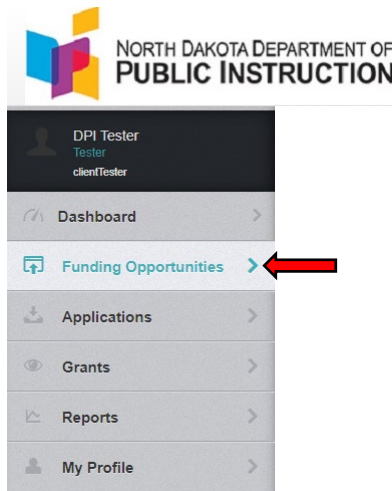
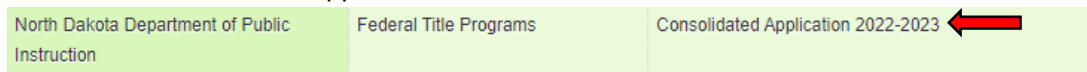


Intent to Apply Instructions

- Click “Funding Opportunities”



- Select “Consolidated Application 2022-2023”



- Click “Start New Application”



Application Creation Wizard – Step 1

- Enter an “Application Title”
 - NDDPI recommends the following naming convention:
District Name, Fiscal Year (e.g., NDDPI, 2022-2023)
- Select a “Primary Contact”
- Click “Save Form Information”

The screenshot shows the 'Application Creation Wizard - Step 1' form. The form is titled 'Application - General Information'. It contains the following fields:

- Application Title:** NDDPI, 2022-2023
- Primary Contact:** Lauri Nord
- Organization:** (dropdown menu)
- Additional Applicants:** (dropdown menu)

A red arrow points to the 'Application Title' field, and another red arrow points to the 'Save Form Information' button.

Application Creation Wizard – Step 2

- Select the “Organization” submitting this application
- Click “Save Form Information”

Application Creation Wizard - Step: 2

- The Application creation process is a short wizard.
- Step 1: Enter your Application title and select your primary contact.
- Step 2: Select the Organization for which you will be submitting this Application
- Step 3: This is an optional step. Select any additional contacts with which you would like to share your Application

Application - General Information Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application.
Select the organization, if you belong to more than one, for which you will be submitting this application.

Application ID*: 19638
Program Area*: Federal Title Programs
Funding Opportunity*: 12373-Consolidated Application 2022-2023
Application Stage*: Pre-Application
Application Status*: Editing
Application Title*:
Primary Contact*: Lauri Nord
Organization*:
Additional Applicants*:

Application Creation Wizard – Step 3

- *Optional:* Select any “Additional Contacts” who will need to have access
- Click “Save Form Information”

Application Creation Wizard - Step: 3

- The Application creation process is a short wizard.
- Step 1: Enter your Application title and select your primary contact.
- Step 2: Select the Organization for which you will be submitting this Application
- Step 3: This is an optional step. Select any additional contacts with which you would like to share your Application

Application - General Information Save Form Information

The Primary Contact is the individual in your organization who will be designated as the primary person responsible for this application from your organization. This individual will receive automated email notifications when your attention is needed on this application.
Select the organization, if you belong to more than one, for which you will be submitting this application.

Application ID*: 19638
Program Area*: Federal Title Programs
Funding Opportunity*: 12373-Consolidated Application 2022-2023
Application Stage*: Pre-Application
Application Status*: Editing
Application Title*:
Primary Contact*: Lauri Nord
Organization*: North Dakota Department of Public Instruction
Select any additional contacts within your organization that will also manage this grant.
Additional Applicants*:

- Click on “2022-2023 Intent to Apply, Assurances, and Certifications”

Application Preview Alert History Map

Application Details Preview Application Ask a Question Withdraw

Application cannot be Submitted Currently
• Application components are not complete

Component	Complete?	Last Edited
General Information	✓	Apr 19, 2022 4:56 PM - DPI Tester
2022-2023 Intent to Apply, Assurances, and Certifications		-

Click on “Save Form”

- Title I Intent to Apply**

When **Estimated Allocations** are released, they will be posted for review.

Yes: If selecting "Yes," the district signifies its intent to accept Title I funds. All other fields must be completed.

No: If selecting "No," then no other fields need to be completed.

N/A: If this program area does not apply to your district, then select N/A.

Mark As Complete: "Mark As Complete" must be checked in each section before the Intent to Apply can be submitted.

Title I Intent to Apply

Yes ☐ No ☐ N/A ☐

Assurances outlined in the Every Student Succeeds Act (ESSA) and the specific assurances applicable to the Title I program.

The board-approved Title I authorized representative certifies that he/she has read and understands the assurances contained in this document and that the School District complies with these assurances.

Title I Assurances (§1112), most notably the following criteria:

 - Parents' Right to Know -- (1) individual school build request, it must provide parents with this information. Administrators must notify parents of all students that they may request information regarding the professional qualifications of instructional staff in their buildings; and if the school receives a schoolwide must notify parents if students are taught for four consecutive weeks by a teacher who is authorized to teach in ND, but is currently teaching under an emergency or provisional license, or is taking coursework to meet licensing requirements. §1112(e)
 - Title I Policies -- Title I programs must comply with the District's Resolution Policy, Parent and Family Engagement Policies, and School-Parent Compact. These Policies must be updated annually, establish the district's expectations and objectives for meaningful parent and family involvement, and describe how it will involve parents and families in jointly developing the plan and integrating effective strategies.
 - Will ensure that migratory children and formerly migratory children who are eligible to receive services are selected to receive such services on the same basis as other children who are selected to receive services. §1112(c)(1).
 - Collaborate with the State or local welfare agency to designate a foster care liaison, develop and implement written procedures governing transportation to maintain foster children in their school of origin when in their best interest. §1112(c)(5)(A-B)
 - Will, if funds are used to provide early childhood development services to low-income children below the age of compulsory school attendance, comply with the performance standards established under Section 6414(a) of the Head Start Act (42 U.S.C. 9834a(a)). §1112(c)(7)
 - Will, regardless of whether it operates a Title I preschool program, carry out the coordination of activities with Head Start agencies or other early learning programs that serve children who will attend schools of the district; this coordination must include a systematic procedure for receiving records; communication regarding early childhood programs, consultation with stakeholders, professional development, and collaboration with Head Start agencies. (§1119)

Test ☐ **test** ☐ **03/30/2022** ☐

Title I Authorized Representative Signature **Position** **Date**

tester@email.com **701-555-5555**

Email **Phone**

- Schoolwide Comingling**

NDOPI is translating the "Intent and Purpose for Schoolwide Programs Comingling Funds" form into the Intent to Apply, and transitioning away from the paper form being uploaded in Cognia. We recognize this information may be duplicated for this year if already submitted in Cognia. Only approved Title I schoolwide programs have the option to comingling funds from all the federal programs whose intent and purpose will be a part of their schoolwide plan.

If a district is requesting to comingling funds, this section must be completed.
Districts that elect to comingling funds are not eligible to Transfer funds.
Large school districts that must complete the Targeting Report are not eligible to comingling.
Mark As Complete: "Mark As Complete" must be checked in each section before the Intent to Apply can be submitted.

Please select each program that you will be comingling into one budget. (When comingling funds, schoolwide programs DO NOT have to track how each program's dollars are spent; instead, the school would combine all the dollars into one account to be used for all schoolwide program operations. All federal funds used to support the schoolwide plan should be put into one account at the local site. Federal funds should not go into the general fund, as schools will still need to submit financial reports tracking the expenditure of the federal funds as a whole.)

Title II Part A – Supporting Effective Instruction The intent and purpose of the program meets schoolwide goals and activities.

Within the schoolwide plan, schools must identify how the intent and purpose of the program meets schoolwide goals and activities.

 - To Increase student achievement consistent with the challenge standard
 - To Improve the quality and effectiveness of teachers, principals and other leaders by providing professional development opportunities such as coaching, peer observation, or other school leaders by supporting professional development using evidence-based strategies in the following areas:
 - In schools, such as improving teacher and principal quality grounded on evidence-based research and increasing the number of highly qualified teachers in classrooms.
 - To increase the number of teachers, principals and other leaders who are effective based on evidence-based practices
 - To Provide low-income and minority students greater access to the classroom and highly-qualified principals and assistant principals

Title II Part B – Student Support and Academic Enrichment Grants

The intent and purpose of the program is to coordinate and integrate the program through strategies and activities to support one of the three areas:

 - Providing students with a well-rounded education (e.g. STEM, arts, civics, API, health, and physical education)
 - Supporting safe and healthy students (e.g., school mental health, drug and violence prevention, training on trauma-informed practices, health, and physical education)
 - Supporting the effective use of technology (e.g., professional development, blended learning, technology devices)

- Under **Participation in Transfer Flexibility**, click “Add Row”
 - Large districts that must complete Title I Rank and Serve are not eligible to comingle
 - If the district is not participating in the Transferability option, then this section does not need to be completed
 - Use the dropdown to select a program that you will transfer from
 - Use the dropdown to select a program that you will transfer to
 - Type in the estimated transfer amount
 - Repeat for each program transferring from
 - "Mark As Complete" must be checked before the Intent to Apply can be submitted.
- Click “Save Row” *then* continue to scroll to finish completing the rest of the form

- Under **Title II**, click “Edit Form”
 - If this program area does not apply to your district, then select N/A
 - Select Yes, Yes-Transfer, Yes-Comingling, No, or N/A from the dropdown to signify the district’s intent regarding the acceptance of Title II funds
 - If selecting "No", then no other fields need to be completed
 - If selecting "Yes", the district signifies its intent to accept Title II funds. All other fields must be completed
 - If selecting "Yes-Transfer", the district signifies its intent to transfer Title II funds and no other fields need to be completed
 - If selecting "Yes-Comingling", the district signifies its intent to comingling Title II funds and no other fields need to be completed
 - "Mark As Complete" must be checked before the Intent to Apply can be submitted
- Click “Save Form” and continue to scroll to finish completing the rest of the form

- Under **Title III**, click “Edit Form” (All districts must complete this section)
 - Select Yes or No from the dropdown to signify the district’s intent regarding the acceptance of Title III funds
 - If selecting "Yes", the district signifies its intent to accept Title III funds; all other fields must be completed
 - If selecting "No", then no other fields need to be completed
 - "Mark As Complete" must be checked before the Intent to Apply can be submitted
- Click “Save Form” and continue to scroll to finish completing the rest of the form

Title III

When Estimated Allocations are released, they will be posted for review.
 All districts must complete this section.
 Yes: If selecting "Yes", the district signifies its intent to accept Title III funds. All other fields must be completed.
 No: If selecting "No", then no other fields need to be completed.
 Mark As Complete: "Mark As Complete" must be checked in each section before the Intent to Apply can be submitted.

Title III Intent to Apply
 (All districts must complete this section)

Are you the fiscal agent for a Title III grant?

Yes No

If no, do you wish to participate in a Title III consortium/co-op?

Yes No

If yes, with which Title III consortium/co-op do you wish to participate?

Bismarck
 Ellendale
 Grafton
 Killedeer
 McKenzie County

The district assures it has contacted the Title III consortium/co-op and has been approved to be a Title III consortium/co-op participant.

By accepting federal funds, our district agrees to all of the following:
 The board-approved Title III authorized representative will certify that the district understands the assurances contained in this document and the School District complies with these assurances.

Title III Assurances (§3115). The district assures it will:

- Use the funds to provide an effective language instruction program to increase the English language proficiency of English learners (Title III, §3115(c)(1)(A,B));
- Use the funds to provide effective professional development for principals and other school leaders, administrators, and other school or community-based organizational personnel (Title III, §3115(c)(2)(A-D));
- Use the funds to provide and implement effective parent, family, and community engagement activities (Title III, §3115(c)(3)(A));
- Implement the statewide entrance and exit criteria and procedures (ND State ESSA Plan, Title III, §3113(b)(2));
- Ensure all ELs annually participate in the ND ELP Assessment (Title III, §3116(b)(2)(A), Title III, §3113(b)(3)(B), and Title I, §1111(b)(2)(G)(i));
- Evaluate the English language development program effectiveness and student progress (Title III, §3113(b)(5)(A,B));
- Ensure all teachers in any Title III language instruction educational program for English learners are fluent in English including having written and oral communications skills (Title III, §3116(c)).

test 03/30/2022
 Title III Authorized Representative Signature Position Date
 tester@email.com 701-555-5555
 Email Phone

Save Form

- Under **Title IV**, click “Edit Form” (All districts must complete this section)
 - If this program area does not apply to your district, then select N/A
 - Select Yes or No from the dropdown to signify the district’s intent regarding the acceptance of Title IV funds
 - If selecting "No", then no other fields need to be completed
 - If selecting "Yes", the district signifies its intent to accept Title IV funds; all other fields must be completed
 - If selecting "Yes-Transfer", the district signifies its intent to transfer Title IV funds and no other fields need to be completed
 - If selecting "Yes-Comingling", the district signifies its intent to comingling Title IV funds and no other fields need to be completed
- "Mark As Complete" must be checked before the Intent to Apply can be submitted.
- Click “Save Form” and continue to scroll to finish completing the rest of the form

Title IV

When Estimated Allocations are released, they will be posted for review.
 All districts must complete this section.
 Yes: If selecting "Yes", the district signifies its intent to accept Title IV funds. All other fields must be completed.
 Yes-Transfer: If selecting "Yes-Transfer", the district signifies its intent to transfer Title IV funds and no other fields need to be completed.
 Yes-Comingling: If selecting "Yes-Comingling", the district signifies its intent to comingling Title IV funds and no other fields need to be completed.
 No: If selecting "No", then no other fields need to be completed.
 N/A: If this program area does not apply to your district, then select N/A.
 Mark As Complete: "Mark As Complete" must be checked in each section before the Intent to Apply can be submitted.

Title IV Intent to Apply
 (All districts must complete this section)

Are you the fiscal agent for a Title IV grant?

Yes No

If no, do you wish to participate in a Title IV consortium/co-op?

Yes No

If yes, with which Title IV consortium/co-op do you wish to participate?

Bismarck
 Ellendale
 Grafton
 Killedeer
 McKenzie County

The district assures it has contacted the Title IV consortium/co-op and has been approved to be a Title IV consortium/co-op participant.

By accepting federal funds, our district agrees to all of the following:
 The board-approved Title IV authorized representative will certify that the district understands the assurances contained in this document and that the School District complies with these assurances.

Title IV assurances (§4106), most notably the following criteria:

- Use not less than 20 percent of funds to support one or more of the following activities:
- Use not less than 20 percent of funds to support one or more of the following activities:
- Use a portion of funds to support one or more activities:
- Annually report to the State for inclusion in the report.

test
 Title IV Authorized Representative Signature Position Date
 tester@email.com 701-555-5555
 Email Phone

Save Form

- Under **Title IV Waiver Options**, click “Edit Form” (All districts must complete this section)
 - Select Yes or No for each waiver option to signify the district’s intent regarding the Title IV waiver
 - If selecting "Yes" to either of the options, the district signifies its intent to waive the Title IV requirement(s); all other fields must be completed
 - If selecting "No" for both Title IV Ed-Flex Waiver options, then no other fields need to be completed
 - "Mark As Complete" must be checked before the Intent to Apply can be submitted
- Click “Save Form” and continue to scroll to finish completing the rest of the form

Title IV Waiver Options Save Form

There are two waiver options under the Title IV Education Flexibility Partnership (Ed-Flex Waiver):

- Title IV Spending Requirements (i.e., the minimum funding thresholds for Well-Rounded Education (20%), Safe & Healthy (20%), and Technology Integration)
- Title IV 15% Technology Cap

Yes: If selecting "Yes" to either of the options, the district signifies its intent to waive the Title IV requirement(s). All other fields must be completed.
 No: If selecting "No" for both Title IV Ed-Flex Waiver options, then no other fields need to be completed.
 Mark As Complete: "Mark As Complete" must be checked in each section before the Intent to Apply can be submitted.

The district is requesting a waiver under the Education Flexibility Partnership for the following federal program(s) and statutory requirement(s):

Title IV Spending Requirements:

Title IV 15% Technology Cap:

Rationale:

2500 character(s) left

Explain how both the specific population of students and all other students will be affected by the waiver. Describe how you will ensure that students at risk are benefiting from the waiver.

Impact:

2500 character(s) left

Explain how you will annually monitor the effect of the waiver on student learning. Provide the major indicators of student learning and educational performance that you will use.

Assessment:

2500 character(s) left

Save Form

- Under **Nonpublic School Equitable Services and Participating Nonpublic Schools**, click “Add Row”
 - If the district has no participating nonpublic schools for equitable services, then this section does not need to be completed
 - “Add Row” for each participating nonpublic school building, the grade span, and program participation selections
 - "Mark As Complete" must be checked before the Intent to Apply can be submitted
- Click “Save Form”

Nonpublic School Equitable Services and Participating Nonpublic Schools Save Form

Federal law requires districts to contact and inform area nonpublic schools of participation in available federally funded programs. The district assures each nonpublic school has been contacted with timely, meaningful consultation confirming their intent to participate in equitable services for federal Title programs. These are not additional funds. A proportionate share of the district's federal Title funds will be allocated and obligated for equitable services to participating nonpublic schools. If the district has participating nonpublic schools and intends to provide equitable services: Click "Add a Row" for each participating nonpublic school building, the grade span, and program participation selections. If the district has no participating nonpublic schools for equitable services: This section does not need to be completed.
 Mark As Complete: "Mark As Complete" must be checked in each section before the Intent to Apply can be submitted.

Name of Private School:

Program Participation (Check all that apply):

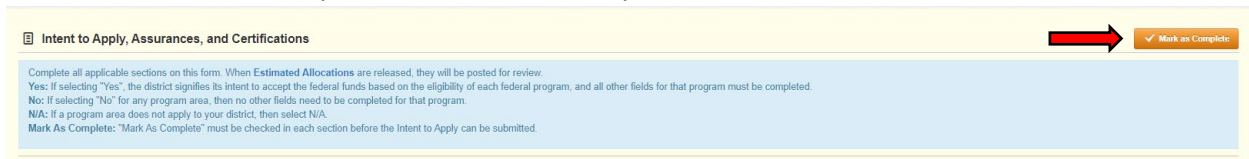
- ☐ PK
- ☐ K
- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ 11
- ☐ 12

Program Participation (Check all that apply):

- ☐ Title I
- ☐ Title II
- ☐ Title III
- ☐ Title IV
- ☐ Transfer

Save Form

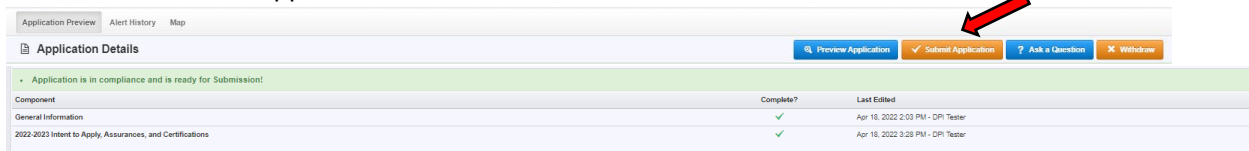
- When the form is complete, click “Mark as Complete”



Intent to Apply, Assurances, and Certifications Mark as Complete

Complete all applicable sections on this form. When **Estimated Allocations** are released, they will be posted for review.
 Yes: If selecting “Yes”, the district signifies its intent to accept the federal funds based on the eligibility of each federal program, and all other fields for that program must be completed.
 No: If selecting “No” for any program area, then no other fields need to be completed for that program.
 N/A: If a program area does not apply to your district, then select N/A.
 Mark As Complete: “Mark As Complete” must be checked in each section before the Intent to Apply can be submitted.

- Click on “Submit Application” to submit



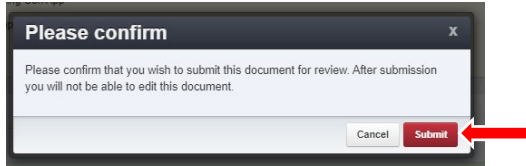
Application Preview Alert History Map

Application Details Preview Application Submit Application Ask a Question Withdraw

• Application is in compliance and is ready for Submission!

Component	Complete?	Last Edited
General Information	✓	Apr 18, 2022 2:03 PM - CPI Tester
2022-2023 Intent to Apply, Assurances, and Certifications	✓	Apr 18, 2022 3:28 PM - CPI Tester

- A “Please confirm” window will pop up, confirming your submission; click the red “Submit” button

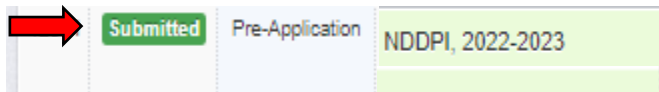


Please confirm

Please confirm that you wish to submit this document for review. After submission you will not be able to edit this document.

Cancel Submit

- The status of the pre-application will be listed as “Submitted”



Submitted Pre-Application NDDPI, 2022-2023