



2025-2026 Public School Due Dates

This list of annual due dates was compiled by the North Dakota Department of Public Instruction (NDDPI), including most major reporting due dates, **but is not all-inclusive**.

For the most accurate and up-to-date information regarding due dates, technical assistance, and other NDDPI resources, schools and districts should subscribe to our Weekly Newsletter (*NDDPI Messenger*), by following the link at the bottom of our website.

**Reporting impacts aid payments, accountability, and/or school approval.*

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July

Due Date	Report Name	NDDPI Office	Submission Platform
July 1	67-15-02-07. Reconfiguration of Instructional Days Waiver Four Day School Week (SFN 58170) – Extension	School Approval & Opportunity <u>Jim Upgren</u>	Email <u>School Approval & Opportunity</u>
July 1	67-19-02-07. Waiver of High School Unit Instructional Time (SFN 58169) – Extension	School Approval & Opportunity <u>Jim Upgren</u>	Email <u>School Approval & Opportunity</u>
Early July	Federal Title Programs District Year-End Processes	<u>Educational Improvement & Support</u>	<u>WebGrants</u>
July 1	Begin processing household applications with SY 25-26 income guidelines <i>Reminder: This is the first year of the “State 225” eligibility category.</i>	<u>Child Nutrition & Food Distribution</u>	_____
July 1 until complete	Before the first claim of the new school year can be submitted, the SNP renewal must be approved in ND Foods	<u>Child Nutrition & Food Distribution</u>	<u>ND Foods</u>
July 31	Seal of Biliteracy Application	<u>EL Program Office</u>	<u>NDDPI Online Form</u>

August

Due Date	Report Name	NDDPI Office	Submission Platform
Aug. 1-10	Submit meal reimbursement claim	Child Nutrition & Food Distribution	ND Foods
*Mid-Aug-Mid-Sept.	Choice ready report- State and ESSA Accountability Review Data	Program Development & Growth Laurie Matzke	SLDS / ND Insights
*Aug. 15	MIS01: LEA Directory/MIS02 School Directory	Management Information Systems Jill Frohlich	STARS
Aug. 30	ESSA Confirmation of Tribal Consultation Form (only districts that meet criteria)	Indian and Multicultural Education Lucy Fredericks	Email Indian and Multicultural Education
School Start +30	Screen/Identify English Learners and send out parent notification of eligibility (must be done within 30 days of enrollment in any school)	EL Program Office	District Maintained
School Start +30	Student Immunizations Records (must be up to date within 30 days of school start)	ND Department of Health & Human Services	NDIIS
Ongoing	STARS enrollment data feeds ND A+ to generate testing rosters; TieNet feeds accommodation data to ND A+	_____	STARS / TieNet / LaunchPad

September

Due Date	Report Name	NDDPI Office	Submission Platform
*Sept. 1	Summer School Enrollment Report (if the district provided Summer School)	School Approval & Opportunity Angie Thomas	STARS
Sept. 1-10	Submit meal reimbursement claim in ND Foods.	Child Nutrition & Food Distribution	ND Foods
*Sept. 5	MIS01 - LEA Fall Report / MIS02 – School Fall Report	Management Information Systems Jill Frohlich	STARS
*Sept. 10	15.1-02-13. School District Employee Compensation Report	Fiscal Management Adam Tescher	STARS
*Sept. 15	Fall Calendar	School Approval & Opportunity Katie Wald	STARS
* Sept. 15	Fall STARS Enrollment Report	School Approval & Opportunity Angie Thomas	STARS
* Sept. 15	School District Financial Report	Fiscal Management Adam Tescher	STARS
Sept. 19	PER02 – Non-Licensed Personnel Report	Management Information Systems Jill Frohlich	STARS
* Sept. 30	MIS03 – Regular School Year Licensed Personnel Record	School Approval & Opportunity Katie Wald	STARS
Sept. 30	English Learners – Create/Update Annual Individualized Language Plans (ILP) for ELs	District	District Maintained
Sept. 30	Update Bully Policy	Educational Improvement & Support Shannon Sorenson	Email Educational Improvement & Support
Sept. 30	English Learners – Submit Verification of Screener Training , EL Coordinator Role Acceptance, and Account Status	EL Program Office	NDDPI Online Form

October

Due Date	Report Name	NDDPI Office	Submission Platform
Oct.-Nov.	Targeted and Comprehensive Support for Improvement (TSI/CSI) Funding Application	Educational Improvement & Support Rachel Tabler	WebGrants
*Oct. 1	15.1-06-06. School Annual Compliance Report	School Approval & Opportunity Katie Wald	STARS
* Oct. 1	LEA Annual Compliance Report	School Approval & Opportunity Katie Wald	STARS
Oct. 1	Reading Curriculum & Professional Development Report	Academic Support	STARS
Oct. 1	Begin verification activities	Child Nutrition & Food Distribution	Email Child Nutrition & Food Distribution
Oct.1-10	Submit meal reimbursement claim in ND Foods	Child Nutrition & Food Distribution	ND Foods

November

Due Date	Report Name	NDDPI Office	Submission Platform
Ongoing	STARS data cleanliness (review validation report, staging area report, PowerSchool waiting for State ID)	School Approval & Opportunity Angie Thomas	STARS
Nov. 1	School Immunization Report Due via North Dakota Immunization Information System (NDIIS) Website	ND Department of Health & Human Services	NDIIS
Nov. 1-10	Submit meal reimbursement claim in ND Foods	Child Nutrition & Food Distribution	ND Foods
Nov. 30	Title I Comparability Report (for large districts with over 1,000 students)	Educational Improvement & Support Angela Richter	Email Educational Improvement & Support
Nov. 30	English Learners – Ensure all ELs are entered and identified in STARS for ACCESS Test file; review STARS Enrollment validation error	Assessment Office	STARS

December

Due Date	Report Name	NDDPI Office	Submission Platform
*Dec. 1	Special Education Child Count	Specially Designed Services	STARS
Dec. 15	Set up EL test sessions, review/modify accommodations, and add ALT status in WIDA AMS	Assessment Office	WIDA AMS
Dec. 15	15.1-15-01. Performance reviews - Written reports	School Approval & Opportunity	District Maintained
Dec. 15	Submit Verification Report FNS-742 in ND Foods	Child Nutrition & Food Distribution	ND Foods
*Dec. 16	15.1-27-02. Taxable Valuation and Mill Levy Certifications: Counties certify these reports; districts are responsible for ensuring they're filed	Fiscal Management Adam Tescher	STARS
Dec. 19	Annual Count for Neglected & Delinquent Programs	Educational Improvement & Support Jennifer Withers	Email Educational Improvement & Support
Dec.–May	Federal Title Program Monitoring (<i>selected districts must submit initial monitoring reports and supporting documentation</i>)	Educational Improvement & Support	STARS

January

Due Date	Report Name	NDDPI Office	Submission Platform
Ongoing	STARS data cleanliness (review validation report, staging area report, PowerSchool waiting for State ID)	School Approval & Opportunity Angie Thomas	STARS
Jan. 1-31	TSI/CSI Status Report 1	Educational Improvement & Support Rachel Tabler	WebGrants
Jan. 1-10	Submit meal reimbursement claim in ND Foods.	Child Nutrition & Food Distribution	ND Foods
Mid-Jan.	English Learner – Annual ACCESS Assessment Test Window	Assessment Office	WIDA AMS
Dec.–May	Federal Title Program Monitoring (<i>selected districts must submit initial monitoring reports and supporting documentation</i>)	Educational Improvement & Support	STARS

February

Due Date	Report Name	NDDPI Office	Submission Platform
Feb. 1	Last day to complete internal on-site monitoring Form (<i>required if more than one site</i>)	Child Nutrition & Food Distribution	On-site Monitoring Form
*Feb. 2-27	Student Engagement Survey	School Approval & Opportunity Angie Thomas	LaunchPad
Feb. 1-10	Submit meal reimbursement claim in ND Foods	Child Nutrition & Food Distribution	ND Foods

March

Due Date	Report Name	NDDPI Office	Submission Platform
Ongoing	STARS data cleanliness (review validation report, staging area report, PowerSchool waiting for State ID)	School Approval & Opportunity Angie Thomas	STARS
March 1	67-15-02-07 Reconfiguration of Instructional Days Waiver Four Day School Week (SFN 58170) – Initial	School Approval & Opportunity Jim Upgren	Email School Approval & Opportunity
March 1	67-19-02-07 Waiver of High School Unit Instructional Time (SFN 58169) – Initial	School Approval & Opportunity Jim Upgren	Email School Approval & Opportunity
March 1-10	Submit meal reimbursement claim in ND Foods	Child Nutrition & Food Distribution	ND Foods
March 1-31	TSI/CSI Status Report 2	Educational Improvement & Support Rachel Tabler	WebGrants
March 15	Non-Participation Codes for ND A+ Summative	Assessment Office	LaunchPad
*March 16-to May 8	ND A+ Summative Assessment Test Window	Assessment Office	LaunchPad
Dec.–May	Federal Title Program Monitoring (<i>selected districts must submit initial monitoring reports and supporting documentation</i>)	Educational Improvement & Support	STARS

April

Due Date	Report Name	NDDPI Office	Submission Platform
April 1	Creation of New Schools, CTE Centers, Grade Reconfigurations, District/School Closures, Combining / Consolidation of Schools (state deadline)	School Approval & Opportunity Angie Thomas	Email School Approval & Opportunity
April 1-10	Submit meal reimbursement claim in ND Foods	Child Nutrition & Food Distribution	ND Foods
April 15	15.1-15-02. Probationary teachers – Review of evaluations – Renewal and nonrenewal of contracts (No Earlier than April 1)	District	District Maintained
April 15	15.1-14. All Administrator Contracts	Districts and REAs	District Maintained
April 15	Seal of Biliteracy Application (to receive awards and seals prior to graduation)	EL Program Office	NDDPI Online Form
April 15	15.1-15-01. Performance reviews – written reports (tenure teacher evals)	District	District Maintained
*Late April–Mid-May	Non-Participation Report for ND A+ Summative	Assessment Office	LaunchPad
April 20-May 20	Intent to Apply for Federal Title Funds	Educational Improvement & Support Angie Richter	WebGrants
Dec.–May	Federal Title Program Monitoring (<i>selected districts must submit initial monitoring reports and supporting documentation</i>)	Educational Improvement & Support Angie Richter	STARS

May

Due Date	Report Name	NDDPI Office	Submission Platform
May 1	15.1-27-23. Request for Emergency Declaration (Storm Day Forgiveness) (SFN 51826)	School Approval & Opportunity Kelsie Seiler	Email School Approval & Opportunity
May 1	15.1-15-02. Probationary teachers - Review of evaluations – Renewal and nonrenewal of contracts	District	District Maintained
May 1-31	TSI/CSI Status Report 3	Educational Improvement & Support Rachel Tabler	WebGrants
May 1-10	Submit meal reimbursement claim in ND Foods	Child Nutrition & Food Distribution	ND Foods
May 4-15	AP Exam Window	Academic Support	College Board
*Start of Summer School (-15 days)	MIS03 – Summer School Licensed Personnel Record (<i>must be done at least 15 days prior to starting Summer School</i>)	School Approval & Opportunity Katie Wald	STARS
May 10 - June 10	ACCESS non-participation report window open	Assessment Office Gwen Marback	STARS
May 15	Advanced Placement Summer Institute Training Application (SFN 61056)	Academic Support	Email Academic Support Office
May 18-22	Late AP Exam Window	Academic Support	College Board

June

Due Date	Report Name	NDDPI Office	Submission Platform
*June 1	Cognia Continuous Improvement Plans/Strategy Maps	School Approval & Opportunity Arlene Wolf	Strategies - COGNIA
June 1-15	Title I Schoolwide Report	Educational Improvement & Support Michelle Siegfried	Diagnostics - COGNIA
*June 1	Spring Calendar (state deadline)	School Approval & Opportunity Katie Wald	STARS
June 15	15.1-07-34 Behavioral Health Professional Development	District	District Maintained
June 15	Suspension, Expulsion, & Truancy Report (ESSA)	Educational Improvement & Support	STARS
June 15	Ensure transcripts are certified in e-transcripts (State Scholarship)	School Approval & Opportunity Jim Upgren	SLDS/e-Transcripts
June 15	Advanced Placement Exam Fee Submission Worksheet (SFN 61062) to Business Office	Academic Support	WebGrants
June 17	Neglected and Delinquent, Title I, Part D, Subpart 2 Funding Application	Educational Improvement & Support Jennifer Withers	WebGrants
June 20	AP Exam reimbursement	Academic Support	WebGrants
Mid-June	McKinney-Vento (Homeless) Funding Application	Educational Improvement & Support Jennifer Withers	WebGrants
June 30	Teacher Effectiveness Report	School Approval & Opportunity Arlene Wolf	STARS
*June 30	Spring STARS Enrollment Report (15.1-27-02. Per Student Payments)	School Approval & Opportunity Angie Thomas	STARS
*June 30	Transportation (State Deadline – Reimbursement)	School Approval & Opportunity Angie Thomas	STARS
June 30	15.1-09-35. Reports by school boards on conditions of schools.	District	Submit to County Sup
June 30	15.1.07-26. School District demographics – Long-Term Planning (Every Even Year)	District	Must notify newspaper/public that report is available upon request
Last Thurs in June	Consolidated Application for Federal Title Funds	Educational Improvement & Support	WebGrants