21st Century Community Learning Center (CCLC) Students
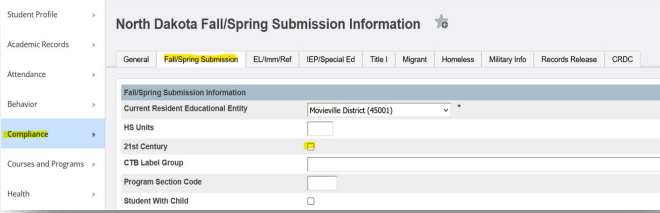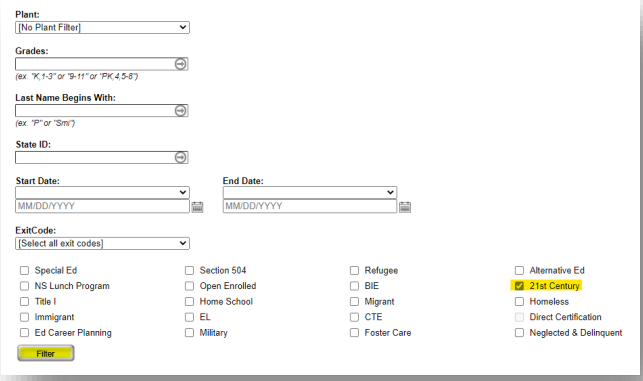
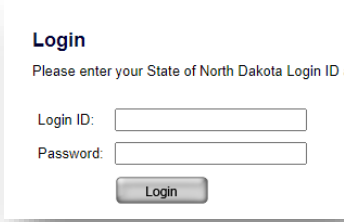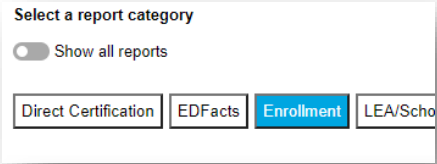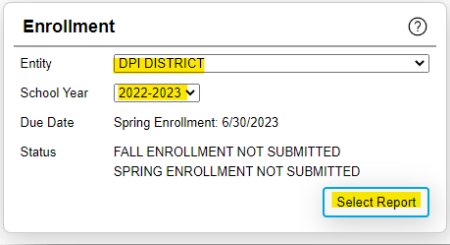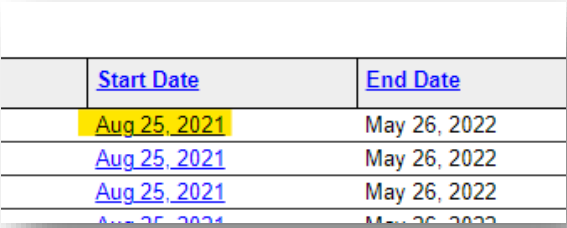Students participating in the 21st CCLC program need to be identified in STARS enrollments

More information about the 21st CCLC program can be found on the DPI site at
https://www.nd.gov/dpi/education-programs/federal-title-programs/21st-cclc-title-iv-part-b-nita-m-lowey-21st-century

This guide covers the 21st CCLC special program data that needs to be loaded in STARS. Data can be updated in PowerSchool (preferred) or updated directly in STARS. Method One covers loading in PowerSchool and allowing the nightly data feed to update STARS. Method Two covers loading directly in STARS
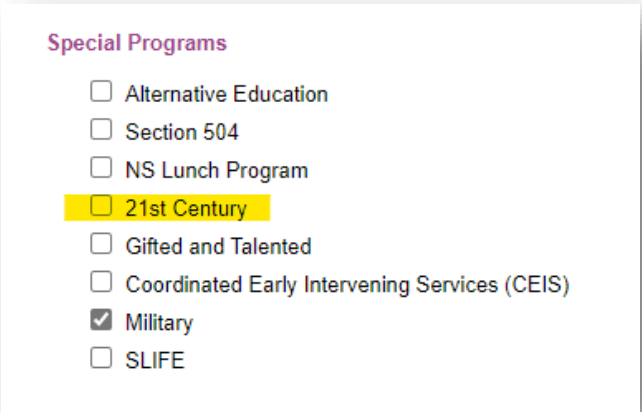
Method One – Loading in PowerSchool

Narrative	Screenshot
Log into PowerSchool Select the Students From the left-hand column, select 'Compliance' Select the Fall/Spring Submission tab Check 21st Century and submit.	
The nightly process will update STARS; if you don't see the mark in STARS after the nightly process, contact STARS Support **NOTE**: The mark in PowerSchool should roll over from school year to school year	
To see the students currently marked as '21st Century'; place a check next to that special program and hit Filter To see a list of all students, leave all programs unchecked and all other fields blank and hit Filter	

Method Two – Loading Directly in STARS

Narrative	Screenshot
Log into STARS Enter login ID and Password Hit Login	**Login** Please enter your State of North Dakota Login ID Login ID: _____ Password: _____ [Login]
Select the Enrollment report group	**Select a report category** ⬤ Show all reports [Direct Certification] [EDFacts] [Enrollment] [LEA/Scho]
On the Enrollment report, select your district from the 'Entity' dropdown Select the current school year from the 'School Year' dropdown Hit 'Select Report'	**Enrollment** ⓘ Entity: DPI DISTRICT School Year: 2022-2023 Due Date: Spring Enrollment: 6/30/2023 Status: FALL ENROLLMENT NOT SUBMITTED SPRING ENROLLMENT NOT SUBMITTED [Select Report]
Select the 'Start Date' for the student you want to update	**Start Date** / **End Date** Aug 25, 2021 — May 26, 2022 Aug 25, 2021 — May 26, 2022 Aug 25, 2021 — May 26, 2022 Aug 25, 2021 — May 26, 2022

Narrative	Screenshot
Scroll down to the special program list. The 21st Century Program in in the first set of special programs Check the box next to '21st Century' **NOTE**: If the PowerSchool to STARS data flow is **turned on** and the 21st Century program **is not checked** in PowerSchool; then the blank checkmark in PowerSchool will overwrite the checkmark in STARS	**Special Programs** ☐ Alternative Education ☐ Section 504 ☐ NS Lunch Program ☐ 21st Century ☐ Gifted and Talented ☐ Coordinated Early Intervening Services (CEIS) ☑ Military ☐ SLIFE
Hit Save in the upper right corner Repeat for all students that need Homeschool data updated	💾 Save