Neglected and Delinquent (N&D) Program

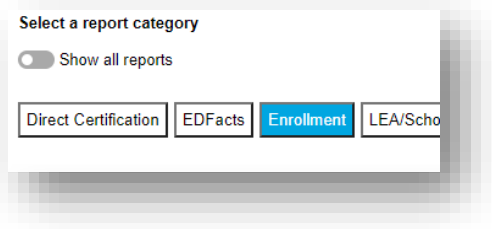
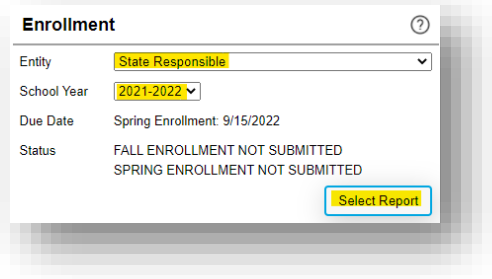
A student would qualify to be marked as N&D if they participate in one of the N&D programs across the state:

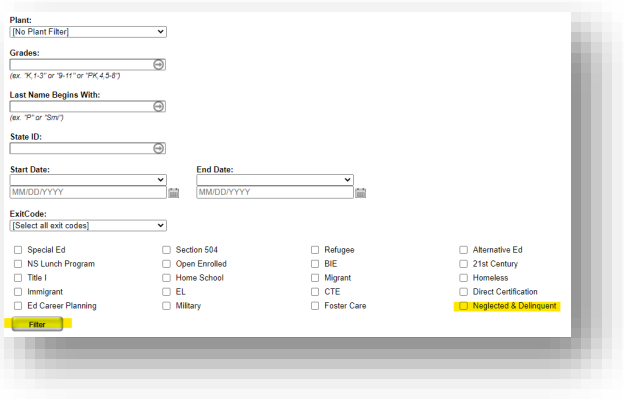
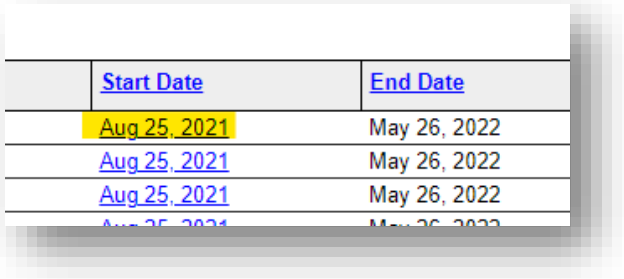
Beach/Home on the Range
Minot/Dakota Boys and Girls Ranch
Bismarck/Dakota Boys and Girls Ranch or Manchester House
Devils Lake/Lake Region's SPED Day Treatment
Grand Forks/Ruth Meiers Adolescent Center
Fargo/Dakota Boys and Girls Ranch or Luther Hall

Students marked are exited/unmarked when their treatment needs are met, and they exit the program.

Currently, students are staying in facilities for roughly 6 months. However, that time can be shorter or longer based on program plans and needs.

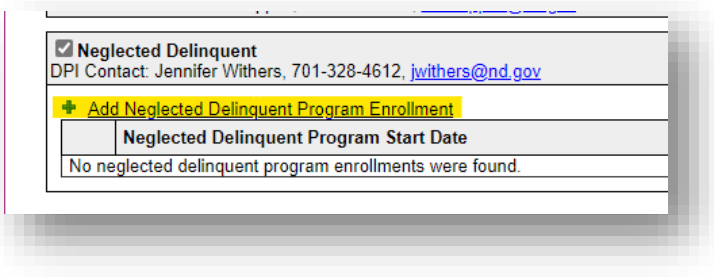
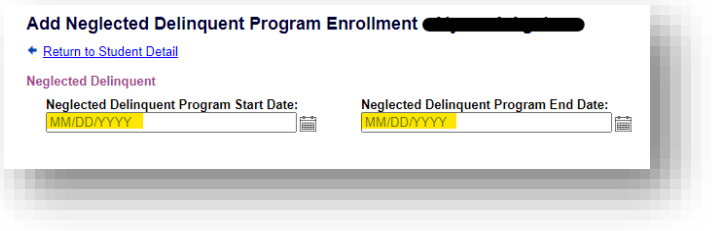
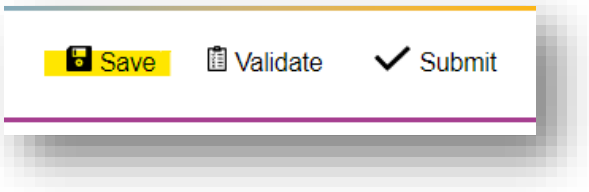
Step 1 – Log into STARS and Access the Student's Record

Narrative	Screenshot
Enter login ID and Password Hit Login	
Select the Enrollment report group	
On the Enrollment report, select your district from the 'Entity' dropdown Select the current school year from the 'School Year' dropdown Hit 'Select Report'	

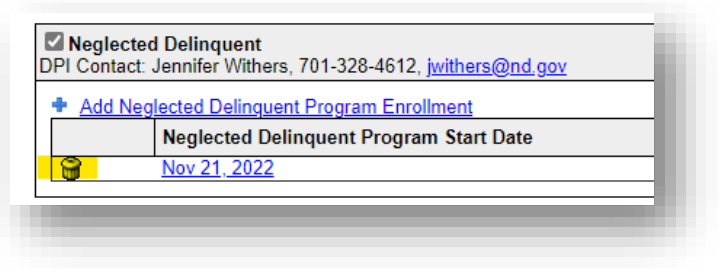
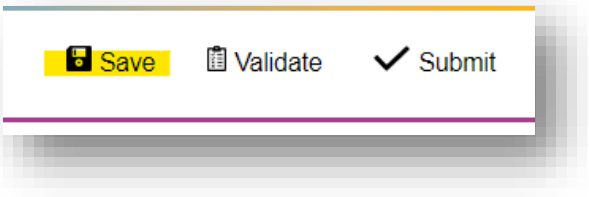
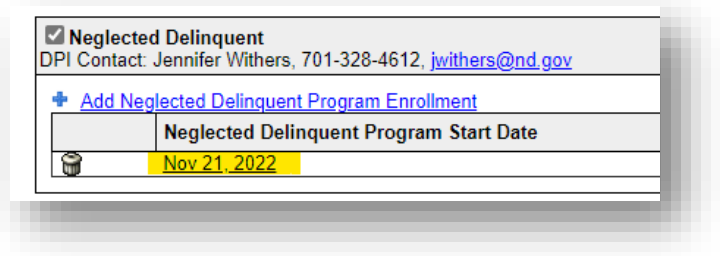
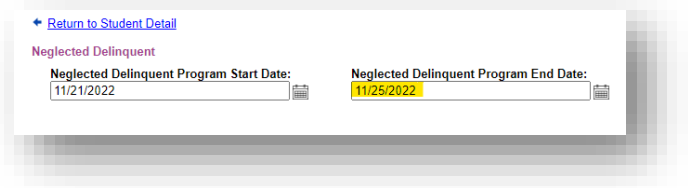
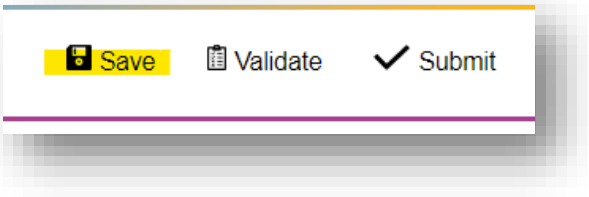
Narrative	Screenshot
Enter filter criteria and hit Filter **Note**: If the fields are left blank or at the default setting to see all students **Note**: You can also see students **currently marked** as N&D by checking the box next to 'Neglected & Delinquent' and hitting Filter	
Select the 'Start Date' for the student you want to update	

Step 2 – Add periods of N&D program participation

Note: Only schools receiving N&D funding will see the N&D special program

Narrative	Screenshot
Scroll to the bottom of the record Check the 'Neglected Delinquent' program Select 'Add Neglected Delinquent Program Enrollment'	
Enter the Start and End date the student received services **Note**: The end date can be the projected (future) end date	
Hit Save (in the upper right corner)	
Repeat these steps for each student that receives N&D services	

Bonus Step – Modifying N&D Data

If you need to delete a period of N&D services, click on the trashcan	
Hit Save (in the upper right corner)	
If you need to make changes to the end date of service Click on the start date	
Modify the End Date of service	
Hit Save (in the upper right corner)