<table>
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<th>Month</th>
<th>Actions</th>
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| September | • Review and update parent/guardian notification of parents’ right to know, as described in ESSA Section 1112(e) and 34 CFR Part 200.61 (EDGAR)  
• Targeted Assistance: Ensure Title I schools have targeted students, set up files, notified parents, and implemented targeted assistance services. |
| October   | • Design evaluations for district and school-family engagement activities.  
• Ensure each Title I school has provided an informational meeting for families about the Title I program. |
| November  | • Ensure school family compacts are distributed.  
• Ensure each Title I school has published a listing of the opportunities available for families to build their capacity to be actively involved in their children’s education. |
| December  | • Distribute report cards or report card overviews.                      |
| June      | • Review and update district parent and family engagement policy based on data (e.g., evaluations).  
• Review and update school parent and family engagement policy based on data (e.g., evaluations).  
• Review and update school family compact. |
| Ongoing   | • Engage in family and community involvement. Maintain documentation of these activities (meeting agendas and notes, meeting notifications, sign-in sheets, etc.).  
• Review and update school parent and family engagement policy based on data (e.g., evaluations).  
• Review and update school family compact. |