PupilData Import/Export file format

Format	Comma delimited	
Data Validations	See validations document	

Records are updated when there is a match on StateID,SchoolYear, ServingEducationalEntity, ResidentEducationalEntity, GradeEnrolled, EnrollStatus and PlantBeginDate.

	Spring	Fall	Summer	Columns	Data type	Length	Notes	PowerSchool field	Description
1	Y	Y	Y	StateID	Character	10	xxxxxxxxxx	[Students] State_StudentNumber	
2	Y	Y	Y	FirstName	Character	50		[Students] First_Name	Ignored on Import
3	Y	Y	Y	LastName	Character	50		[Students] Last_Name	Ignored on Import
4	Y	Y	Y	MiddleName	Character	50		[Students] Middle_Name	Ignored on Import
5	Y	Y	Y	DOB	Character	8	yyyymmdd	[Students] DOB	Ignored on Import
6	Y	Y	Y	Gender	Character	1	M – Male, F - Female	[Students] Gender	
7	Y	Y	Y	EthnicityID	Character	1	1 – Hispanic/Latino 2 – Non Hispanic Latino	[Students] FedEthnicity	
8	Y	Y	Y	IsAmericanIndian	Character	1	False = 0; true = 1	[StudentRace] RaceCD	American Indian or Alaskan Native
9	Y	Y	Y	IsAsian	Character	1	False = 0; true = 1	[StudentRace] RaceCD	Asian
10	Y	Y	Y	IsBlack	Character	1	False = 0; true = 1	[StudentRace] RaceCD	Black or African American
11	Y	Y	Y	IsPacific	Character	1	False = 0; true = 1	[StudentRace] RaceCD	Native Hawaiian or Other Pacific Islander
12	Y	Y	Y	IsWhite	Character	1	False = 0; true = 1	[StudentRace] RaceCD	White
13	Y	O	Y	ExitCode	Character	1	1 - Graduate 2 - Drop out 3 - Deceased 4 - Transferred out of district 5 - Transferred within district 6 - Continued 8 - Reached maximum age for services 99 - PreEnrolled	[Students] ExitCode	
14	Y	Y	Y	SchoolYear	Character	4	Xxxx ie. 2003	-	
15	Y	Y	Y	GradeEnrolled	Character	2	xx - (PK, K, 1,2,…12))	[Students] Grade_Level	
16	Y	Y	Y	PlantBeginDate	Character	8	yyyymmdd	[Students] SchoolEntryDate	
17	Y	Y	Y	PlantEndDate	Character	8	yyyymmdd	[Students] ExitDate	
18	Y	Y	Y	ServingEducationalEntity	Character	9	xxxxxxxxx (County, District,PlantNumber)	[Schools] Alternate_School_Number	
19	Y	Y	Y	ResidentEducationalEntity	Character	5	xxxxx (county, district)	[Students] DistrictofResidence	
20	Y	N	N	DaysPresent	Character	9	xxxxxx.xx – (Required)	-	ignored on Fall Enrollment
21	Y	N	N	DaysAbsent	Character	9	xxxxxx.xx – (Required)	-	ignored on Fall Enrollment
22		O	O	PlantPupilID	Character	13	Plant/District generated (Optional)	[Students] Student-number	

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	Spring	Fall	Summer	Columns	Data type	Length	Notes	PowerSchool field	Description
23	Y	Y	Y	EnrollStatus	Character	2	1 – Resident (Default) 2 – Open Enrolled – Must Have Resident District 3 – Tuition Waived 4 – Tuition – Parent 5 – Tuition – District 6 – Tuition – State 7 – Tuition – Out of State 8 – Foreign Exchange Program 9 – Statutory Election 10 – HomeBased – Required in Spring 11 – ND Out of State - Required in Fall & Spring 12 – NonPublic Enrolled - Required in Spring 13 – Other State Child Placement - Required in Spring ***Must have entry, If Out of State, Must also have resident District (indicating State, Minn, Mont, SD)	[Students] EntryCode	
24	Y	Y	Y	SendToTienet	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_SendToTienet	To access INITIAL EVALUATION and RTI forms for students currently not receiving special education.No Special Ed Unit necessary.
25	Y	N	N	SpecEdSEU	Character	9	Xxxxx (County District)	[PS_StudentCustom_Expanded] ND_ServingSpecialEdUnit	Serving special education unit. Leave Blank if not a special ed student
26	Y	Y	Y	AltEd	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_AltEd	
27	Y	Y	N	Immigrant	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_Immigrant	
28	Y	O	N	USEntryDate	Character	8	yyyymmdd	[PS_StudentCustom_Expanded] ND_USEntryDate	Date when the student entered the US.
29	Y	O	N	OriginCountryCode	Character	4	xxxx	[PS_StudentCustom_Expanded] ND_OriginCountryCode	4 digit numeric code indicating the country where the student originated.
30	Y	Y	Y	Migrant	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] Migrant	
31	Y	Y	N	IsRefugee	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_Refugee	Flag indicating if the student is a refugee.
32	Y	Y	N	Homeless	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] Homeless	
33	Y	Y	N	Section504	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_Section504	
34	Y	Y	Y	NSLunchProgram	Character	1	False = 0; true = 1 , F - Free, R-Reduced,P-Pay	-	
35	Y	Y	N	TitleI	Character	1	False = 0; true = 1	-	

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	Spring	Fall	Summer	Columns	Data type	Length	Notes	PowerSchool field	Description
36	O	O	N	CTBLabelGroup	Character	100	(optional)	[PS_StudentCustom_Expanded] ND_CTBLabelGroup	
37	N	Y	N	BIA	Character	1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_BIA	
38	N	N	N	ProgramSectionCode	Character	5	Req if Grade is K	[PS_StudentCustom_Expanded] ND_ProgramSectionCode	This information will be the same as the information used to identify the K types in the calendar.
39	N	N	N	StudentWithChild		1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_StudentWithChild	CTE Added field Student with a Child (Non-Married) – including single pregnant women Applies to students taking CTE courses Course Codes (MIS03): Agriculture Education 01011-01999 Marketing Education 04080-04999 Health Careers 07021-07999 Family and Consumer Sciences 09022-09299 Technology Education 10091-10999 Business and Office Technology 14012-14999 Excluding; 14010, 14011, 14024, 14050, 14060, 14090, 14094, 14095, 14230, 14340 Trade and Industry Education 17015-17999 Diversified Occupations 25010-25999 Career and Technical Supplementary Services 26010-29010 Information Technology 27101-27999 Career Clusters 37020-37170

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	Spring	Fall	Summer	Columns	Data type	Length	Notes	PowerSchool field	Description
40	N	N	N	OutofWorkforce		1	False = 0; true = 1	[PS_StudentCustom_Expanded] ND_DisplacedHomemaker	CTE Added field Out of Workforce – worked primarily without remuneration to care for a home and family and for that reason has diminished marketable skills Applies to students taking CTE courses Course Codes (MIS03): Agriculture Education 01011-01999 Marketing Education 04080-04999 Health Careers 07021-07999 Family and Consumer Sciences 09022-09299 Technology Education 10091-10999 Business and Office Technology 14012-14999 Excluding; 14010, 14011, 14024, 14050, 14060, 14090, 14094, 14095, 14230, 14340 Trade and Industry Education 17015-17999 Diversified Occupations 25010-25999 Career and Technical Supplementary Services 26010-29010 Information Technology 27101-27999 Career Clusters 37020-37170

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	Spring	Fall	Summer	Columns	Data type	Length	Notes	PowerSchool field	Description
41	N	N	N	ReceivedGED		1	False = 0; true = 1	PS_StudentCustom_Expanded-[ND_ReceivedGED]	CTE Added field Received GED – in lieu of regular high school diploma Applies to students taking CTE courses Course Codes (MIS03): Agriculture Education 01011-01999 Marketing Education 04080-04999 Health Careers 07021-07999 Family and Consumer Sciences 09022-09299 Technology Education 10091-10999 Business and Office Technology 14012-14999 Excluding; 14010, 14011, 14024, 14050, 14060, 14090, 14094, 14095, 14230, 14340 Trade and Industry Education 17015-17999 Diversified Occupations 25010-25999 Career and Technical Supplementary Services 26010-29010 Information Technology 27101-27999 Career Clusters 37020-37170
42	N	N	N	AddressLine1	Character	50		[Students] Mailing_Street	
43	N	N	N	AddressLine2	Character	50		-	
44	N	N	N	City	Character	50		[Students] Mailing_City	
45	N	N	N	State	Character	2		[Students] Mailing_State	
46	N	N	N	Zip	Character	10		[Students] Mailing_Zip	
47	N	N	N	DirectCert	Character	1	False = 0; true = 1 (Required if using Excel)	-	Eligible for free school meals based on SNAP or TANF eligibility. Ignored on import.
48	Y	Y	Y	Enrollment_No	Character	10	0	N/A	Should be 0 for all Imports.
49	N	N	N	PhoneNumber	Character	20	xxxxxxxxxx	[Students] Home_Phone	Primary phone number
50	Y	Y	Y	Military	Character	1	False = 0; true = 1		
51	Y	Y	Y	SLIFE	Character	1	False = 0; true = 1		
52	**N**	**N**	**N**	**PostGraduationPlan**	**Character**	1	**1 - Enrolled in 4-Year College** **2 - Enrolled in 2-Year College** **3 - Enrolled in Vo-Tech** **4 - Military Service** **5 - Employed** **6 - Other/Unknown**		
53	**N**	**N**	**N**	**NativeLanguageCode**	**Character**	4		[Students] PL_Language	Code indicating the students native language for Immigrant students that are not EL.

Spring/Fall/Summer Key

Y - Required   N-Not Required   O-Optional

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