



21st CCLC Program Income Authorization Request
NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL APPROVAL & OPPORTUNITY

Program:

Program Director(s):

Program Authorized Representative:

Date of Request:

1. Describe how the program plans to generate program income. Provide an approximate amount of income likely to be generated for the upcoming grant year.
2. Provide an explanation of why the program income is necessary to achieve the goals and objectives of the program.
3. Describe how program income expenditures will be documented, tracked separately, and reported to the SEA.

By submitting and being approved to collect program income, our program acknowledges that:

- ☐ All low-income students should be enrolled first with no expectation of them paying a fee;
- ☐ Parent fees are nominal (***sliding scales must be provided with this authorization form***)
- ☐ No child can be excluded from the program even if a child's family can not pay the nominal fee;
- ☐ The program income must be used for the purposes and under the conditions of the Federal award (allowable activities that further the goals of the 21st CCLC program).
- ☐ All income collected during the grant period must be spent entirely within the grant period.

Form must have the signatures of the authorized fiscal agent representative and the 21st CCLC project director. Typed signatures will not be accepted.

Fiscal Authorized Representative

Date

21st CCLC Director of Programs

Date