

File Edit View History Bookmarks Tools Help

Manage Users x +

https://secure.apps.state.nd.us/DPI/Stars/Security/ManageUsers.aspx

STARS
State Automated Reporting System

Welcome DPI-Admin MIS ([Log Out](#))

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DPI - Manage Users

Manage Users

To manage which users have permission to reports, begin by searching for the user. You can search by the user's State of North Dakota Login ID, first and last name or by users with permission to the selected educational unit. If one user is found, the user information will be displayed. If more than one user is found, select the user you would like to manage by clicking on the user's name.

Search By
[ND Login ID](#) | [User's Name](#) | [Educational Unit](#)

ND Login ID:

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https://secure.apps.state.nd.us/dpi/stars/Security/ManageUser.aspx?guid=76415dfd-f379-bcd4-128e-368cb75d70b0&ndloginid=dpiUser

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Manage User

View this user's STARS permissions below. The "Update Profile" button will synchronize the user's information from the ND Login System into STARS. To manage this user's permissions, click on the "Configure" link.

Name: DPI User
ND Login ID: dpiUser
City: Bismarck
Email: thgray@nd.gov

Report Permissions

☒ **Report Permissions**

- ☒ LEA/School Fall Reports and Directories
- ☒ Enrollment
- ☒ Other

[Configure](#)

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Configure Report Permissions x +

https://secure.apps.state.nd.us/dpi/stars/Security/ManageUserReportPermissions.aspx?guid=76415dfd-f379-bcd4-128e-368cb75d70b0

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DPI User - Report Permissions

Select Configuration Type

Grant or revoke permissions for:

- ☐ All my reports and educational units
- ☐ One report
Select the report: LEA Annual Compliance Report
 - ☒ For all my educational units
 - ☐ Let me select the educational units
- ☐ One educational unit
 - ☒ For all my reports
 - ☐ Let me select the reports
- ☒ One report and one educational unit

[> Next](#) [Cancel](#)

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Configure Report Permissions x +

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DPI User - Report Permissions

Select Educational Unit

Select the educational unit to grant or remove permissions for.

Educational Units

- RELA
- Public LEA
- Public School
 - DPI PLANT (Bismarck) 99-999-9999**
 - Thompson Public School (Thompson) 06-033-7785
 - Thompson Public School (Thompson) 18-061-8416
- Special Education Unit
- ChildCare Programs

[Back](#) [> Next](#) [Cancel](#)

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DPI User - Report Permissions

Select Report

Select the reports to grant or revoke permissions for DPI PLANT

Reports

Annual Compliance Reports

LEA School Fall Reports and Directories

School Calendar

Calendar

Other

Transportation

Personnel

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> Next

Cancel

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Configure Report Permissions

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DPI User - Report Permissions

Permissions

Select the permissions to grant or revoke for Calendar for DPI PLANT.
The permissions this user already has are checked. Uncheck the permission(s) to revoke permissions the user already has.

NOTE: Only the permissions that you have will be granted or revoked. Checking permissions you do not have will not affect how the permissions are reassigned.

☒ Can View

☒ Can Add / Edit Data

☒ Can Delete Data

☒ Can Export

☒ Can Import / Rollover

☒ Can Validate

☒ Can Submit

☐ Can Unsubmit

☐ Can Confirm

☐ Can Reset Confirm

Check the box to allow this user to reassign the report permissions the user has.
NOTE: This permission applies to all reports the user has permission to.
☐ Allow user to reassign report permissions

Check the box to allow this user to manage the automated file transfer process.
☐ Allow this user to manage the automated file transfer process.

Cancel

Save

Cancel