**TEMPLATE [Add School Letterhead/Logo]**

**Written Notification of School Accountability Report**

Dear Parent/Guardian,

North Dakota has launched a dashboard called “Insights,” designed to help communities across the state access important information about K-12 districts and schools. Insights features easy-to-read reports on multiple measures of school success, including:

* Student Achievement
* Choice Ready Results
* Performance Comparisons
* English Learner Progress
* Graduation Rates
* School and State Accountability Results
* School Improvement Information
* Post-Secondary Education
* School Environment

Transparency to the Public

North Dakota is committed to informing communities about how well our schools are doing. North Dakota’s future success depends on tapping into the potential of all students, so they graduate choice ready with the knowledge, skills, and disposition to be successful.

State education departments are required to annually create an accountability report for every public school in the state per the Every Student Succeeds Act (ESSA). The school accountability reports outline how schools perform on the accountability elements North Dakota selected within its ESSA plan.

How is our School Doing?

To find more information about our School Accountability Report, visit the dashboard at Insights.nd.gov, select “Find My School,” and search alphabetically. The school accountability report is posted under the Dashboard heading.

Please note that the data made available to the public masks or hides data for groups with ten or fewer students to protect confidential information about individual students. Therefore, if data is unavailable to less than ten students, it will say “no data available.”

*[Provide a summary of School Accountability Report results]*

Family Engagement

We have strong plans for working to improve the educational programs at our school. We want you and your child(ren) to continue actively participating in our educational system. Please help support our high expectations for student achievement by participating in the school educational initiatives, offering input and support in our endeavors to raise student achievement, or volunteering at the school. Meeting our school’s goals will take a united effort, and I look forward to working with our families to ensure success for each student.

Continuous Improvement

All schools engage in continuous improvement for general support; therefore, our school has completed a continuous improvement plan through Cognia.

As part of the overall school improvement plan, a strategy map is generated for each school. Our strategy map, outlining our key school improvement initiatives, is also available on Insights.

*[Name of School] [is/is not]* a participating Title I school, with a student membership count of *[include count]*.

School Support (*If Applicable)*

In addition, our school was selected for Comprehensive Support and Improvement (CSI) due to *[include reason that led to such identification]*.

*[Provide a summary of school improvement efforts underway.]*

More information on CSI can be found here: <https://www.nd.gov/dpi/districtsschools/essa/accountability/comprehensive-support-and-improvement>

OR

In addition, our school was selected for Targeted Support and Improvement (TSI) due to *[include reason that led to such identification]*.

*[Provide a summary of school improvement efforts underway.]*

More information on TSI can be found here: <https://www.nd.gov/dpi/districtsschools/essa/accountability/targeted-support-and-improvement>

If you have any questions regarding the information in the memorandum, please contact (name, title, phone, email)

Sincerely,

Building Principal