

USE OF FEDERAL TITLE FUNDS FOR SCHOOL NURSE/ENURSE

May 1, 2023

Federal Title IV provided the following clarifications regarding the use of Federal Title Funds and School Nursing or eNursing.

*"Title funds **could** be used to pay for a portion of the school nurse's salary when they are **NOT** providing direct medical services. Medical services are listed as a prohibited use of funds in ESEA section 4001(b)."*

The North Dakota Department of Public Instruction, the State School Nurse Consultant, and the ND School eCare Manager developed the following guidance.

Below are examples of services, education, and training that a School Nurse/eNurse provides that are not considered direct medical services. Federal Title Funds may be used to pay for the nurse's time when they are engaging in the following:

Program Management

- Medication Administration Training
- Health History Information Monitoring -Care Coordination
- Care coordination (community resource access assistance)
- Case management (family contact regarding daily health needs)
- Immunization compliance checks
- Data collection and reporting
- Creating IHP

Staff Development

- Medication administration training
- Chronic conditions management training

Education Collaboration

- Consultation with school staff (IEP's, 504's)
- Nutritional education: consultations, classroom presentations, Health Fairs, etc.
- Healthy and Active Lifestyle: presentations or consultations

Nursing services are based on student and district needs and are, therefore, unique for each district. It is strongly encouraged that districts consult with their School Nurse or eNursing manager when determining the direct/indirect services percentages, as they are the experts in this area.

For example, through consultation, the district determines that the Nurse/eNurse provides 75% indirect services and 25% direct services, Federal Title Funds can pay for the 75% of the contracted amount/or noncertified employee salary (for the indirect services). If the Nurse/eNurse contract is \$40,000, then 75% - \$30,000 (for indirect services) can be paid for with Federal Title Funds and the remaining 25% - \$10,000 (for direct services) must be covered with local or other funds.

If a district wishes to utilize Federal Funds for a Nurse/eNurse, in their budget for Federal Title Funds they need to clearly identify the indirect portion and amount of the contract (300) or salary (120) in the

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case where districts hire them as a noncertified employee. Here are examples of the budget line items for both scenarios:

Category	Budget Activity	Description	Amount
300- Purchased Professional and Technical Services	SH- Nursing & eNursing	Nurse Contract- Indirect services portion -75%	\$30,000

Category	Budget Activity	Description	Amount
120-Salaries of Regular Employees- Noncertified Personnel	SH- Nursing & eNursing	Nurse salary- Indirect services portion -75%	\$30,000

Districts are encouraged to implement a comprehensive approach that addresses the needs of the whole child. The school nurse/eNurse should collaborate with school staff and provide education and training for staff, families, and students.