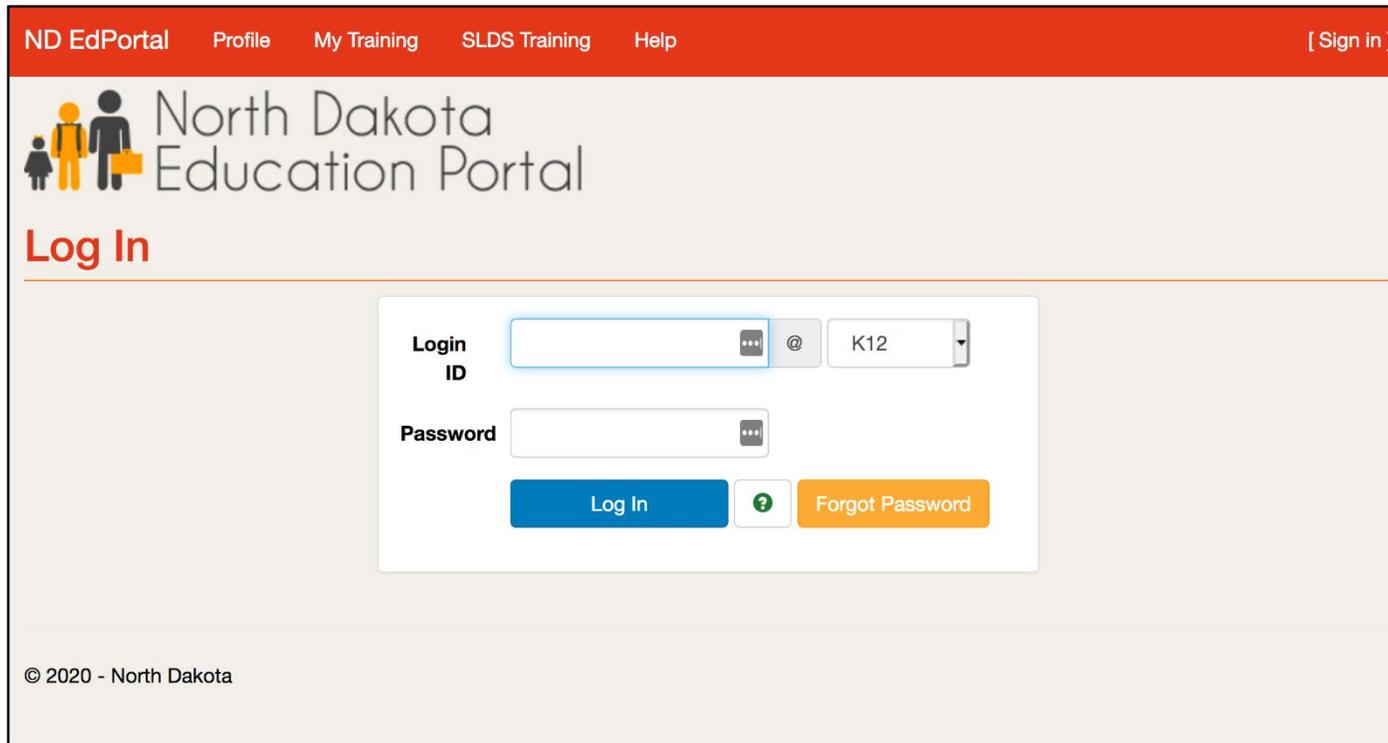


Troubleshooting Choice Ready North Dakota Records



The screenshot shows the login interface of the North Dakota Education Portal. At the top, a red navigation bar contains the text "ND EdPortal" and links for "Profile", "My Training", "SLDS Training", and "Help". A "[Sign in]" link is positioned in the top right corner. Below the navigation bar, the portal's logo features three stylized human figures (two adults and one child) next to the text "North Dakota Education Portal". A "Log In" link is displayed in red text. The central login form includes a "Login ID" field with a dropdown menu set to "K12", a "Password" field, a blue "Log In" button, a green question mark icon, and an orange "Forgot Password" button. The footer of the page contains the copyright notice "© 2020 - North Dakota".

ND EdPortal Profile My Training SLDS Training Help [Sign in]

North Dakota Education Portal

Log In

Login ID @ K12

Password

Log In ? Forgot Password

© 2020 - North Dakota

SLDS Permissions

How are permissions granted?

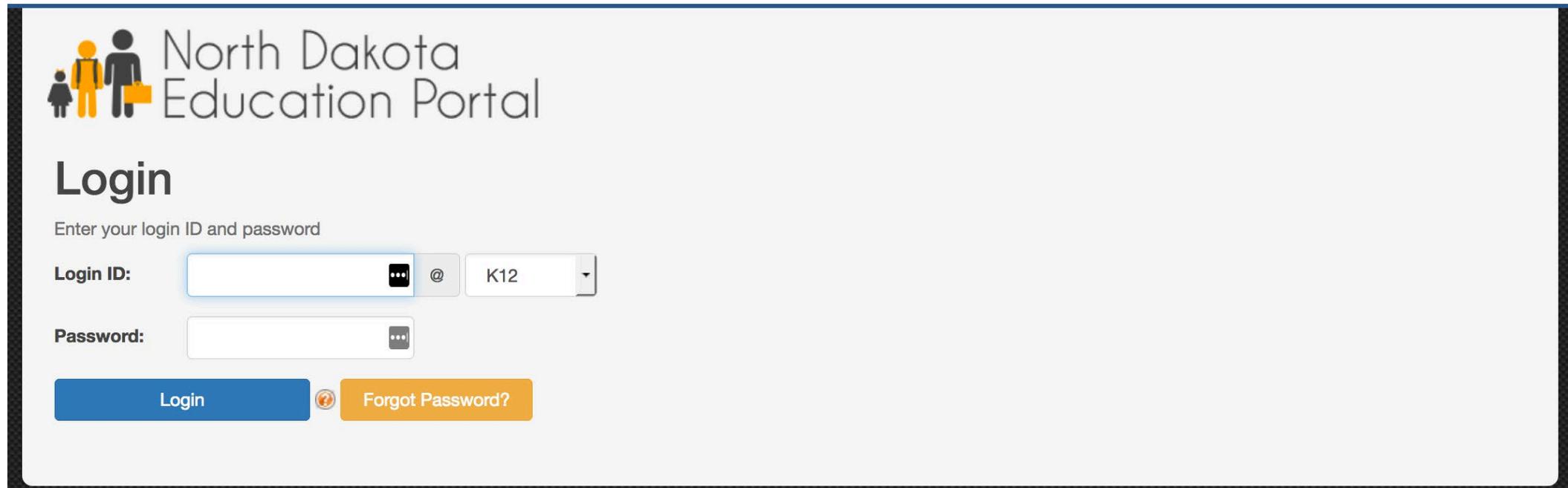
- District Security Admin
 - SLDS security application
 - Submitting a ticket to the NDIT Service Desk

Level of permissions

- Records
 - Choice Ready
 - School level

<https://edportal.nd.gov/records>

Enter in k12.nd.us login and password



The screenshot shows the login interface for the North Dakota Education Portal. At the top left, there is a logo with three stylized human figures (a child, a parent, and a teacher) and the text "North Dakota Education Portal". Below the logo, the word "Login" is displayed in a large, bold font. Underneath, the instruction "Enter your login ID and password" is shown. The login form consists of two rows. The first row is labeled "Login ID:" and contains a text input field with a password toggle icon (three dots), an "@" symbol, and a dropdown menu currently set to "K12". The second row is labeled "Password:" and contains a text input field with a password toggle icon. At the bottom of the form, there are two buttons: a blue "Login" button and an orange "Forgot Password?" button with a question mark icon.

Guidance Documents

North Dakota EdPortal Records

Choice Ready

Create and view Choice Ready data for North Dakota students.

Choice Ready Guidance document: <https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/North Dakota Choice Ready Guidance.pdf>

Alternate Choice Ready Guidance document: <https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/ALternate Choice Ready Reporting Guidance.pdf>

The North Dakota Records will list every student that is enrolled in your school for at least one day or more for each school year. Please complete as much information for every student (Grades 9 – 12) on this tool for statewide measurements. Please submit the most complete Choice Ready information possible for all students listed in this report, even if they are no longer enrolled in your school. Your responses may supplement information for students enrolled at other public high schools in North Dakota and will inform a statewide Choice Ready measure.

Reminder: The Choice Ready calculation for accountability is based upon the number of students in an academic year enrolled in each school for at least 120 days who earn a high school diploma, meet Essential Skills requirements, and fulfill at least two of the measures (Post-Secondary, Workforce, or Military / Life Skills Ready).

WARNING! *North Dakota Records is a collection tool for Choice Ready only*****

Do not use this North Dakota Records portal for ESSA Accountability Reporting or for public information, as the information displayed will not be accurate for ESSA Accountability use. You must use the SLDS Ed Portal or “Insights” Dashboard for ESSA Accountability Choice Ready data.

This data collection tool is not aligned with the Choice Ready measure for ESSA Accountability, including the requirement that a student be a high school graduate and enrolled for 120 days or more (Full Academic Year or “FAY”) to count in the numerator for the Choice Ready calculation.

Search



NORTH DAKOTA CHOICE READY

The North Dakota **CHOICE READY** framework is a tool to assist educators to ensure all students successfully depart high school possessing the **ESSENTIAL SKILLS** necessary to be ready for life. The journey begins by ensuring students leave having the **ESSENTIAL SKILLS** to be successful for whichever path they choose. Students shall then strive to be **POST-SECONDARY READY**, **WORKFORCE READY**, and/or **MILITARY READY**.



ESSENTIAL SKILLS

Earn a **North Dakota high school diploma**

Complete a **9-week Career Education Course/Individual Counseling** (15.1-21-18), **Financial Literacy** (15.1-21-21), and pass **ND Civics Test** (15.1-21-27) and **four or more** additional indicators:

- 25 hours of Community Service
- 95% Attendance (not counting school related absences)
- Career Exploration Experience
- Two or more years in organized Co-Curricular Activities
- Two or more years in organized Extra-Curricular Activities
- Successfully complete a Capstone Project
- Successfully complete an on-line learning course
- Demonstrate competency in 21st Century Skills

Students shall then complete **two or more** of the **CHOICE READY** components below.



POST-SECONDARY READY

Complete a **Four-Year Rolling Career Plan**, and earn a **2.8 GPA or greater**, and complete one academic indicator set below:

ACT / SAT minimum or subsection scores:

ACT English—18	SAT Reading/Writing—480
ACT Reading—22	SAT Math—530
ACT Math—21	
ACT Science—23	

or

Two or more additional indicators:

- Advanced Placement Course (A, B or C) (1, 2, or 3)
- Dual Credit Course (English or Math) (A, B or C) or (1, 2, or 3)
- Algebra II (A, B or C) or (1, 2, or 3)
- Advanced Placement Exam (3+)
- International Baccalaureate Exam (4+)
- 3.0 GPA in core course requirement for NDUS admission
- CLEM/CREAM (Eng./Math) Course (70% or greater)



WORKFORCE READY

Complete a **Four-Year Rolling Career Plan**, and complete two or more additional indicators:

- Complete three CTE courses or more (A, B, or C) or (1, 2, or 3)
- Complete Career Ready Practices (3.0)
- Dual Credit Course (A, B or C) or (1, 2, or 3)
- WorkKeys (Gold or Silver)
- Technical Assessment / Industry Credential
- Workplace Learning Experience (40 hrs.)
- Work-based Learning Experience (Perkins V) (40 hrs.)
- CLEM/CREAM (Eng./Math) Course (70% or greater)
NDSA (Reading/Math) Level 3 or greater or (ACT for Accountability: English 19/Mathematics 22)



MILITARY READY

Complete a **Four-Year Rolling Career Plan**, **ASVAB score of 31 or greater** (as determined by branch), or acceptance into the military. **Quality Citizenship** (No Expulsions/Suspensions), **Physically Fit** (Students who have successfully completed required PE courses (A, B, or C) or (1, 2, or 3))

Complete **two or more** additional indicators from the **Post-Secondary** or **Workforce** options.

Select Search

North Dakota Records Home **Search** Upload Choice Ready Data Submit Year Reports Admin Hello, k12\jane.hovda! Sign out Account Settings

North Dakota EdPortal Records

Choice Ready

Create and view Choice Ready data for North Dakota students.

Choice Ready Guidance document: [https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/North Dakota Choice Ready Guidance.pdf](https://www.nd.gov/dpi/sites/www/files/documents/Division%20of%20SS&I/ESSA/Choice%20Ready/North%20Dakota%20Choice%20Ready%20Guidance.pdf)

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The North Dakota Records will list every student that is enrolled in your school for at least one day or more for each school year. Please complete as much information for every student (Grades 9 – 12) on this tool for statewide measurements. Please submit the most complete Choice Ready information possible for all students listed in this report, even if they are no longer enrolled in your school. Your responses may supplement information for students enrolled at other public high schools in North Dakota and will inform a statewide Choice Ready measure.

Reminder: The Choice Ready calculation for accountability is based upon the number of students in an academic year enrolled in each school for at least 120 days who earn a high school diploma, meet Essential Skills requirements, and fulfill at least two of the measures (Post-Secondary, Workforce, or Military / Life Skills Ready).

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This data collection tool is not aligned with the Choice Ready measure for ESSA Accountability, including the requirement that a student be a high school graduate and enrolled for 120 days or more (Full Academic Year or “FAY”) to count in the numerator for the Choice Ready calculation.

Search

Search Students

Search Students

District

Bottineau 1

School

Bottineau High School

School Year

2020-2021

First Name

Last Name

State Student ID

Grade Level Start

Grade Level End

Choice Ready Type

12

12

--- All ---

Search

Clear

Results

To view a particular grade level:

Select District

Select School

School Year will default to the current year

Select Grade Level Start and Grade Level End

Select Search

To view an individual student:

Select District

Select School

School Year will default to the current year

Enter in first name, last name, or state student ID

Select Search

Select State Student ID for student

Results

<input type="checkbox"/>	State Student ID	Last Name	First Name	Grade Level	Date of Birth	Choice Ready Type	Edit Locked
<input type="checkbox"/>	1095379712			12	8/19/2003	Standard	
<input type="checkbox"/>	1095384907			12	11/4/2002	Standard	
<input type="checkbox"/>	1095458356			12	9/22/2002	Standard	
<input type="checkbox"/>	1095468294			12	10/13/2002	Standard	
<input type="checkbox"/>	4184853643			12	9/30/2002	Standard	
<input type="checkbox"/>	1095612857			12	1/18/2003	Standard	
<input type="checkbox"/>	1081069177			12	8/28/2003	Standard	
<input type="checkbox"/>	4423539024			12	12/25/2002	Standard	
<input type="checkbox"/>	1069802413			12	3/9/2003	Standard	
<input type="checkbox"/>	1084807479			12	1/7/2003	Standard	
<input type="checkbox"/>	3007709426			12	8/27/2002	Standard	
<input type="checkbox"/>	1076388573			12	12/21/2002	Standard	
<input type="checkbox"/>	1095766260			12	3/7/2003	Standard	

Auto Populated Fields

Assessments

ACT

SAT

WorkKeys

NDSA

CREAM

CLEM

Academic

High School Diploma

ND Civics Test

CTE courses

Dual Credit

Algebra II

AP Exam

Meets Quality Citizenship

Physically Fit

95% Attendance

GPA

Essential Skills

Student Info

Name:

Date of Birth:

State Student ID:

A cloud icon ☁ next to an element name indicates that it can be automatically populated if data is available.

Essential Skills

Essential Skills

Earn a North Dakota high school diploma ☁ Yes No N/A



Complete a 9-week Career Education Course/Individual Counseling (15.1-21-18) Yes No N/A



Complete Financial Literacy (15.1-21-21) Yes No N/A



Pass ND Civics Test (15.1-21-27) ☁ Yes No N/A



Date Civics Test Passed

General	Fall/Spring Submission	EL/Imm/Ref	IEP/Special Ed	Title I	Migrant	Homeless	Military Info	Records Release	CRDC
Fall/Spring Submission Information									
Current Resident Educational Entity	Northern Cass 97 (09097) *								
HS Units	<input type="text"/>								
21st Century	<input type="checkbox"/>								
CTB Label Group	<input type="text"/>								
Program Section Code	<input type="text"/>								
Student With Child	<input type="checkbox"/>								
Displaced Homemaker	<input type="checkbox"/>								
Received GED	<input type="checkbox"/>								
Direct Cert	<input type="checkbox"/>								
Date Approved to Graduate with Optional Curriculum	<input type="text" value="MM/DD/YYYY"/> 								
Date Civics Test Passed	<input type="text" value="MM/DD/YYYY"/> 								

Essential Skills - continued

Four or more additional indicators

25 hours of Community Service Yes No N/A



95% Attendance (not counting school related absences) Yes No N/A



Career Exploration Experience Yes No N/A



Two or more years in organized Co-Curricular Activities Yes No N/A



Two or more years in organized Extra-Curricular Activities Yes No N/A



Successfully complete a Capstone Project Yes No N/A



Successfully complete an on-line learning course Yes No N/A



Demonstrate competency in 21st Century Skills Yes No N/A



Post Secondary Skills

Post-Secondary Skills

Complete a Four Year Rolling Plan - Grade 9	<input type="text"/>	
Complete a Four Year Rolling Plan - Grade 10	<input type="text"/>	
Complete a Four Year Rolling Plan - Grade 11	<input type="text"/>	
Complete a Four Year Rolling Plan - Grade 12	<input type="text"/>	
Earn a 2.8 GPA or greater	<input type="text" value="4"/>	

ACT / SAT minimum subsection scores

ACT English - 18	<input type="text" value="24"/>	
ACT Reading - 22	<input type="text" value="25"/>	
ACT Math - 21	<input type="text" value="20"/>	
ACT Science - 23	<input type="text" value="23"/>	
SAT Reading/Writing - 480	<input type="text"/>	
SAT Math - 530	<input type="text"/>	

Two or more additional indicators

Advanced Placement Course (A, B, or C)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Dual Credit Course (English or Math) (A, B, or C)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Algebra II (A, B, or C)	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
Advanced Placement Exam (3+)	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
International Baccalaureate Exam (4+)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
3.0 GPA in core course requirement for NDUS admission	<input type="text" value="4"/>	
CLEM/CREAM (Eng/Math) Course (70% or greater)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	

Workforce Ready

Workforce Skills

Complete a Four Year Rolling Plan - Grade 9	<input type="text"/>	
Complete a Four Year Rolling Plan - Grade 10	<input type="text"/>	
Complete a Four Year Rolling Plan - Grade 11	<input type="text"/>	
Complete a Four Year Rolling Plan - Grade 12	<input type="text"/>	

Two or more additional indicators

Complete three CTE courses or more (A, B, or C)	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
Complete Career Ready Practices (3.0)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Dual Credit Course (A, B, or C)	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A	
WorkKeys (Gold or Silver)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Technical Assessment / Industry Credential	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Work-place Learning Experience (40 hrs)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Work-based Learning Experience (Perkins V) (40 hrs)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
CLEM/CREAM (Eng/Math) Course (70% or greater)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
NDSA (Reading/Math) Level 3 or greater	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	

Military Ready

Military Ready

Military Skills

Complete a Four Year Rolling Plan - Grade 9

Complete a Four Year Rolling Plan - Grade 10

Complete a Four Year Rolling Plan - Grade 11

Complete a Four Year Rolling Plan - Grade 12

ASVAB score of 31 or greater (as determined by branch) Yes No N/A

Meets Quality Citizenship (No Expulsions/Suspensions) Yes No N/A

Physically Fit Yes No N/A

Two or more additional indicators from the Post-Secondary or Workforce options ✓

Advanced Placement Course (A, B, or C) Yes No N/A

Dual Credit Course (English or Math) (A, B, or C) Yes No N/A

Algebra II (A, B, or C) Yes No N/A

Advanced Placement Exam (3+) Yes No N/A

International Baccalaureate Exam (4+) Yes No N/A

3.0 GPA in core course requirement for NDUS admission

CLEM/CREAM (Eng/Math) Course (70% or greater) Yes No N/A

Complete three CTE courses or more (A, B, or C) Yes No N/A

Complete Career Ready Practices (3.0) Yes No N/A

Dual Credit Course (A, B, or C) Yes No N/A

WorkKeys (Gold or Silver) Yes No N/A

Technical Assessment / Industry Credential Yes No N/A

Work-place Learning Experience (40 hrs) Yes No N/A

Work-based Learning Experience (Perkins V) (40 hrs) Yes No N/A

NDSA (Reading/Math) Level 3 or greater Yes No N/A

Select Save when complete

Algebra II (A, B, or C)	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
Advanced Placement Exam (3+)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
International Baccalaureate Exam (4+)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
3.0 GPA in core course requirement for NDUS admission	<input type="text" value="4"/>	
CLEM/CREAM (Eng/Math) Course (70% or greater)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	

for NDUS admission		
CLEM/CREAM (Eng/Math) Course (70% or greater)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Complete three CTE courses or more (A, B, or C)	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
Complete Career Ready Practices (3.0)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Dual Credit Course (A, B, or C)	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A	
WorkKeys (Gold or Silver)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Technical Assessment / Industry Credential	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Work-place Learning Experience (40 hrs)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Work-based Learning Experience (Perkins V) (40 hrs)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
NDSA (Reading/Math) Level 3 or greater	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	

Select Save

Post Secondary Skills (Alternative Choice Ready)

Post-Secondary Skills

Complete a Four Year Rolling Plan - Grade 9  

Complete a Four Year Rolling Plan - Grade 10 

Complete a Four Year Rolling Plan - Grade 11 

Complete a Four Year Rolling Plan - Grade 12 

Earn a 2.8 GPA or greater 

Transition and Strategies Plan

T2: Transition Plan Course of Study Yes No N/A 

T-3: Strategies and Activities Needed to Assist in Reaching Post-Secondary Goals Yes No N/A 

Two or more additional indicators

Applied Topic Core Course Work (A, B or C) Yes No N/A 

Pre-employment Activities (Pre-ETS) at least one: (*Job Exploration, *Worked-Based Learning Experiences, *Counseling for Post-Secondary Education, *Workplace Readiness, *Self-Advocacy) Yes No N/A 

Taken ACT or SAT Yes No N/A 

Workforce Ready (Alt Choice Ready)

Workforce Skills

Complete a Four Year Rolling Plan - Grade 9	<input style="width: 90%;" type="text"/>	
Complete a Four Year Rolling Plan - Grade 10	<input style="width: 90%;" type="text"/>	
Complete a Four Year Rolling Plan - Grade 11	<input style="width: 90%;" type="text"/>	
Complete a Four Year Rolling Plan - Grade 12	<input style="width: 90%;" type="text"/>	
T2: Transition Plan Course of Study	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	

Two or more additional indicators

Complete three CTE courses or more (A, B, or C)	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A	
Complete Career Ready Practices (3.0)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
WorkKeys (Gold or Silver)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Work-place Learning Experience (40 hrs)	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Work Skills Readiness Curriculum	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Job Exploration Counseling	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
NDAA (Reading/Math) Level 3 or greater	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A	
Applied Topic Occupational Education Course Work	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A	

Life Skills Ready (Alt Choice Ready)

Life Skills Ready

Complete a Four Year Rolling Plan - Grade 9

Complete a Four Year Rolling Plan - Grade 10

Complete a Four Year Rolling Plan - Grade 11

Complete a Four Year Rolling Plan - Grade 12

T2: Transition Plan Course of Study Yes No N/A

Two or more additional indicators

Applied Topics Daily Living (2 or more levels completed) Yes No N/A

Independent Living Activities (Transition Services Activities: T-3 Section of the Transition IEP) Yes No N/A

Summary of Performance Completed Yes No N/A

Pre-employment Activities (Pre-ETS) at least one: (*Job Exploration, *Worked-Based Learning Experiences, *Counseling for Post-Secondary Education, *Workplace Readiness, *Self-Advocacy) Yes No N/A

Mass Update

Results

	State Student ID	Last Name	First Name	Grade Level	Date of Birth	Choice Ready Type	Edit Locked
<input type="checkbox"/>	2161655365			12	2/15/2000	Standard	No
<input type="checkbox"/>	1594867413			12	12/19/2000	Standard	No
<input type="checkbox"/>	2851633598			12	5/18/2001	Standard	No
<input type="checkbox"/>	2452036507			12	10/4/2000	Standard	No
<input type="checkbox"/>	2861533871			12	3/21/2001	Standard	No
<input type="checkbox"/>	3441834630			12	5/10/2000	Standard	No
<input type="checkbox"/>	2705443687			12	10/1/2000	Standard	No
<input type="checkbox"/>	2640078715			12	3/8/2001	Standard	No
<input type="checkbox"/>	2868140492			12	5/6/2001	Standard	No
<input type="checkbox"/>	2870685530			12	12/6/2000	Standard	No
<input type="checkbox"/>	1910476534			12	10/25/2001	Standard	No
<input type="checkbox"/>	3298538804			12	4/5/2001	Standard	No
<input type="checkbox"/>	2815061726			12	4/9/2001	Standard	No
<input type="checkbox"/>	2881751934			12	2/23/2001	Standard	No
<input type="checkbox"/>	2528943173			12	10/2/2000	Standard	No
<input type="checkbox"/>	1983204058			12	11/15/1999	Standard	No
<input type="checkbox"/>	2896169755			12	12/13/2000	Standard	No
<input type="checkbox"/>	2715068351			12	12/6/2000	Standard	No
<input type="checkbox"/>	2714886246			12	4/19/1999	Standard	No
<input type="checkbox"/>	1659598016			12	3/17/2001	Standard	No
<input type="checkbox"/>	2738931700			12	11/3/2000	Standard	No
<input type="checkbox"/>	2903625502			12	7/19/2000	Standard	No
<input type="checkbox"/>	2860976648			12	8/22/2001	Standard	No

Select all

Mass Update Selected

Group Edit Fields

Group Edit

2 students selected for update.

Advanced Placement Course (A, B, or C)

ASVAB score of 31 or greater (as determined by branch)

95% Attendance (not counting school related absences)

Successfully complete a Capstone Project

Complete a 9-week Career Education Course/Individual Counseling (15.1-21-18)

Complete Career Ready Practices (3.0)

Demonstrate competency in 21st Century Skills

Pass ND Civics Test (15.1-21-27)

Two or more years in organized Co-Curricular Activities

25 hours of Community Service

Two or more years in organized Extra-Curricular Activities

Complete Financial Literacy (15.1-21-21)

Earn a North Dakota high school diploma

Independent Living Activities (Transition Services Activities: T-3 Section of the Transition IEP)

International Baccalaureate Exam (4+)

Job Exploration Counseling

NDAA (Reading/Math) Level 3 or greater

Successfully complete an on-line learning course

Group Edit Fields – cont.

Pre-employment Activities (Pre-ETS) at least one: (*Job Exploration, *Worked-Based Learning Experiences, *Counseling for Post-Secondary Education, *Workplace Readiness, *Self-Advocacy)
Meets Quality Citizenship (No Expulsions/Suspensions)
Complete a Four-Year Rolling Plan - Grade 10
Complete a Four-Year Rolling Plan - Grade 11
Complete a Four-Year Rolling Plan - Grade 12
Complete a Four-Year Rolling Plan - Grade 9
Summary of Performance Completed
T2: Transition Plan Course of Study
T-3: Strategies and Activities Needed to Assist in Reaching Post-Secondary Goals
Taken ACT or SAT
Technical Assessment / Industry Credential
Career Exploration Experience
Work-place Learning Experience (40 hrs)
Work-based Learning Experience (Perkins V) (40 hrs)
Work Skills Readiness Curriculum

Set Value>Select Update

Set Value

12 students selected for update.

25 hours of Community Service

Yes No

© 2020 - North Dakota Records

Upload Choice Ready Data

North Dakota Records

Home

Search

Upload Choice Ready Data

Submit Year

Reports

Admin

Hello, k12\jane.hovda!

Sign out

Account Settings

North Dakota EdPortal Records

Choice Ready

Create and view Choice Ready data for North Dakota students.

Choice Ready Guidance document: [https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/North Dakota Choice Ready Guidance.pdf](https://www.nd.gov/dpi/sites/www/files/documents/Division%20of%20SS&I/ESSA/Choice%20Ready/North%20Dakota%20Choice%20Ready%20Guidance.pdf)

Alternate Choice Ready Guidance document: [https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/ALternate Choice Ready Reporting Guidance.pdf](https://www.nd.gov/dpi/sites/www/files/documents/Division%20of%20SS&I/ESSA/Choice%20Ready/ALternate%20Choice%20Ready%20Reporting%20Guidance.pdf)

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Upload Choice Ready Data

Upload

This process is intended to allow districts to upload data into Choice Ready, exported from other external systems such as RUReady, that contain information in the state Choice Ready report. Use the Upload Choice Ready Data menu item at the top.

The spreadsheet to upload must have the top row as a header row and the first column as the StateStudentID, the remaining columns must be one of the element/item names listed in the ChoiceReadyElementKey spreadsheet, Element Name column. The names are case sensitive as well as the true/false values, they must be in all lower case. Date values must be in MM/DD/YYYY format. **It is highly suggested that you format all the cells as Text.** Click the Select All button in the upper left of the spreadsheet or press CTRL+A. Then right click, Format Cells..., in the Number tab select Text.

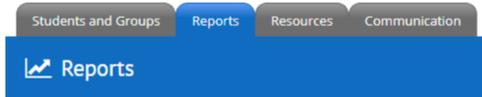
StateStudentID	CoCurricular	WorkExp
9999999999	true	false
9999999999	false	false

StateStudentID	RollingPlan9
9999999999	MM/DD/YYYY
9999999999	MM/DD/YYYY

RUReady Export into Choice Ready

RUReady ND ICAP Report Export – Steps for a successful data import into the State Choice ready report.

1. Students are instructed to fill out the Choice Ready survey information in RU ReadyND
2. As admin, run an RUReady report to export the Choice Ready (ICAP) info:
 - a. Click Reports, and choose Create a New Report



Create a New Report

- Create a new usage report, tracking report or outcome report based on the criteria you choose.

Note: Reporting will be unavailable between midnight and 3 a.m. (PST) while the data is being refreshed.

- b. Choose the ICAP Tracking Report (Updated)

Tracking Reports

Report on progress and completion of activities

- School-2-College-2-Work Tracking Report
- Milestones Tracking Report (Updated)

Spreadsheet Upload

Please select an Excel file (.xlsx) to upload.

Upload File Data

District

Supporting Information

The Download Element Key will give you a spreadsheet of available Elements/Items that can be uploaded.

Element Key

Element Name	Description	Format Hint	Type	Comments
AdvPlcCourse	Advanced Placement Course (A, B, or C)		Yes No	Yes / No radio buttons
ASVABScore	ASVAB score of 31 or greater (as determined by branch), or acceptance into the military		Yes No	Yes / No radio buttons
Capstone	Successfully complete a Capstone Project		Yes No	Yes / No radio buttons
CareerEducation	Complete a 9-week Career Education Course/Individual Counseling (15.1-21-18)		Yes No	Yes / No radio buttons
CareerReady	Complete Career Ready Practices (3.0)		Yes No	Yes / No radio buttons
CenturySkills	Demonstrate competency in 21st Century Skills		Yes No	Yes / No radio buttons
CoCurricular	Two or more years in organized Co-Curricular Activities		Yes No	Yes / No radio buttons
CommunitySvc	25 hours of Community Service		Yes No	Yes / No radio buttons
ExtraCurricular	Two or more years in organized Extra-Curricular Activities		Yes No	Yes / No radio buttons
FinancialLiteracy	Complete Financial Literacy (15.1-21-21)		Yes No	Yes / No radio buttons
IndependentLiving	Independent Living Activities (Transition Services Activities: T-3 Section of the Transition IEP)		Yes No	Yes / No radio buttons
IntBacExam	International Baccalaureate Exam (4+)		Yes No	Yes / No radio buttons
JobExp	Job Exploration Counseling		Yes No	Yes / No radio buttons
NDAA	NDAA (Reading/Math) Level 3 or greater		Yes No	Yes / No radio buttons
OnlineLearning	Successfully complete an on-line learning course		Yes No	Yes / No radio buttons
PreEnrollment	Pre-employment Activities (Pre-ETS) at least one: (*Job Exploration, *Worked-Based Learning Experiences, *Counseling for Post-Secondary Education, *Workplace Readiness, *Self-Advocacy)		Yes No	Yes / No radio buttons
RollingPlan10	Complete a Four-Year Rolling Plan - Grade 10	Must be valid date (MM/DD/YYYY)	Short Text	Single text box
RollingPlan11	Complete a Four-Year Rolling Plan - Grade 11	Must be valid date (MM/DD/YYYY)	Short Text	Single text box
RollingPlan12	Complete a Four-Year Rolling Plan - Grade 12	Must be valid date (MM/DD/YYYY)	Short Text	Single text box
RollingPlan9	Complete a Four-Year Rolling Plan - Grade 9	Must be valid date (MM/DD/YYYY)	Short Text	Single text box
SummaryPerf	Summary of Performance Completed		Yes No	Yes / No radio buttons
T2	T2: Transition Plan Course of Study		Yes No	Yes / No radio buttons
T3PS	T-3: Strategies and Activities Needed to Assist in Reaching Post-Secondary Goals		Yes No	Yes / No radio buttons
TakenACTSAT	Taken ACT or SAT		Yes No	Yes / No radio buttons
TechIndustry	Technical Assessment / Industry Credential		Yes No	Yes / No radio buttons
WorkExp	Career Exploration Experience		Yes No	Yes / No radio buttons
WorkLearn	Work-place Learning Experience (40 hrs)		Yes No	Yes / No radio buttons
WorkLearnPerk	Work-based Learning Experience (Perkins V) (40 hrs)		Yes No	Yes / No radio buttons
WorkSkill	Work Skills Readiness Curriculum		Yes No	Yes / No radio buttons

Select Submit Year

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Upload Choice Ready Data

Submit Year

Reports

Admin

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Sign out

Account Settings

North Dakota EdPortal Records

Choice Ready

Create and view Choice Ready data for North Dakota students.

Choice Ready Guidance document: [https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/North Dakota Choice Ready Guidance.pdf](https://www.nd.gov/dpi/sites/www/files/documents/Division%20of%20SS&I/ESSA/Choice%20Ready/North%20Dakota%20Choice%20Ready%20Guidance.pdf)

Alternate Choice Ready Guidance document: [https://www.nd.gov/dpi/sites/www/files/documents/Division of SS&I/ESSA/Choice Ready/ALternate Choice Ready Reporting Guidance.pdf](https://www.nd.gov/dpi/sites/www/files/documents/Division%20of%20SS&I/ESSA/Choice%20Ready/ALternate%20Choice%20Ready%20Reporting%20Guidance.pdf)

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Lock School Year

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Lock School Year

District

--- Select ---

School Year

2020-2021

Lock Selected Year

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Sign out

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Choice Ready Completed

Choice Ready Completed

Export Report Data

District	--- All ---	▼
School	--- All ---	▼
School Year	2020-2021	▼
Grade Level From	12	▼
Grade Level To	12	▼
Assessment Type	Standard	▼

[Search](#)

Choice Ready Completed

24 Results		Extract Data	
State Student ID	Last Name	First Name	Assessment Type
1273926349			Standard
2716893358		Standard	
2070431807		Standard	
1860631212		Standard	
2209261596		Standard	
2071257826		Standard	
2247197185		Standard	
2071340504		Standard	
2071450418		Standard	
2071509154		Standard	
2076598092		Standard	
2077665410		Standard	

Choice Ready Completed Extract Data

These students have successfully completed the Choice Ready assessment by qualifying as complete in Essential Skills and at least 2 other categories (Workforce, Military, or Postsecondary).

Parameters						
DistrictId	SchoolUniqueid	SchoolYear	StartGradeLevel	EndGradeL	ChoiceReadyType	
		2017	12	12	1	
State Student ID	Last Name	First Name	Assessment Type			
1273926349			Standard			
2716893358			Standard			
2070431807			Standard			
1860631212			Standard			
2209261596			Standard			
2071257826			Standard			
2247197185			Standard			
2071340504			Standard			
2071450418			Standard			
2071509154			Standard			
2076598092			Standard			
2077665410			Standard			
2738746076			Standard			
2078210138			Standard			
2079037680			Standard			
2085045167			Standard			
2085109814			Standard			
2085202980			Standard			
2086293437			Standard			
2086437121			Standard			
2086624248			Standard			
2142064247			Standard			
2038259412			Standard			
2128126167			Standard			

Choice Ready By Category

Choice Ready By Category

Export Report Data

District	--- All ---
School	--- All ---
School Year	2018-2019
Grade Level From	12
Grade Level To	12
Assessment Type	Standard
Essential Skills	---All---
Postsecondary Ready	---All---
Workforce Ready	---All---
Military / Life Skills Ready	---All---
Is Choice Ready?	---All---

Search

Choice Ready By Category

State Student ID	Last Name	First Name	Essential Skills	Post-Secondary Ready	Workforce Ready	Military Ready	Is Choice Ready
Totals:			53 (76.81 %)	39 (56.52 %)	66 (95.65 %)	26 (37.68 %)	37 (53.62 %)
			✓	✗	✓	✗	✗
			✓	✗	✓	✗	✗
			✓	✓	✓	✗	✓
			✓	✓	✓	✗	✓
			✓	✗	✓	✓	✓
			✓	✓	✓	✗	✓
			✓	✓	✓	✗	✓
			✗	✓	✗	✗	✗
			✓	✓	✓	✓	✓
			✗	✗	✓	✗	✗
			✓	✗	✓	✗	✗
			✓	✓	✓	✗	✓
			✓	✗	✓	✗	✗
			✓	✓	✓	✗	✓
			✗	✗	✓	✓	✗
			✓	✓	✓	✓	✓
			✓	✗	✓	✗	✗
			✓	✓	✓	✓	✓
			✓	✓	✓	✗	✓

Choice Ready Element

ChoiceReadyElement

Export Report Data

District	<input type="text"/>
School	<input type="text"/>
School Year	2018-2019
Grade Level From	12
Grade Level To	12
Assessment Type	Standard
Category	Essential Skills
Sub Category	Essential Skills
Element	Pass ND Civics Test (15.1-21-27)
Meets Criteria	No



EduTech Help Desk

CONTACT THE NDIT SERVICE DESK



Submit a ServiceNow Ticket

In-State: 800.774.1091

Fargo: 701.451.7400

E-mail: help@k12.nd.us

Hours: Monday–Friday 8:00 a.m. to 5:00
p.m. Central time

Contact Information

Jane Hovda

jane.hovda@k12.nd.us

701.793.5619

Ross Roemmich

rkroemmich@nd.gov

701-328-2189