

Neglected and Delinquent (N&D) Program

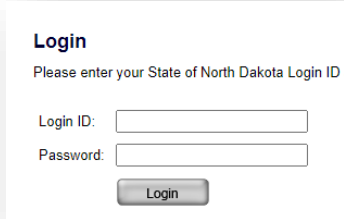
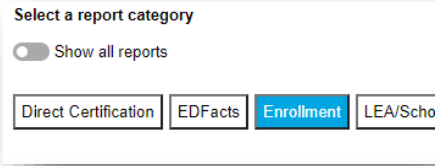
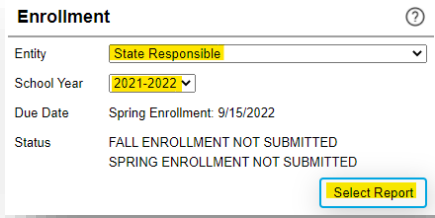
A student would qualify to be marked as N&D if they participate in one of the N&D programs across the state:

Beach/Home on the Range
Minot/Dakota Boys and Girls Ranch
Bismarck/Dakota Boys and Girls Ranch or Manchester House
Devils Lake/Lake Region's SPED Day Treatment
Grand Forks/Ruth Meiers Adolescent Center
Fargo/Dakota Boys and Girls Ranch or Luther Hall

Students marked are exited/unmarked when their treatment needs are met, and they exit the program.

Currently, students are staying in facilities for roughly 6 months. However, that time can be shorter or longer based on program plans and needs.

Step 1 – Log into STARS and Access the Student's Record

Narrative	Screenshot
<p>Enter login ID and Password</p> <p>Hit Login</p>	
<p>Select the Enrollment report group</p>	
<p>On the Enrollment report, select your district from the 'Entity' dropdown</p> <p>Select the current school year from the 'School Year' dropdown</p> <p>Hit 'Select Report'</p>	

Narrative

Enter filter criteria and hit Filter

Note: If the fields are left blank or at the default setting to see all students

Note: You can also see students **currently marked** as N&D by checking the box next to 'Neglected & Delinquent' and hitting Filter

Screenshot

Plant: [No Plant Filter]

Grades: []

Last Name Begins With: []

State ID: []

Start Date: [MM/DD/YYYY] End Date: [MM/DD/YYYY]

Exit Code: [Select all exit codes]

<input type="checkbox"/> Special Ed	<input type="checkbox"/> Section 504	<input type="checkbox"/> Refugee	<input type="checkbox"/> Alternative Ed
<input type="checkbox"/> NS Lunch Program	<input type="checkbox"/> Open Enrolled	<input type="checkbox"/> BIE	<input type="checkbox"/> 21st Century
<input type="checkbox"/> Title I	<input type="checkbox"/> Home School	<input type="checkbox"/> Migrant	<input type="checkbox"/> Homeless
<input type="checkbox"/> Immigrant	<input type="checkbox"/> EL	<input type="checkbox"/> CTE	<input type="checkbox"/> Direct Certification
<input type="checkbox"/> Ed Career Planning	<input type="checkbox"/> Military	<input type="checkbox"/> Foster Care	<input checked="" type="checkbox"/> Neglected & Delinquent

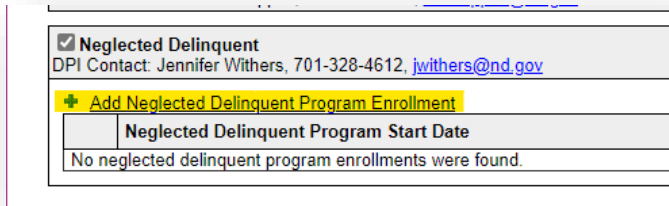
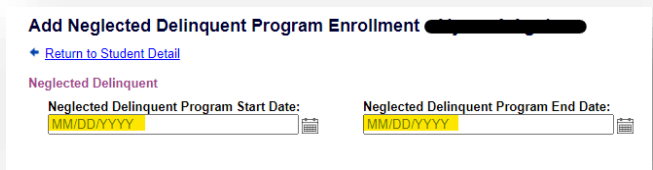
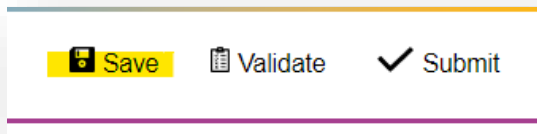
Filter

Select the 'Start Date' for the student you want to update

	Start Date	End Date
	Aug 25, 2021	May 26, 2022
	Aug 25, 2021	May 26, 2022
	Aug 25, 2021	May 26, 2022
	Aug 25, 2021	May 26, 2022

Step 2 – Add periods of N&D program participation

Note: Only schools receiving N&D funding will see the N&D special program

Narrative	Screenshot
<p>Scroll to the bottom of the record</p> <p>Check the 'Neglected Delinquent' program</p> <p>Select 'Add Neglected Delinquent Program Enrollment'</p>	
<p>Enter the Start and End date the student received services</p> <p>Note: The end date can be the projected (future) end date</p>	
<p>Hit Save (in the upper right corner)</p>	
<p>Repeat these steps for each student that receives N&D services</p>	

Bonus Step – Modifying N&D Data

<p>If you need to delete a period of N&D services, click on the trashcan</p>	 <p> <input checked="" type="checkbox"/> Neglected Delinquent DPI Contact: Jennifer Withers, 701-328-4612, jwithers@nd.gov + Add Neglected Delinquent Program Enrollment Neglected Delinquent Program Start Date  Nov 21, 2022 </p>
<p>Hit Save (in the upper right corner)</p>	 <p>  Save  Validate  Submit </p>
<p>If you need to make changes to the end date of service</p> <p>Click on the start date</p>	 <p> <input checked="" type="checkbox"/> Neglected Delinquent DPI Contact: Jennifer Withers, 701-328-4612, jwithers@nd.gov + Add Neglected Delinquent Program Enrollment Neglected Delinquent Program Start Date  Nov 21, 2022 </p>
<p>Modify the End Date of service</p>	 <p> Return to Student Detail Neglected Delinquent Neglected Delinquent Program Start Date: <input type="text" value="11/21/2022"/>  Neglected Delinquent Program End Date: <input type="text" value="11/25/2022"/>  </p>
<p>Hit Save (in the upper right corner)</p>	 <p>  Save  Validate  Submit </p>