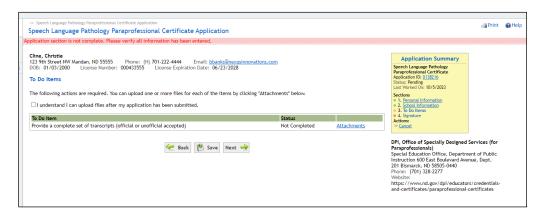
Select Yes or No if you are currently employed by a School. If yes, complete the following and then click Next:

Speech Language Pathology Parap	rofessional Certificate Application			a Print	🔞 Help
Cline, Christie 123 9th Street NV Mandan, ND 55555 Phone: (H) 701-222-4444 Email: <u>bbanks@mexusinnovations.com</u> DDB: 01/03/2000 License Number: 000433555 License Expiration Date: 06/23/2028 Scheer information Are you currently employed by a school?		Application Summ Speech Language Pathology Perspectational Certification Paragraduate Forling Vies No Sector	Paraprofessional Certificate Application ID: 0138216 Status: Posting Last Work of Control Cont		
School Name:			 1. Pers. al Information 2. School Information 		
School Address Line 1:			 3. <u>To Do Items</u> 4. Signature 		
School Address Line 2:			Actions: >>> Cancel		
School City:					
School State:	*		DPI, Office of Specially Designed Se	rvices (for	
School Zip:			Paraprofessionals) Special Education Office, Department	t of Public	
School Phone:	####-####		Instruction 600 East Boulevard Avenu 201 Bismarck, ND 58505-0440		
Position at School:			Phone: (701) 328-2277		
School Superintendent Name:			Website: https://www.nd.gov/dpi/educators/ and-certificates/paraprofessional-ce		
	🗲 Back 🕅 Save Next 🚽				

If Yes, you must click "I understand I can upload files after my application has been submitted" (this step is required).

line, Christie			Application Summary	
23 9th Street NW Mandan, ND 55555 Phone: (H) 701-222-4444 Email: <u>bbanks@nexusinnov</u> OB: 01/03/2000 License Number: 000433555 License Expiration Date: 06/23/2028	rations.com		Speech Language Pathology	
ĩo Do Items			Paraprofessional Certificate Application ID: 0138216 Status: Pending Last Worked On: 10/5/2023	
he following actions are an included and an an an are files for each of the items by clicking	ng "Attachments" below.		Sections	
I understand I can upload files after my application has been submitted.			1. <u>Personal Information</u> 2. School Information	
	·		3. To Do Items 4. Signature	
To Do Item	Status		Actions:	
Provide a complete set of transcripts (official or unofficial accepted)	Not Completed	<u>Attachments</u>	>>> <u>Cancel</u>	
🗲 Back 🕅 Save Next 🛶			DPI, Office of Specially Designed S Paraprofessionals) Special Education Office, Departme Instruction 600 East Boulevard Aven 201 Bismack, ND 58505-0440 Phone: (701) 328-2277 Webritie	nt of Public

Note: If you do not click "I understand I can upload files after my application has been submitted", the error message highlighted in red is displayed at the top of the page. Once you click the checkbox beside "I understand I can upload files after my application has been submitted", the error message will disappear.



To do items: Click attachments to upload transcripts.

To Do Items Speech Larguage Pathol To Do Items License Expiration Date: 06/23/2028 The following actions are required. You can upload one or more files for each of the items by clicking "Attachments" below. Speech Larguage Pathol Image: Interview in the following actions are required. You can upload one or more files for each of the items by clicking "Attachments" below. Image: Im	<< Speech Language Pathology Paraprofessional Certificate Application Speech Language Pathology Paraprofessional Certificate Application			🚙 Print	😧 Help
Phone: (701) 328-2277 Website:	123 9th Street NW Mandan, ND 5555 Phone: (H) 701-222-4444 Email: bbanks@nexutinnovations.co DOB: 01/01/2000 License Number: 000433555 License Expiration Date: 06/23/2028 To Do Items The following actions are required. You can upload one or more files for each of the Items by clicking "Attack II and updated files after my application has been submitted. I understand I can upload files after my application has been submitted. To Do Item Provide a complete set of transcripts (official or unofficial accepted)	nments" below. Status	Status: Pending List Worled On: 10/5/2023 Sections - 1: Esconductormation - 1: Esconductormation - 2: Sections - 2: Sections - 3: Ro to Remme - 2: Sections - 2: Sec	nt of Public ue, Dept.	

To Do Items – Attachments

Click Choose File and select the file you wish to upload. You can upload multiple files, but they must be uploaded one at a time.

Click "Upload"

	Close S Provide a copy of your Completion of Training
	Attach a file
	Choose the file you'd like to include for this To Do Item and click "Upload". Once you have attached all the files, click "Close" to return to the application.
K	Choose File No the chosen
	Uploaded files
	These files are currently attached to your application and will be subject to review upon submitting the application.
	File name Actions
	No files are currently attached.

Signature

Sign your application by typing your name and clicking Sign Application.

This step also submits your application for review by NDDPI.

Speech Language Patholo	gy Paraprofessional Certificate Application	🗿 Print 🔞 Help
DOB: 01/03/2000 License No Signature	5555 Phone: (h) 701-222-4444 Enail: bbanks@hexusinnovations.com umber: 00433555 License Expiration Date: 06/23/2028 elow to sign the application, the application will proceed to processing. Image: Comparison of the application will proceed to processing. 1005/2023 MUCDOTYPY Image: Comparison of the application	Application Summary Speech Language Pathology Reported for 10 (1)2021 Status: Pending Latt Vorleed for: (1)7/2021 Sections • 1: Proceed Information • 1: Proceed Informatio

You can log out of your application and log in to your NDTeach account to finish or upload additional documentation later.

Click on Speech-Language Pathology Paraprofessional Certificate in the left panel, and it will bring up your My Summary page.

Under Current Applications, you see applications and the status of each.

Click on the ID number of the application you want to complete, and it will return you to your application.

Application Summary

If you have started an application but haven't completed it, you can go to the Application Summary and click on any of the sections listed to upload attachments, revise, or review your application.

To upload attachments, click on To Do Items, which takes you to the screen to click Attachments and upload any necessary documents.



Application Summary – Applicant Responsible and DPI Responsible

Please note the To Do Items list Applicant Responsible and DPI Responsible information.

If Applicant Responsible shows *Incomplete (1)* status, please note this simply is an indicator that information has been submitted but NDDPI still needs to review and approve the application.

pplication Summary	a Print
line, Christie 23 9th Street NW Mandan, ND 55555 Phone: (H) 701-222-4444 Email: <u>bbanks@nexusinnovations.com</u> 08: 01/03/2000 License Number: 000433555 License Expiration Date: 06/23/2028 peech Language Pathology Paraprofessional Certificate (Mailing Tracking Page) @	Application Summary Speech Language Pathology Paragrofessional Certificate Store Status Control (Control (Contr
Speech Language Pathology Panaprofessional Certificate Application 10: 0/182616 Submitted: 10/5/2023 Status: Submitted Last Worked On: 10/5/2023 Auto Cancel Date: 4/5/2024	Section: Submittee Last Worled On: 10/5/2023 Auto Cancel Dute: 4/5/2024 Sections = 1. Personal Hormation = 2. School Information = 3. I.o. Do Internation = 4. Signature
e Do Items Applicant Reponsible: Incomplete (1) Incomplete (1) Incomplete (0) Incomplete (0)	DPI, Office of Specially Designed Services (for Paraprofessionals) Special Education Office, Department of Public Instruction 600 East Boulevard Avenue, Dept. 201 Bismarck, ND 58505-0440 Phones: (701) 328-2277 WebSite:
comments e	https://www.nd.gov/dpi/educators/credentials- and-certificates/paraprofessional-certificates

If you click on the Incomplete item, you see a description of the item that needs to be submitted:

Cline, Christie 123 9th Street NW Mandan, ND 55555 I	Phone: (H) 701-222-4444 Email: bbanks@nexu:	sinnovations.com		Application Summary	
00B: 01/03/2000 License Number: 00	0433555 License Expiration Date: 06/23/2028			Speech Language Pathology Paraprofessional Certificate Application ID: 0138216	
Speech Language Pathology Parapro	ofessional Certificate		(Mailing Tracking Page) 🖷	Submitted: 10/5/2023	
Speech Language Pathology Paraprofessi Application ID: 0138216 Submitted: 10/5/2023 Status: Submitted Last Worked On: 10/5 Auto Cancel Date: 4/5/2024				Status: Submitted Last Workd On: 10/5/2023 Auto Cancel Date: 4/5/2024 Sections • 1. <u>Personal Information</u> • 2. <u>School Information</u> • 3. <u>In Do Items</u> • 4. <u>Streature</u>	
To Do Items			0	DPI, Office of Specially Designed Services (for	
Applicant Responsible:	Incomplete (1)	Complete (0)		Paraprofessionals)	
DPI Responsible:	Incomplete (0)	Complete (0)		Special Education Office, Department of Public Instruction 600 East Boulevard Avenue, Dept.	
For Applicant				201 Bismarck, ND 58505-0440 Phone: (701) 328-2277	
To Do		Responsible	Status	Website: (701) 328-2277	
Provide a complete set of transcripts (offi	cial or unofficial accepted)	Applicant	Incomplete	https://www.nd.gov/dpi/educators/credential	s-
				and-certificates/paraprofessional-certificates	

If you click on the hyperlinked description, you will be instructed to click on the "To Do Items" in the yellow box to the right:

To Do				Application Summary
Provide a complete set of transcrip	ts (official or unofficial accepted)			Speech Language Pathology
Back File Attachments				Paraprofessional Certificate Application ID: 0138216 Submitted: 10/5/2023 Status: Submitted Last Worked On: 10/5/2023 Auto Cancel Date: 4/5/2024
File Name	Document Type		Actions	Sections
There are no files attached.				1. Personal Information
				3. To Do Items
History				
Date	User	Comment		
10/5/2023 8:01:06 AM	Cline, Christie	Created with application submission.		

Actions

Cancel

You have the option to cancel your application by clicking Cancel:



Click Cancel again to confirm:

