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TO: School Administrators/Business Managers

FROM: Laurie Matzke, Assistant Superintendent
Anne Butterworth, ESSER Program Manager

DATE: November 22, 2023

RE: Training on Learning Loss Report

The 3rd annual ESSER Legislative Learning Loss Report which requires that school districts receiving Elementary and Secondary School Emergency Relief (ESSER) funds **provide narrative summary reports to the superintendent of public instruction is due on January 15, 2024.** The Legislative Learning Loss Report will be completed through Webgrants. The format and questions are identical to the 2nd annual report.

School districts receiving ESSER funds must:

- Provide information regarding the learning loss of students identified within the district, including subgroup gaps
- Identify how the school district plans to accelerate learning recovery for all students, including closing subgroup gaps
- Include information on the use of ESSER funds by category
- Provide information on the impact ESSER funds have had on accelerating learning recovery for the districts' students

The report is open and ready for immediate responses in WebGrants. Additional information can be found on the attached documents and by visiting [ESSER I, II, III Reporting & Monitoring | North Dakota Department of Public Instruction \(nd.gov\)](#).

Please contact Anne Butterworth- ESSER Program Manager at abutterworth@nd.gov regarding Learning Loss questions or Rebecca Pollert- Assistant Director, Fiscal Management at rpollert@nd.gov regarding Webgrants questions.

****Please disregard the previous Blast article published on November 9th, 2023 stating this report was not necessary. That information was incorrect.**