



State of North Dakota
Department of Public Instruction
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FAMILY ENGAGEMENT

2023 Grant Competition **Application for Selection Instructions for Completion**

Applications Due
January 31, 2023, by 3:00 PM CDT
No extensions will be permitted once the deadline closes.

Issued: January 3, 2023

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Section One: General Information

The North Dakota Department of Public Instruction, Office of Federal Title Programs (STATE) is pleased to announce the release of the Family Engagement Application for Selection. This application contains the guidelines that should be followed when applying for a sub-grant under this program.

This Family Engagement Competitive Grant Application is for LEA's and school districts.

Section	Description
A. Background and Purpose	<p>A great need exists for family and community engagement programs that provide appropriate engagement with families. State Education Agency will use the funds it reserves under section 2001(f)(3) of the ARP Act (totaling not less than 1 percent of the State's total allocation of ARP ESSER funds) for evidence-based comprehensive family engagement programs, implementation, and enhancement of effective family engagement programs and activities that lead to improvements in student academic achievement.</p> <p>Additionally, the program focuses on meaningful engagement with families and their children's education and supports family-school partnerships.</p> <p>https://www.nd.gov/dpi/parentscommunity/parents/family-engagement</p> <p>This document provides instructions for submitting proposals, the procedure and criteria by which the Provider(s) will be selected, and the contractual terms that will govern the relationship between the State of North Dakota, Office of Federal Title Programs (STATE) and the selected Provider(s). The STATE will accept separate applications for new applicants.</p>
B. Applicable Federal Regulations	<p>The Uniform Grant Guidance (UGG) combines and codifies the requirements of eight Office of Management and Budget (OMB) Circulars: A-89, A-102 (former 34 CFR part 80), A-110 (former 34 CFR part 74), A-21, A-87, A-122, A-133, A-50. For the Federal Department of Education (FDOE), this means that the requirements in EDGAR Parts 74 and 80 have also been subsumed under the UGG. The final rule implementing the UGG was published in the Federal Register on December 19, 2014, and became effective for new and continuation awards issued on or after December 26, 2014.</p> <p>In addition, applicants must comply with applicable state laws that may include teacher licensing requirements, childcare licensing requirements, transportation requirements, and state and local health, safety, and fire codes.</p> <p>It is recommended that applicants review the information on the following links. All sub-recipients of federal funds are required to understand and are held accountable for implementing programs within the law.</p> <ul style="list-style-type: none"> ➤ U.S. Department of Education Regulations http://www.ed.gov/programs/21stcccl/index.html ➤ Uniform Grant Guidance (UGG) http://www2.ed.gov/policy/fund/guid/uniform-guidance/index.html
C. Eligible Applicants Defined	Eligible applicants include Local Educational Agencies (LEAs) and Schools.
D. Grant Period and Award	<p>1. Grant Period: The grant cycle is for eight-months: February 1, 2023, through September 30, 2023.</p> <p>Approved applicants will receive an eight-month grant award.</p>

	<p>2. Grant Award: The STATE received approximately \$100,000 to support Family Engagement. Grant awards under this competition will vary by location and need. Costs per recipient will be determined after considering the number of individuals served, the array of activities, and the availability of additional resources.</p> <p>The grant award amount may be up to \$10,000 per LEA.</p> <p>3. Adjustment: The STATE reserves the right to adjust the budget request of applicants, within reason, and in cooperation with the applicant.</p>
E. Purpose of Funding	<p>The purpose of the funding is to provide opportunities for effective Family Engagement programs and activities.</p> <p>*Grant funding is contingent upon availability of ARP ESSER funding from federal sources and if federal funding is not obtained and/or continued at levels sufficient for the grant, awards may be reduced or discontinued.</p>

Section Two: Grant Application Requirements

Section	Description
A. Need for Project	<p>The extent to which the proposed project will provide services or otherwise address the needs of students and families.</p> <p>How are the services provided to help students and their families mitigate risk factors and achieve the state's academic standards?</p>
B. Quality of Project Evaluation	<p>The extent to which the methods of evaluation include the use of objective performance measures clearly related to the intended outcomes of the project and will produce quantitative and qualitative data to the extent possible, as well as evaluating the effectiveness of the initiative or activities.</p>
C. Quality of Partnerships	<p>Under this component, project applicants will demonstrate they have established collaborations with families and community organizations as appropriate.</p>

Section Three: Program Requirements

Section	Description
A. Grantee Reporting Requirements	<p>STATE Required Reports: Grantees are required to submit reports via WebGrants to STATE staff in a timely manner. The following is a list of required reports:</p> <ul style="list-style-type: none"> • Budget Revision • Request for Funds • Final report
B. Components of a Quality Family Engagement Program	<ol style="list-style-type: none"> 1. Strong engagement of families. 2. Enriching learning opportunities for families. 3. Linkages between school and families. 4. Evaluation of program progress and effectiveness. <p><i>Working for Children and Families</i> is available at http://files.eric.ed.gov/fulltext/ED441579.pdf. Applicants are encouraged to address these components in their program narrative in the application.</p> <p>https://www.nd.gov/dpi/parentscommunity/parents/family-engagement</p> <p>State Superintendent's Family Engagement Cabinet North Dakota Department of Public Instruction</p>

Section Four: Selection and Review Process

Section	Description
A. Selection Criteria	Reviewers will use criteria in the scoring rubric to evaluate applications for funding, with a point value for each section. The STATE's intent in this section of the application is to identify the selection criteria and help applicants understand how the point value will be applied during the review process. Each section criterion is presented in the scoring rubric and followed by supporting guidance regarding how the criterion applies to this competition. The reviewers of your application will use these criteria to guide their reviews, so it is in the applicant's best interest to be familiar with them.
B. Overview	The STATE administers the Family Engagement program. This grant award is for a period of eight months.
C. Peer Reviewers	The STATE will identify and select reviewers.
D. Funding	Grant funding is contingent upon availability of ARP ESSER funding from federal sources, and if federal funding is not obtained and/or continued at levels sufficient for the grant, awards may be reduced or discontinued.
E. Submission Instructions	Email completed applications to: dpiindianed@nd.gov

Family Engagement Program Grant Competition – Application for Selection

Scoring Rubric

Maximum Points Available – 30

This scoring rubric will be used for the Family Engagement Program competitive grant review process to score grant applications. Each item is rated on a point scale for each section.

**Grant funding is contingent upon availability of ARP ESSER from federal sources and if federal funding is not obtained and/or continued at levels sufficient for the grant, awards may be reduced or discontinued.*

A. NEED FOR THE PROJECT – 10 Points Maximum
Objectives of the program meet the needs of students and families.

Points Awarded	Description
10	There is clear and convincing evidence to support that the program objectives will meet the needs of students and families.
7	There is moderate evidence to support that the program meets the needs of students and families
3	There is some convincing evidence to support that the program meets the needs of students and families

Comments: _____

TOTAL SCORE FOR NEED FOR THE PROJECT (10 Points Maximum) _____

B. QUALITY OF PROJECT EVALUATION – 10 Points Maximum

Grantee performs annual evaluation.

Points Awarded	Description
10	There is clear and convincing evidence to support the application contains comprehensive monitoring plan: alignment to goals, objectives, outcomes, adherence to federal requirements, includes a monitoring tool, uses multiple ways to monitor sub-grantees, document to tie everything together.
7	There is moderate evidence to support that the application includes monitoring for alignment to goals, objectives, outcomes, adherence to federal requirements, includes a monitoring tool, uses onsite monitoring and one other process to monitor.
3	There is some convincing evidence to support the application contains a plan to evaluate the project.

Comments: _____

TOTAL SCORE FOR QUALITY OF PROJECT EVALUATION (10 Points Maximum) _____

C. QUALITY OF PARTNERSHIPS – 10 Maximum Points

Includes a list of partners, including families

Points Awarded	Description
10	There is clear and convincing evidence to support that the application includes a list of all partners, including families.
0	There is no evidence to support a list of all partners and families were included.

Comments: _____

TOTAL SCORE FOR QUALITY OF PARTNERSHIPS (10 Points Maximum) _____

Maximum Points Possible – 30 Points

Section	Points Possible	Points Awarded
A. Need for the Project	10	
B. Quality of Project Evaluation	10	
C. Quality of Partnerships	10	
TOTAL POINTS AWARDED	30	