

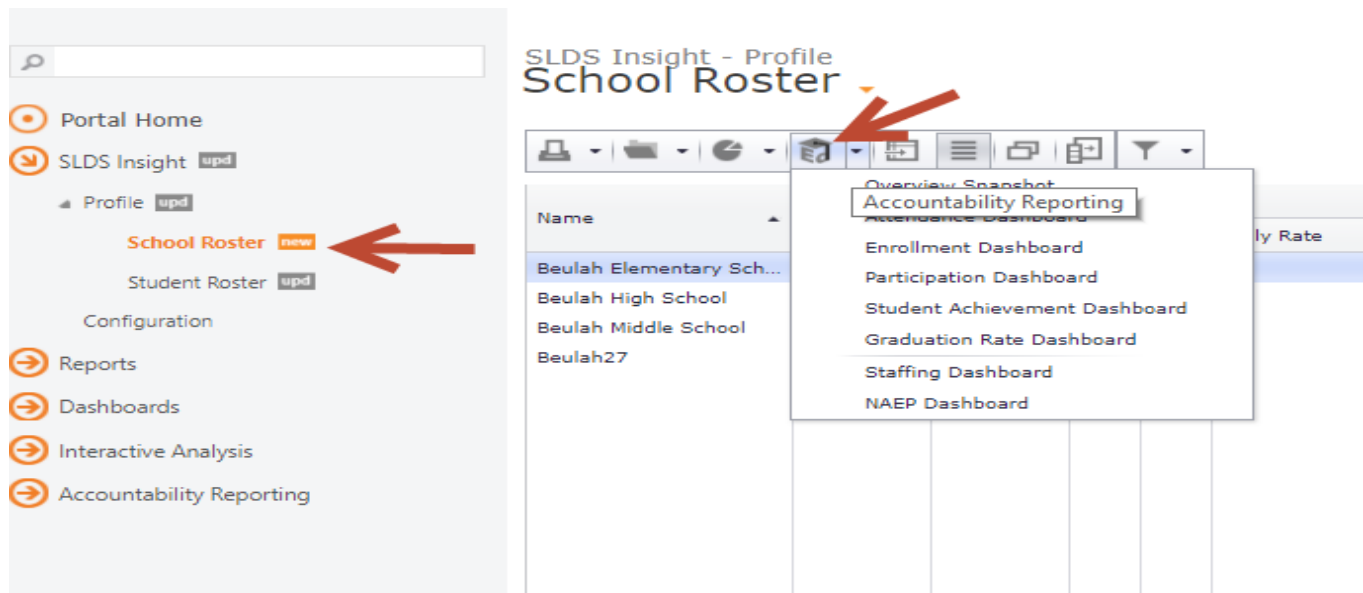
## ESSA Accountability Data Review and Validation Instructions

### Review Data in Private Portal

School and district administrators must follow these steps to review their School Accountability Report, validate data, submit an appeal for any corrections before the public release. This will be the ***only*** opportunity for school and district administrators to submit an appeal for accountability data corrections. ***Accountability data adjustments will not be made after the public Insights release.***

- The preliminary test version of the [School Accountability Reports](#) is reachable only when connected to North Dakota's state network, including K-12. The NDDPI directs schools and districts to review this data before it is shared with the public and report any questions or issues using the process recommended above. In its final version, this will be the public dashboard that is comprised of the school performance indicators represented as a percentage of rates as calculated based upon the respective student data.
- Review School Accountability Guidance  
Guidance has been created to provide easy-to-understand explanations of each element within the report. In addition to the basic guidance, the NDDPI has created an Index Guide, which is a comprehensive document providing a more in-depth overview of the technical aspects of point calculations within the School Accountability Report.
- Review Secured School Accountability Index Dashboard  
In addition to the one-page Insights "School Accountability Report", school personnel are strongly encouraged to review their secure accountability data available within the SLDS education portal (Ed Portal), providing a series of unsuppressed accountability dashboards including the Accountability Index scores, the allocation points earned versus points available, and access to a plethora of data. The measure of total points earned, used as one of the inputs in ranking schools in the process of determining schools identified for support, is only available via the SLDS Ed Portal to school, district, and state administrators with appropriate access levels, contains the rates for each accountability performance indicator for each public school based upon the state's 2020-2021 directory. In addition to the rates, this dashboard includes the allocation of the school performance points earned versus the points possible under the North Dakota Accountability Index (NDAI). The total points earned are used as one of the inputs in ranking schools in the process of determining schools identified for support.
- \*Note: If you need assistance with SLDS permissions, please contact the [EduTech Help Desk](#). For schools and districts that are not utilizing PowerSchool, please [email](#) NDDPI to receive your school's index data. Please be sure to include the following in the email subject line: "Requesting Assistance with Accountability Index".
- Navigation within SLDS for the Accountability Index Dashboard: Once logged into the SLDS Ed Portal (<https://edportal.nd.gov/sldsdash/Insight/Default.aspx>), go to "SLDS Insight", click on "Profile", click on "School Roster", and choose

“Accountability Index Dashboard”. Please refer to the image below for arrows pointing on where to find the dashboard in question.



Please note, both the preview Insights website and the secured SLDS Ed portal will contain additional data points for each individual indicator in separate sections/reports. School and district administrators are invited to review the additional reports NDDPI has made available, some of which are required as part of NDDPI's previously communicated four-phased reporting timeline under ESSA. The Insights public data will always have data suppression rules applied to protect the improper identification of students. In comparison, the secured SLDS Ed portal will have the same data represented without any suppression rules.

### Accountability Rosters for Data Validation:

To assist districts in validating their accountability data, accountability rosters are available within the Ed Portal Private dashboard alongside the dashboards for the following accountability measures featuring student demographic and performance information along with columns noting whether students are being counted within the numerator and denominator for accountability purposes:

1. **Completer Rate:** The rate of students in a given year who either graduate high school year or exit high school and complete a GED diploma prior to their 22<sup>nd</sup> birthday.
2. **English Learner Proficiency Growth:** Measures English Learner student progress toward growth goals based upon the results of students testing in the current year and previous year.
3. **On-Time Graduation Rate:** The percentage of students who graduate within four academic years of entering high school.
4. **Student Achievement:** Participation and Performance on the required state assessments by subject area (English Language Arts (ELA), Math, and Science (\*Note: Science data is provided since it is available, though Science is not counted for accountability)).

5. **Student Growth:** Two-year growth on the English Language Arts (ELA) and Math NDSA tests based upon the results of students testing in the current year and previous year. (\*Note: This measure only applies to elementary students, designated as grades K-8.)
6. **Choice Ready:** The Choice Ready measure is calculated based upon year-over-year growth in the overall performance of the school's graduating class having acquired the Essential Skills and attained the readiness areas of Post-Secondary, Workforce, and/or Military / Life Skills within the framework.

The accountability rosters are sourced from *finalized* end-of-year enrollment data submitted by schools via PowerSchool into STARS. We have applied accountability rules for districts to easily discern whether their students are counted in the numerator or denominator for each performance indicator, along with additional information used to aggregate school and subgroup performance results in the 2020-2021 academic year. Please refer to the School Accountability Index calculation guidance for additional information.

Consider the following questions when reviewing accountability rosters:

1. Are there students not in the roster that you should be accountable for?
2. Are there students in the roster that you should not be accountable for?
3. Are the program flags correct? (Gender, Race/Ethnicity, IEP, EL, Economically Disadvantaged, Military, Foster Care, Homeless)

\*Note: NDDPI strongly encourages school and district administrators to thoroughly inspect your student rosters and performance indicators to ensure accuracy before the aggregated report cards are released to the public. The appeal window is the only formal process in place to report data inaccuracies for potential consideration of any subsequent data corrections by NDDPI.

## Accountability Pie Graphic

The School Accountability Pie visualization represents school performance on all measures within the accountability system, noting points earned for each of the indicators. The "Room for Improvement" section highlights opportunities for schools to enhance performance in measures where points were unearned. This visual provides an excellent overview of the school's performance on the accountability indicators. The accountability pie graphic is available in the private portal until the public release occurs and will then be posted on the public Insights dashboard. When you hover over each section, it provides the points earned and points possible.

## Questions

Anyone with questions on their School Accountability Report should send an email request for assistance to NDDPI ([dpiaccountability@nd.gov](mailto:dpiaccountability@nd.gov)) with the subject line, "Requesting Assistance with School Accountability Report". Confirm your status as the designated district representative, specify your questions or need for assistance, and provide your phone number and email address. The NDDPI has an established ticketing process and will answer all requests for assistance in the order received.