



## Choice Ready Reporting Guidance

The NDDPI worked with ITD to create a Choice Ready report at the student level using a data interface via the SLDS portal. Each district decides who completes the Choice Ready report (i.e. high school principal, counselor, etc.). The report is due by June 30 each year and is completed for all graduating seniors in North Dakota public high schools. Schools should complete a report on each senior, even if only partial data is available. Students may be able to demonstrate readiness in one pathway, even if they don't meet the requirement for accountability purposes to demonstrate readiness in two of the three pathways. A Choice Ready graduate is defined as having evidence of meeting the criteria in at least two of the three categories of Post-Secondary, Workforce, and Military Ready. High schools will need to show an increase in the number of students they graduate Choice Ready from June 2018 to June 2019. Choice Ready is a measurement of growth for our high schools.

Please note the following key points within the Choice Ready report:

- The Choice Ready reports are available in the North Dakota Education Portal for applicable students at <https://edportal.nd.gov/records>.
- No Choice Ready data will be publicly reported until August 2019.
- Please note, reports include all enrolled students, not necessarily those which will be counted for accountability purposes.
- Under the reports tab, click Choice Ready by category and complete all fields. Do not forget to change the year to reflect which school year you are reporting on.
- A green check mark indicates areas where students meet Choice Ready criteria by each element.
- Going back to reports, if you click on Choice Ready, you will get a list of students who meet the overall Choice Ready initiative.
- The Alternate Choice Ready report is available in the ND Education Portal for applicable students at <https://edportal.nd.gov/records>.
- According to our understanding, the ASVAB results were recently sent to your school. If your student took the ASVAB test, you must enter (Yes) if they scored 31 or greater under Military Skills. This element is not prepopulated.
- A student must attend 120 days their senior year and graduate from the school to be counted in the Choice Ready results.
- A blue cloud or asterisk will identify those pre-filled fields on the Choice Ready report.

Going forward, the NDDPI will be establishing a process to audit districts on a rotational basis to demonstrate to the USDE that information reported by each district is accurate, complete, and reliable. If the district keeps documentation when completing the Choice Ready report, the audit will not be overly burdensome.

There are multiple staff to contact with questions about the Choice Ready Report. If someone is unavailable, please contact any of the other staff listed below:

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