

Parent and Family Engagement Set-Aside

If a district's allocation is \$500,000 or more, they are required to set aside 1% of their district's Title I allocation for parent and family engagement.

Only 10% of these funds may be used at the district level, 90% must be given to participating schools.

- Districts must document on their consolidated application that they have reserved, at a minimum, 1% for parent and family engagement and specifically outline how these funds will be spent.
- Districts that target need to identify how the funds will be allocated on the individual building budgets and the districtwide budget.
- In addition, districts need to track parent and family engagement expenditures at the building level.
- Districts can distribute funds to buildings by need. Distribution of funds does not need to be equal between each building.
- According to federal requirements, all districts are required to document parent input and approval if they plan to use any parent and family engagement reservations funds on a parent involvement staff member.

Scenarios

Set Aside Only 1%		Set Aside Only 1%-All at Building Level		Set Aside More Than Required 1%	
Explanation: Our 1% set aside for parent and family engagement is \$160,000. $\$160,000 \times .90 = \$144,000$ to be spent at the building level. This leaves \$16,000 to be spent at the district level. The following breakdown documents where these funds will be allocated.		Explanation: Our 1% set aside for parent and family engagement is \$160,000 which will be spent entirely at the building level. The following breakdown documents where these funds will be allocated.		Explanation: Our 1% set aside for parent and family engagement is \$160,000. We have chosen to set aside \$200,000, more than the required amount. The required amount to be set aside at the building level equals $\$160,000 \times .90 = \$144,000$. Funds could be increased based on how the district wants to utilize the additional funds. The following breakdown documents where these funds will be allocated.	
<u>Identify Where Spent</u>	<u>Amount</u>	<u>Identify Where Spent</u>	<u>Amount</u>	<u>Identify Where Spent</u>	<u>Amount</u>
School Building A	\$36,000	School Building A	\$40,000	School Building A	\$38,000
School Building B	\$36,000	School Building B	\$40,000	School Building B	\$38,000
School Building C	\$36,000	School Building C	\$40,000	School Building C	\$38,000
School Building D	\$36,000	School Building D	\$40,000	School Building D	\$38,000
School District	\$16,000			School District	\$48,000
Total	\$160,000	Total	\$160,000	Total	\$200,000